

**Culture & Heritage Commission  
Board of Commissioners Meeting  
September 27, 2022  
6:00 PM  
Museum of York County**

**Person Presiding:** Penny Sheppard

**Members Present:** Penny Sheppard, Ed Stewart, David Duncan, Margaret Parson-Willins, Annie Laurie Wheat, and George Feindel

**Members Absent:** Jeff Lyon

**Ex Officio Members Present:** Eddie Lee

**Ex Officio Members Absent:**

**Staff Present:** Richard Campbell, Dabney Scholler, and Jillian Bingham

**Others Present:** Michael Kendree and Michelle Totherow

**Call to Order**

- Penny Sheppard called the meeting to order at 6:02pm
- Penny Sheppard presented the minutes from the August 23<sup>rd</sup> meeting and asked for changes or corrections.
  - Accepted minutes as written.

**Welcome New Commissioners**

- Margaret Parson-Willins, District 5

**Public Forum Session (limited to ten (10) minutes, two (2) minutes per person)**

- No one came to speak at the Public Forum Session

**Calendar Review**

- Upcoming Calendar Items
  - No changes
  - Review of Institutional Plan in October
  - Code of Ethics renewal in November

**Reports and Presentations**

- Director’s Report
  - *Presented by Richard Campbell*
  - **Visitation**
    - CHM visitation was five thousand, three hundred thirty-seven, with a year-to-date total of thirteen thousand, five hundred forty-eight visitors. School group visitation was one hundred eighty-six for the month of August with a year-to-date total of seven hundred nineteen students.
  - **Membership**
    - CHM membership has increased by seventy-seven new memberships for the month of August, with a revenue of \$6,185. This brings our current membership total to one thousand, two hundred ninety-six with a year-to-date revenue of \$14,830. The Curious Kids Club remains steady at six members.
  - **September Events**
    - By the Sweat of Our Brows
      - This annual event took place at Historic Brattonsville on September 10<sup>th</sup>. The attendance level of eighty-six visitors, was lower than expected due to rainy weather. Although, this event has always been a collaboration between descendants of the enslaved and staff, this was the first year where both black and white Bratton descendants assisted in planning the event. Various activities included a Friday evening dinner hosted by Margaret Parson-Willins, a presentation by author Dr. Reed, story sharing by descendants, and a dedication ceremony for Jim Williams and the Brick House. This was also the first time that the golf cart was used to assist descendants and visitors with mobility issues. As a whole, By the Sweat of Our Brows received great feedback and will continue to be a great event for years to come.
    - Saturday STEAM Exploration
      - This new program at the Main Street Children’s Museum introduces children to hands-on STEAM activities. The first program saw seventy-seven attendees over both morning and afternoon sessions. It kicked off on September 17<sup>th</sup> and will take place monthly through December.
    - Family Night at the Museum with Rock Hill School District 3
      - From September 20<sup>th</sup>-22<sup>nd</sup>, families from Rock Hill School District 3’s Title 1 schools were given the opportunity to visit the Museum of York County after hours, free of charge. Around three hundred students and family members visited over this three-night event.
    - Superhero Science Saturday
      - This event took place at the Museum of York County on September 24<sup>th</sup> and gave visitors a chance to explore the similarities between comic book superpowers and animals real-life “super” capabilities. Visitors were encouraged to design their own superhero, play games on a life-size game board, have their caricature drawn, and learn how

Greek gods were similar to today's superheroes through our planetarium program.

○ **Upcoming Events**

- Harvest on the Homestead
  - Each Saturday in October, Historic Brattonsville will focus on a different harvest-themed item as part of their Living History Saturday program. This program will begin on October 1<sup>st</sup> with a corn theme and will conclude on the 29<sup>th</sup> with pumpkins. Wood, apples, and cotton will be the themes on the weeks in between and will focus on 18<sup>th</sup> and 19<sup>th</sup> farming responsibilities.
- Boo-seum!
  - This four session, Halloween-themed event will take place on October 29<sup>th</sup> at the Main Street Children's Museum. Each session will be ninety minutes long and visitors will be able to experience stories, crafts and music. A limited number of tickets will be available online as well as walkups, but on a first-come first-serve basis.

