

**Culture & Heritage Commission  
Board of Commissioners Meeting  
August 23, 2022  
6:00 PM  
Museum of York County**

**Person Presiding:** Penny Sheppard

**Members Present:** Penny Sheppard, Ed Stewart, David Duncan, Jeff Lyon, Annie Laurie Wheat, and George Feindel

**Members Absent:**

**Ex Officio Members Present:** Eddie Lee and Margaret Parson-Willins

**Ex Officio Members Absent:**

**Staff Present:** Richard Campbell, Dabney Scholler, Sarah Lewis, Nancy Sambets, and Windy Cole

**Others Present:** Michael Kendree, Michelle Totherow, and Claire Maree (Feindel)

**Call to Order**

- Penny Sheppard called meeting to order at 6:06pm
- Penny Sheppard presented minutes from the June 28<sup>th</sup> Meeting and asked for changes or corrections.
  - Accepted minutes as written.

**Welcome New Commissioners**

- Annie Laurie Wheat- District 6
  - Annie Laurie Wheat is a retired professor of theater from Winthrop University and is currently a volunteer for the CHM, the Bethel Men's Shelter, and the Hope Food Pantry.

**Public Forum Session (limited to ten (10) minutes, two (2) minutes per person)**

- No one came to speak at Public Forum Session

**Calendar Review**

- Upcoming Calendar Items

**Reports and Presentations**

- Director's Report
  - *Presented by Richard Campbell*
  - **Visitation**
    - CHM visitation was eight thousand, two hundred eleven and school group visitation was five hundred thirty-three for the month of July.
  - **Membership**
    - CHM membership has increased by one hundred ten new memberships for the month of July, with a revenue of \$8,645. This brings our current membership total to one thousand, three hundred forty-three.
  - **August Events**

- Cave Art Programs
  - Occurred at the Museum of York County on August 6<sup>th</sup> for children and August 7<sup>th</sup> for adults. These programs gave visitors an opportunity to “take a trip back in time” to the Pleistocene Era. Workshops discussed cave art during this Era and allowed visitors to create cave art of their own. This event was very well received.
- Back-to-School Events
  - Back2School Block Party
    - Museum of York County and Main Street Children’s Museum Site Manager, Sarah Lewis hosted a table where she handed out one-time admission passes, distributed information about *Museums for All*, as well as membership and site information. She spoke to two hundred sixty five participants at this event!
      - Penny Sheppard asked Sarah Lewis what percentage of participants had heard about the CHM.
        - Sarah Lewis replied that it was about fifty-fifty, a lot of adults who had visited as children but had not brought their own children yet. By the time the event was over, many of the passes had already been redeemed.
  - Old Pointe Elementary Open House
    - Attended by Museum of York County and Main Street Children’s Museum Assistant Site Manager, Allison Taylor, who interacted with seventy participants and distributed much information about the CHM.
  - Environmental Educator Breakfast
    - Allison Taylor also attended this event alongside twenty other attendees. She was able to share information about the CHM and the new Field Trip Planner.
  - Learn to Rock
    - Volunteer Resource Manager, Windy Cole met with Rock Hill School District 3 teachers about the programs we offer at the CHM.
- York County First Steps- Countdown to Kindergarten
  - These were four celebrations throughout York County, where the Main Street Children’s Museum was a participant. Staff interacted with eighty-two attendees and distributed CHM information, a free book for each child, and a one-time admission pass to the Main Street Children’s Museum.
  - Sarah Lewis will be joining the First Steps Board this fall.
- **Upcoming Events**
  - By the Sweat of Our Brows
    - This annual event will be taking place on September 10<sup>th</sup> at Historic Brattonsville from 10am-4pm. Descendants, both white and black, including James Williams’s family, will be in attendance. They will be sharing stories and memorabilia throughout the day. Dr. Lisa Bratton will also be attending this event, where she will be hosting a presentation.

