

**Culture & Heritage Commission  
Board of Commissioners Meeting  
January 24, 2023  
6:00 PM  
Museum of York County**

**Person Presiding: David Duncan**

**Members Present: Ed Stewart, David Duncan, Margaret Parson-Willins, and George Feindel**

**Members Absent: Penny Sheppard and Annie Laurie Wheat**

**Ex Officio Members Present: Katie Rutland and Eddie Lee**

**Ex Officio Members Absent:**

**Staff Present: Richard Campbell, Dabney Scholler, Sarah Lewis, and Nancy Sambets**

**Others: Michelle Totherow and Michael Kendree**

**Call to Order**

- David Duncan called the meeting to order at 6:00pm
- David Duncan presented the minutes from the November 22<sup>nd</sup> meeting and asked for changes or corrections.
  - Accepted minutes as written.

**Welcome New Commissioner**

- Katie Rutland - Ex officio
  - Museum member from District 1

**Calendar Review**

- Upcoming Calendar Items
  - March- Development Progress Report
    - Will most likely be presented by Membership Coordinator, Alison Gray
  - 2023-2024 Budget upcoming
  - May/June- Election of Officers for CHC Board

**Presentation of the Audit Report**

- Melissa Monahan, Elliott Davis
  - Presented report via Zoom
  - Melissa Monahan explained the handout as provided.
    - Executive Summary
      - Nothing was out of the ordinary or unusual from the standard accounting treatment.
        - Financial statement disclosures appear to be neutral, consistent, and clear.
        - There were no unusual transactions, were all significant.

- The only corrections were taken care of by Michelle Totherow and Aaron Sigler- nothing major.
  - Management Letter signed by Richard Campbell and Kevin Madden attached.
- Overall, the audit looks good.

*[Note: A full copy of the Report to the Commission from Elliott Davis is attached to these minutes as Addendum A]*

### **Reports and Presentations**

- Director's Report
  - *Presented by Richard Campbell*
- Visitation
  - Total visitation for the month of December 2022 was four thousand, nine hundred seventy-five and thirty-one thousand, seven hundred twenty-five year to date.
  - School Group Visitation
    - Total school group visitation for the month of December was seven hundred ninety-four and a year-to-date total of four thousand, nine hundred ninety-four students.
- Membership
  - One hundred twenty-three memberships were sold in the month of December with a revenue of \$9,970.
  - Year-to-date memberships are at one thousand, two hundred twenty-six and a revenue of \$42,530.
  - Due to the temporary closing of the Main Street Children's Museum, there has been an offer of a two month membership extension. We are currently experiencing the roll off from the previous extension due to Covid-19. After the extensions roll off, it will give us a clearer reflection of membership growth.
- Past Events
  - Christmas Candlelight Tours
    - This event was very well attended and feedback was great. Staff from both Historic Brattonsville and Museum of York County worked hard and volunteered time to make this event a success! 2022 marked the forty-fifth anniversary for Christmas Candlelight. For 2023, we are considering moving this event from two weekends to one weekend, the second weekend of December. We will hold tours on both Saturday and Sunday, and possibly a member-exclusive event on Friday night. This will give us the opportunity to utilize out of state vendors and volunteers as well as not compete with ChristmasVille and college football championships. This will hopefully prevent last minute snags with staffing, volunteers, and vendors. We will revisit this plan as the year progresses.
  - Historic Brattonsville: Through the Eras Opening
    - This new exhibit opened on January 10<sup>th</sup> and offers a deeper narrative of the history of the site. We received great feedback from those who attended the grand opening of this exhibit.

- Upcoming Events
  - By Way of the Back Door
    - This series of Living History Saturdays will focus on the lives and history of the enslaved at Historic Brattonsville with hands-on, interactive activities and guided tours of the site. It will begin on February 4<sup>th</sup> and will conclude on February 25<sup>th</sup>, from 10am-4pm each day.
      - Margaret Parson-Willins shared that spirituals and hymns have been added to programming on February 25<sup>th</sup>.
  - Harry Potter Science Saturday
    - This event will take place on February 11<sup>th</sup> from 10am-4pm and will capture the magic of Harry Potter and compare it to the world that we live in. Various activities will include classes, a planetarium show, and a visit from the Carolina Raptor Center. The Gift Shop will be stocked with everything for visitors' wizarding needs.
- CHM Project Updates
  - Main Street Children's Museum Repair
    - On Christmas Day evening, a pipe burst above the classroom at the Main Street Children's Museum, leaving the building flooded. Thankfully, the building manager acted quickly, notified Sarah Lewis, and shut the water off after forty-five minutes. Therefore, the damage was not to the extent of the previous flood. Staff has been reassigned to either Museum of York County or Historic Brattonsville. Members and groups were notified immediately and programming has been pretty seamless. Operations, Exhibits, and Site Director Sarah Lewis have worked tirelessly to make sure that we will reopen in no time. We hope to reopen on February 21<sup>st</sup>.
  - Colonel Bratton and Homestead Houses Projects
    - The construction on these structures continue to progress. There have been a few change orders that need to take place, as expected. These change orders have been budgeted for at the range of 30,000 for the two change orders. Everything is progressing according to plan. Once the exterior is complete, we will begin on the interior. The interior was not budget for initially, but was approved by the FFTC. We will then work on the furnishing plan.
      - Preservation is purchasing a specialty microscope, using funds from the FFTC, as approved. This microscope will give Preservation the ability to complete analysis on architectural finishing, such as paint and wood. Previously, we would outsource this process but will now be able to do in-house.
  - McCelvey Auditorium (Lowry Family Theatre)
    - This project is coming along and will be an eighteen month project, set to begin in late-September or early October. There was a slight shoring issue but it was resolved by both Scaffolding Solutions and Bennett Preservation. This should not affect the timeline and we expect to stay on schedule.
      - The County was talking to the State to assist in the funding of this project. We do not know enough about this proposal but will by the next meeting in February.
  - National Register of Historic Places (McKelvey Center)