○ **CHM Project Updates**

- Exterior Painting of Hightower Hall and Outbuildings
  - This project was completed by Positive Outlook Painting on September 23<sup>rd</sup>. It looks great and it will be ready for the upcoming wedding rental in October.
- York County 250 Committee
  - Zach Lemhouse has been working to organize a discussion meeting with other York County museums and cultural institutions to talk about creating a York County 250 Committee. Representatives from Historic Rock Hill, Fort Mill History Museum, and Kings Mountain National Military Park will be meeting with the CHM at the Museum of York County on October 17<sup>th</sup>. Zach has yet to hear back from the Catawba Cultural Center.
    - Eddie Lee informed us that Dr. Brooke Bauer has taken a new teaching position at the University of Tennessee and that she told him that she wanted to participate.
      - Richard Campbell will touch base with Zach Lemhouse to find her correct contact information and reach out.
- Pleistocene Hall Spanish Language Tour
  - The Spanish-language audio tour is ready for use at the Museum of York County. Copies of the new tour are available at the Front Desk and headphones are in the process of being purchased. The goal is to expand this feature to all of our sites.
- National Register of Historic Places McCelvey Center

- The nomination for the National Register of Historic Places was submitted by Sara Johnson on September 1<sup>st</sup>, to which the State Historic Preservation Office will give feed initial feedback within thirty days. Ongoing, the State Review Board will give a substantive review and allow for changes to be made. Staff will then give a presentation to the State Review Board on March 24, 2023. We are actively asking for letters of support.
  - Eddie Lee suggested that staff include that the McCelvey Center has previously served as the Yorkville Female Institute and the significance of it.
  - Richard Campbell agreed to touch base with staff.
- Vernon Grant Gallery- Dream Home: The Illustrations of Vernon Grant
  - This exhibit will be replacing the Dinosaur exhibit and will showcase artwork, interactive mailboxes, murals, and a drawing station where visitors can design their “dream home.” The exhibit will debut on October 1<sup>st</sup> and will be open through April 2023. The mailboxes will later be housed at the Main Street Children’s Museum.
- Brattonsville Orientation Room Exhibit
  - Exhibits, Collections, and History departments have been collaborating to design an exhibit to be displayed in the Orientation Room. Thirty items, from paintings to tangibles have been selected to be on display. This exhibit will be review by the CHM’S internal board as well as by Dr. Richard Chacon and Dr. Jennifer Dixon-McKnight for feedback. The projected installation date is December 2022.
- Col. Bratton and Homestead Houses Preservation Project
  - On September 19<sup>th</sup>, York County Council approved the contract between the CHM and Midwest Maintenance. A pre-construction meeting will take place on October 25<sup>th</sup> and construction is scheduled to begin on the 31<sup>st</sup>.
- Museum of Western York County
  - The Collections Department has almost completed the inventory of the MWYC collection. The project should conclude by the November 22<sup>nd</sup> CHC Meeting. Jillian Bingham will work with Paul Boger to finalize all legal paperwork. All items will be processed into the database and permanently housed in 2023.

*[Note: A full copy of the Director’s Report is attached to these minutes as Addendum A.]*

**Committee Reports**

- Collections Committee
  - *Presented by Jillian Bingham*
  - TC276
    - *71 items ranging from clothes and accessories to pottery and appliances.*
    - *Detailed list attached*
      - *Donor Name: Museum of Western York County*
  - TC276
    - *Collection containing books and membership cards for the Boy Scouts and Girl Scouts, dates ranging from 1916-1970.*
    - *Detailed list attached*
      - *Donor Name: Museum of Western York County*
  - TC276
    - *Collection containing envelopes and Christmas cards addressed to Vergil and Myrtle Nivens, as well as their own Christmas card and seals, dated 1945.*
    - *Detailed list attached*
      - *Donor Name: Museum of Western York County*
  - TC276
    - *Collection containing maps, diplomas, prints, and certificates related to the area of Western York County, dates ranging from 1848-2001.*
    - *Detailed list attached*
      - *Donor Name: Museum of Western York County*
  - TC276
    - *Collection containing 19 encased photographs dating from 1850-1900*
    - *Detailed list attached*
      - *Donor Name: Museum of Western York County*
  - TC276
    - *Collection of documents and records regarding dairy production and breeding, connected to Frank Duncan Sr., circa 1950*
  - TC276
    - *Collection containing grocery store stamps and stamp books*
    - *Detailed list attached*
      - *Donor Name: Museum of York County*
  - TC276
    - *Collection containing military related manuals, books, and photographs, dating from 1860-1964.*
    - *Detailed list attached*
      - *Donor Name: Museum of York County*
  - TC276
    - *Collection of minutes of the ARP Synod Church sessions, dating from 1855-1898.*
    - *Detailed list attached*
      - *Donor Name: Museum of York County*
  - TC276
    - *Collection of letters identified as “Moss-Hill Letters” dated 1939*
    - *Detailed list attached*