- Saturday STEAM Exploration
  - This science event will be taking place at the Main Street Children’s Museum beginning on September 17<sup>th</sup> and will run monthly through December. It will introduce small children to science themed activities.
- Family Night at the Museum with Rock Hill School District 3
  - This free, three-night event will be taking place at the Museum of York County for Rock Hill School District 3 Title 1 students and their families, giving them the opportunity to explore the museum after hours. Well over one thousand visitors are expected.
- Superhero Science Saturday
  - On September 24<sup>th</sup>, Museum of York County will be hosting Superhero Science Saturday. Participants will learn about comic book superheroes and how they compare to animals with similar abilities.
- **CHM Project Updates**
  - York County SC 250 Committee
    - The SC 250 Commission was created in 2018 by the SC General Assembly to celebrate and commemorate South Carolina’s role in the American Revolution by educating, engaging, and inspiring South Carolina residents and visitors.
    - The SC 250 Commission has encourage each county to assemble a SC 250 Committee. The CHM, through the Southern Revolutionary War Institute, would like to play a large role in the York County committee, however we do not have the resources to serve as a creator, administrator, or a fiscal agent.
      - CHM Historian, Zach Lemhouse serves as an advisor on the SC 250 Education Committee and we will receive grant funding to complete two projects within a twelve-month period.
        - The Thomas Sumter Papers
        - SC 3<sup>rd</sup> Regiment Roster
    - To get the creation process moving, Zach Lemhouse and Dr. Eddie Lee have worked together to create a list of thirty stakeholders and submit it to SC 250 Commission Executive Director, Molly Fortune.
      - Zach Lemhouse, Carey Tilley, and Richard Campbell met with Molly Fortune on August 10<sup>th</sup> to talk about this process and how it would work. Unfortunately, the meeting was not very beneficial and it was determined that the SC 250 would not develop a master stakeholder list, distribute invitations, or assist in setting up a committee.
        - As a result, the CHM sent out invitations to local historical entities to discuss potential interest and next steps.
    - The SC 250 Commission launched their fiscal year grants on August 8<sup>th</sup>, which the CHM can apply for.
      - On August 11<sup>th</sup>, staff attended a webinar where the grant application process was outlined.

- The CHM is interested in applying for the SC American Revolution Site Grant to help fund the plans for the Historic Brattonsville Slave Cemetery project.
    - Grants are reviewed quarterly, the first review deadline being on September 16<sup>th</sup>.
- National Register of Historic Places- Brattonsville Boundary Expansion
  - Per the Institutional Plan, Zach Lemhouse is looking to update and expand the original Historic Brattonsville boundary nomination, which was done in 1971 by the South Carolina Department of Archives to the National Register of Historic Places. In addition to Zach Lemhouse, Sara Johnson, Carey Tilley, Joe Mester, Kevin Lynch have been working hard to execute this project. The final decision of this expansion will be in December.
- National Register of Historic Places- McCelvey Center
  - The “York Historic District” was nominated for the National Register of Historic Places in 1979. However, the McCelvey Center was not included. Archives Director, Nancy Sambets and Sara Johnson have been collaborating on this project. Nancy Sambets has been researching the historical aspect while Sara Johnson has been researching the architectural aspect of the McCelvey Center. The first draft of this nomination has been completed and is currently under review.
- Brattonsville Slave Cemetery
  - This cemetery is located on a two acre plot, home to forty-six graves, forty-five of which are marked by field stones. The remaining grave, belonging to Watt, is marked by a marble headstone. The CHM has applied for a \$30,000 grant to prepare the cemetery and open it to visitors for the first time in Historic Brattonsville’s history.
- Pleistocene Hall Spanish Language Audio Tour
  - The National Institute for STEM Education has sponsored at grant for a Spanish Language tour for the Ice Age Carolinas Exhibit. The project is in its final phase of development. Sarah Lewis and Marketing Manager, Olivia Reed have met with Professor Victoria Uricoechea, who will provide the “voice” of the tour. She will be visiting the exhibit on Tuesday and the recording will be complete September 12<sup>th</sup> and will be ready for Family Night at the Museum on September 20<sup>th</sup>.
- Col. Bratton and Homestead Houses Preservation Project
  - The CHM and County Procurement opened three proposals in response to the Request for Proposals sent out on August 1<sup>st</sup> and held a meeting on August 3<sup>rd</sup> to select a contractor for the project.
    - Midwest Maintenance Inc. of Piqua, Ohio was chosen and County Council approved negotiations at their August 15<sup>th</sup> meeting. The agreement between Midwest Maintenance Inc. and the CHM are the final steps before the execution of the contract.
- Exterior Painting of Hightower Hall and Outbuildings
  - This project is progressing nicely and will be complete by mid-September, just in time for wedding bookings this fall.
- Brick House Outbuilding

