

**Culture & Heritage Commission
Board of Commissioners Special Called Meeting
February 4, 2021
6:00 PM
Museum of York County**

Person Presiding: Penny Sheppard
Members Present: Craig Lentz, Jeff Lyon, Ed Stewart, Nancy Craig (attended via conference call), and David Duncan (attended via conference call)
Members Absent: Margaret Parson-Willins
Ex Officio Members Present: Bobby Walker
Ex Officio Members Absent:
Staff Present: Richard Campbell, Kristi Gross
Others: Michael Kendree

Call to Order

Chair Penny Sheppard called the meeting to order at 6:08 PM.

Penny Sheppard called for a motion to enter Executive Session. Craig Lentz moved to enter Executive Session for the discussion of a pending legal matter before the York County Court of Common Pleas, for a discussion of a contractual matter relating to the Anderson Car and Buggy, for a discussion to a contractual matter relating to the Museum of Western York County, and a discussion of a contractual matter relating to the Digitization of the Bratton Family Collection; Ed Stewart seconded; no discussion followed; a vote was taken, and it was unanimously decided to enter Executive Session.

Executive Session

- Discussion of a Pending Legal Matter before the York County Court of Common Pleas
- Discussion of a Contractual Matter relating to the Anderson Car and Buggy
- Discussion of a Contractual Matter relating to the Museum of Western York County
- Discussion of a Contractual Matter relating to the Digitization of the Bratton Family Collection

Reconvene to Open Session

Chair Penny Sheppard announced that the meeting was back in open session. The following actions were taken as a result of Executive Session.

Craig Lentz moved to authorize the Commission Chair and the Executive Director to enter a joint representation agreement for purposes of intervention in the zoning appeal before the York County Court of Common Pleas; David Duncan seconded; no discussion followed; a vote was taken and the motion passed unanimously.

Craig Lentz moved to approve the adjustments and authorize the Executive Director and the Director of Collections to execute the loan agreement with Lowenstein Partners; Jeff Lyon seconded; no discussion followed; a vote was taken and the motion passed unanimously.

Craig Lentz moved to authorize the Executive Director to execute the MOU related to the Bratton Family Digitization Project; David Duncan seconded; no discussion followed; a vote was taken and the motion passed unanimously.

Adjourn

Chair Penny Sheppard called for motion to adjourn. Craig Lentz moved to adjourn; Jeff Lyon seconded; no discussion followed; a vote was taken and the meeting was adjourned.

Prepared by: Kristi Gross

Submitted by: Nancy Craig, Secretary/Treasurer