- *Donor Name: Museum of Western York County*
- TC276
  - *Collection of photographs identified as “Record Group-Perkins”, containing 831 photographs, dating from 1890-2001.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection of items from the Phoenix Club dating from 1986-1989. Also contains a minute book from the Athena Club dating 1951-1959.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *40 rare books dating from 1893-1985*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing ration books and rationing pamphlets related to the Jones family dating 1942-1944.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing various items and documents related to the Sharon ARP Church, dating from 1663-1953.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing various items and documents related to Robert Love Brakefield, dating from 1954-1992.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing items related to the Sharon Centennial Ball (May 5, 1989 at the Old Hill Store) and research regarding “Remembering Sharon 1889-1989” by Doris Thomas and Helen Kennedy.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing mostly undated holiday greetings that contain cards, photographs, and postcards*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing 415 unsorted photographs, dating from 1861-2001. There are also a few tax receipts with the name Moss.*

- *Donor Name: Museum of Western York County*
- TC276
  - *Collection containing various items and documents relating to the Witherspoon family, dating from 1830-1896.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC276
  - *Collection contains various documents and reports from the Woodmen of the World Life Insurance Association, dating from 1915-1953.*
  - *Detailed list attached*
    - *Donor Name: Museum of Western York County*
- TC331
  - *Collection of 5 issues of the Yorkville Enquirer newspaper:*
    - *July 28, 1897*
    - *July 21, 1897*
    - *April 21, 1897*
    - *March 18, 1897*
    - *July 17, 1895*
  - *Donor Name: Frances “Fran” Bertelli*
- TC333
  - *1985 Anderson College annual*
  - *1944 Fort Mill High School annual*
  - *1979 Rawlinson Road Junior High School annual*
  - *1981 Rawlinson Road Junior High School annual*
    - *Donor Name: Allison Taylor*
- TC335
  - *Pittsburg Paints advertising sign from Hood’s Drug Store in Hickory Grove, SC*
  - *Canning label for “Fresh Apples packed by I.B. Allison, Hickory Grove, SC*
  - *The Old Red Cookbook, First Presbyterian Church York, 1976 edition*
  - *Bicentennial Cookbook 1776-1976, Sharon, SC*
  - *Centennial Cookbook 1901-2001, First United Methodist Church Clover, SC*
    - *Donor Name: Frances “Fran” Bertelli*
- TC336
  - *Postcard of the Museum of York County’s first African Hall, circa 1976*
    - *Donor Name: Holly Potter*
- TC349
  - *.001- White NASA jacket for Charlie Duke*
    - *Donor Name: National Air and Space Museum, Smithsonian Institution*
- TC350
  - *.001- Orange and white “Museum of York County” patch, featuring an embroidered planet and leaf.*
  - *.002- ChristmasVille lapel pin featuring Santa Claus standing on a tree branch in front of a small yellow house.*
    - *Donor Name: CHM*

- TC352
  - .001- American Legion Post 66 cap
  - .002- American flag pin on hat
- TC353
  - *Marriage certificate for Fredrick Elliott Quinn and Essie Catherine Wray, dated 1915*
    - *Donor Name: Mary Anna Richbourg*
- David Duncan asked for questions and asked to accept the Recommendations for Accession to the Collection.
  - Penny Sheppard called for a vote and the vote passed.
- Collection Fund Request
  - Jillian Bingham presented a request for \$1,492.85 to purchase supplies for the care of the Museum of Western York County's collection. It would leave a remaining balance of \$42, 893.96 in the account.
    - David Duncan made a motion to approve the Collections Fund Request in the amount of \$1,492.85 to purchase supplies to process and house the Museum of Western York County Collection.
      - Annie Laurie Wheat seconded the motion.
        - Penny Sheppard called for a vote, a vote was taken, and motion passed.

*[Note: Copy of the above Recommendations for Accession are attached to these minutes as Addendum B.]*

- Finance Committee
  - *Presented by Ed Stewart*
  - Ed Stewart claimed that everything looks good.
  - Michelle Totherow stated that the old year is being finished up and a few more journal entries need to be made. The auditors have already come for a few things, we are on schedule.
- Governance Committee
  - *Presented by David Duncan*
  - David Duncan reviewed the meeting that occurred at the 5:30pm Governance Committee, in which it was discussed to reclassify a position at the Main Street Children's Museum.
    - No action was taken.

### **Executive Session**

- Penny Sheppard entertained a motion to move into Executive Session



- Penny Sheppard requested that a change be made to the Agenda in Executive Session
  - The job reclassification does not need to be discussed and will be replaced with Receipt of Legal Advice regarding the Executive Session parameters.
- David Duncan made a motion to move into Executive Session
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote and vote was taken
    - Motion passed to move into Executive Session at 7:01pm

### **Reconvene to Open Session**

- Open session reconvened at 7:25pm
- No action was taken in Executive Session

### **Old Business**

- No Old Business

### **New Business**

- No New Business

### **Commission Member New/Non-agenda Comments**

### **Adjourn**

- Penny Sheppard made a motion to adjourn
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote, vote was taken, and the motion passed
      - Meeting adjourned at 7:25pm

**Prepared by: Dabney Scholler**

**Submitted by: Ed Stewart**