- Preservation Specialist Sara Johnson has been hard at work restoring the Brick House Outbuilding at Historic Brattonsville. The outbuilding opened for the first time on July 15<sup>th</sup>. This project has given her the opportunity to apply new techniques and develop new skill sets in architectural investigation as well as refining her woodworking skills.
  - Picture and explanation attached.
- New Website
  - The new website is well underway. The CHM signed the contract this past December and Marketing met with each department in February to ensure representation. We are now at the point where we can show the Senior Management Team that everything that was requested has been put into place. We have not begun the re-branding project yet but have been incorporating the colors that will be used to the new website.

*[Note: A full copy of the Director's Report is attached to these minutes as Addendum A.]*

### **Committee Reports**

- Collections Committee
  - *Presented by Nancy Sambets*
  - Recommendations for Accession
    - TC276
      - *Surname Files*
        - *Collection of 70 folders of various documents related to York County families. These materials range in date from 1799 to 2005, the bulk of the collection ranging from 1820-1990*
        - *Detailed list attached*
          - *Donor Name: Museum of Western York County*
    - TC276
      - *Wilkerson Boxes*
        - *Collection of 69 letter-size boxes document half boxes and 1 soft cover book of various documents related to the Wilkerson family of York County. This collection ranges in dates from 1943-1991.*
        - *Detailed list attached*
          - *Donor Name: Museum of Western York County*
    - TC314
      - *Collection- York Crustbreakers Club*
        - *Collection includes by-laws, minutes, treasurer reports, financial records, correspondence, dinner cards, and photos. These items date between 1942 and 2021, the bulk of the collection dates from 2006 to 2020. Detailed list attached.*
          - *Donor Name: York Crustbreakers Club*
    - TC316
      - *Chief Justice Joseph R. Moss Collection*
        - *Collection of papers from the law office of Chief Justice Joseph R. Moss dating between 1885 and 1991.*
        - *Detailed list attached*

- Donor Name: Louis Ridinger
- TC317
  - 3 Rock Hill postcards titled:
    - Church of Our Savior (Episcopal) Rock Hill, SC
    - A Cotton Scene in Rock Hill, SC- 101 Bales Sold by One Farmer, copyright 1906
    - Rock Hill's "Electric Railway"
      - Donor Name: Karen Williams
- TC319
  - Insurance drawings of Hawthorn Spinning Mills and Hampshire Spinning Co. in Clover, SC
    - 1924 "Hawthorn Spinning Mills, Hampshire Spinning Co., Clover, SC"
    - 1930 "Tenements, Hampton Spinning Mills, Clover, SC"
    - 1942 "Hampton Spinning Mills, Clover, SC"
      - Donor Name: Ed Stewart
- TC323
  - Collection of Newspapers
    - 33 copies of the Rock Hill Evening Herald
    - 16 copies of the Charlotte Observer
    - 1 Tri-centennial edition of the Charleston News & Courier
    - Issues of Life Magazine, Saturday Evening Post, and Look Magazine
    - Special loose clippings- assassination of President John F. Kennedy, assassination of Robert F. Kennedy, space missions, and the Vietnam War
  - These papers date between 1959 and 1987, the bulk of the collection dating from 1963 to 1970. Detailed list attached.
    - Donor Name: Mark Epps
- TC324
  - Admission ticket for 1964 York County Fair
  - .001- "Please Tony, Don't Sell the Farm" button with flyer
  - .002- 1999 Come See Me pin
  - .003- 1973 25<sup>th</sup> Anniversary keychain for Celriver Plant
    - Donor Name: Unknown
- TC329
  - .001- 1999 Earth Day shirt with "Celanese Acetate" on sleeve, purchased by donor at MYCO's Earth Day Birthday event
  - .002- Silver commemorative pen with "Celanese" and "C" on end, in original sleeve
    - Donor Name: Pat Hollis Grant
- TC330
  - .001- Western Union call box/call switch, c. 1923
    - Donor Name: David Leon
- TC337

