

# Rental of Hightower Hall

## Meetings and Small Groups

### Package One

#### 125 guests- House Interior use only

**Mon- Thurs**      2 hours-\$600      4 hours- \$900      6 hours- \$1,100      8  
hours- \$1,300

**Fri-Sun**      2 hours-\$700      4 hours-\$1,100      6 hours \$1,300      8  
Hours-\$1,500

includes: Prep Kitchen(no cooking), porches, 2 lecterns & 2 screens, use of porches, parking & Restrooms

10(24" x 5') meeting tables, 10(5') round tables, 8(30" round) cocktail tables, 40 upholstered chairs and 70 folding chairs(interior use only)

### Package Two

#### 350 guests- House and Grounds

**Mon-Thurs**      2 hours-\$700      4 hours- \$1,200      6 hours-\$1,400      8 hours-  
\$1,600

**Fri-Sun**      2 hours-\$800      4 hours- \$1,400      6 hours-\$1,600      8 hours-  
\$2,000

includes : Prep Kitchen(no cooking), porches, 2 lecterns & 2 Screens, use of porches, parking and restrooms (over 200 guests, portable toilets are required)

10(24" x 5') meeting tables, 10(5') round tables, 8(30" round) cocktail tables, 40 upholstered chairs and 70 folding chairs(interior use only)

### Package Three

#### Small meetings/ gatherings for up to 40 guests

**Mon-Thurs**      2 hours-\$350      4 hours-\$450      6 hours-\$550  
8 hours-\$650

**Fri-Sun**      2 hours-\$375      4 hours-\$475      6 hours-\$600  
8 hours-\$725

**Full day weekend rental 10:00 am- 10:00 pm \$820**

**includes: Prep Kitchen, 1 lectern & 1 screen, 10(24" x 5') meeting tables, 10(5') round tables, 8(30" round) cocktail tables, 40 upholstered chairs and 70 folding chairs(Interior use only)**

**NOTE: Setup and cleanup time must be included in your total rental hours. Self catering is only allowed for Package Three. Caterers must have license and proof of insurance and be approved according to CHM Policy.**