- .001- *Historyman Comics* issue titled “*Huck’s Defeat*” by Eric Barnes and Rick Edmond
- .002- *Historyman Comics* issue titled “*The Shattering*” by Eric Barnes and Rick Edmond
- .003- *Historyman Comics* issue titled “*The Battle at Fishing Creek: Closing the Net*” by Jessica McAulay, Eric Barnes and Rick Edmond
- .004- *Historyman Comics* issue titled “*A Rocky Response*” by Eric Barnes and Rick Edmond
  - Donor Name: Eric Barnes, *Historyman Comics*
- TC338
  - .001- Kellogg’s Town Kut-Out of “*Town Fire Department*”, by Vernon Grant 1934
  - .002- Kellogg’s Town Kut-Out of “*Town Police Department*”, by Vernon Grant 1934
  - .003- Kellogg’s Town Kut-Out of “*Town Band*”, by Vernon Grant 1934
  - .004- Kellogg’s Town Kut-Out of “*Town Grocery*”, by Vernon Grant 1934
  - .005- Kellogg’s Town Kut-Out of “*Town Inn*”, by Vernon Grant 1934
  - .006- Kellogg’s Town Kut-Out of “*Town Characters*”, by Vernon Grant 1934
    - Donor Name: Leigh Boone
- TC341
  - .001- 1950 Vernon Grant half-page ad for *Gillette Blue Blades*
    - Donor Name: Angie Miller (eBay seller)
- TC342
  - .001- 1938 Vernon Grant full-page newspaper ad for Kellogg’s *Rice Krispies* with tag line “*Crispness Quiz for June Brides*”
    - Donor Name: Jeff Young (eBay seller)
- TC343
  - .001- Vernon Grant designed Valentine’s card featuring a pirate that says “*I can see with one eye that you’re MY VALENTINE*”
    - Donor Name: Robyn Cooper (eBay seller)
- David Duncan made a motion to accept items for accession to the collection
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote; vote was taken, and the motion passed.

*[Note: Copy of the above Recommendations for Accession are attached to these minutes as Addendum B.]*

- Finance Committee
  - Presented by Ed Stewart
  - Treasurer’s Report
    - Nothing to report, everything looks good.

- Governance Committee
  - *Presented by Jeff Lyon*
  - Nothing to report

**Executive Session**

- Penny Sheppard made a motion to go into Executive Session
  - David Duncan seconded the motion
    - Motion passed to move into Executive Session at 7:06pm
- Contractual Matter – McCelvey Center
- Contractual Matter: Grant Application Update (s)
- Personnel Matter - Executive Director’s Annual Review

**Reconvene to Open Session**

- Open Session reconvened at 8:25pm
- David Duncan made a motion that we authorize Executive Director, Richard Campbell to discuss the McCelvey repair financing with the County treasurer.
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote; vote was taken, and the motion passed
- The Culture and Heritage Commission discussed the Executive Director’s Annual Review and recommended the maximum increase, as they are very pleased with his performance.
  - Jeff Lyon will be submitting the complied scores to the County next week.

**Old Business**

- No Old Business

**New Business**

- No New Business

**Commission Member New/Non-agenda Comments**

- Committee Updates
  - Finance Committee
    - Eddie Lee
  - Governance Committee
    - Annie Laurie Wheat

**Adjourn**

- Penny Sheppard made a motion to adjourn
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote; vote was taken, and the motion passed
      - Meeting adjourned at 8:29pm

**Prepared by: Dabney Scholler**

**Submitted by: Ed Stewart, Secretary/Treasurer**