- The application was submitted on September 1<sup>st</sup> and received the substantive review from the SC State Historic Preservation Office on November 7<sup>th</sup>. The revised National Register nomination was submitted on December 12<sup>th</sup>, along with letters of support. We are waiting on additional letters and will submit them as we receive them. Revisions asked of us by a National Register reviewer are due by February 24<sup>th</sup>. We anticipate that this nomination be heard at the State Review Board meeting on March 24<sup>th</sup>.
- York County 250<sup>th</sup> Committee
  - Historian Zach Lemhouse has reached out to the preliminary group of cultural institutions via email with a draft of the proposed language for the stakeholder invitation. The initial email was sent on December 5<sup>th</sup>, hearing no response, Zach followed up with an additional email on January 17<sup>th</sup>. Once all feedback has been received, a date will be set and invitations will be sent out.
- Historic Preservation State Grant Fund
  - The application for this \$200,000 grant is due on January 31<sup>st</sup>. It has been completed and will be submitted once we receive letters and signatures from the County. It is expected to be submitted before the deadline. We are requesting the full amount.
- Brattonsville Slave Cemetery
  - On December 7<sup>th</sup>, the CHM received notification of approval for a SC American Revolution Site Grant from the South Carolina Revolutionary War Commission in the amount of \$41,760, to interpret the cemetery. We have received the agreement from the SC 250<sup>th</sup> and have asked the County Attorney to review the document. The State Archeologist has agreed to perform ground penetrating radar at no charge. We will hire the South Carolina Institute of Archeology and Anthropology to complete mapping. We will prep the area in-house, with the assistance of the Bratton descendants.
  - Late October/ early November is the projected deadline for this project.
- New CHM Website
  - The new CHM website launched on January 23<sup>rd</sup>. Marketing did a great job rolling it out and making it more user friendly. Although the site is new, our web address will remain the same.
- York County Mid-Year Compensation Increase
  - On December 5<sup>th</sup>, County Council approved a 6.5% mid-year salary increase, it was received by employees on December 17<sup>th</sup>. These increases were budget neutral. In addition to the 5% merit increases, for the year, employees received a maximum increase of 11.5%. As part of this process, the CHM rewrote each job description to fit the position. Grade ranges and classes will increase as well.

*[Note: A full copy of the Director's Report is attached to these minutes as Addendum B]*

## **Committee Reports**



- Collections Committee
  - Presented by Nancy Sambets
  - TC354
    - Yorkville Graded School Report 1910-1911
    - Postcard "South Congress Street Looking South Yorkville, SC" addressed to Miss Bessie Lowry in Lowryville, SC postmarked July 29,1907; printed by the Yorkville Enquirer and sold by York Drug Store
    - (3) Pamphlets regarding history of York; appear to be Introduction section torn out of city directories from 1974 and 1975, with the third being undated.
    - Notebook of York Bible Association Minutes from 1939 to 1974
      - Donor Name: William "Billy" Wiley III
  - TC363
    - .001- Lantern used by Harold C. Johnson
    - .002- Set of keys used at Episcopal Church Home for Children, formerly Kings Mountain Military Academy
    - .003- Oval plate
    - .004- Oval plate
      - Donor Name: Robert Love
  - TC364
    - .001- 2022 annual MYCO Vernon Grant Christmas tree ornament titled "Instant Replay", numbered 250 of 500
    - .002- 2022 annual MYCO Vernon Grant holiday card titled "Santa's Ticklish Situation", numbered 308 of 500
      - Donor Name: MYCO Gift Shop
  - TC365
    - 23 books formerly belonging to Lindsey Pettus, detailed list attached
    - 1958 York County Colored Fair Booklet
      - Donor Name: Paul Gettys
  - TC-N/A
    - .001- Framed, signed, black and white print of McCelvey Elementary School drawn by Jack Bolin in 1987, numbered 1 of 500
    - .002- Framed, signed, colored print of McCelvey painted by Wine, numbered 7 of 500
    - .003- 2007 annual MYCO Vernon Grant Christmas tree ornament titled "Santa's Perfect Form", numbered 531 of 800
    - Color, 8x10 photograph of McCelvey Elementary School with a lit Christmas tree in front of the building.
      - Donor Name: Internal Transfer
- David Duncan made a motion to accept the following items; TC354, TC363, TC364, TC365, and Internal Transfer-NA, to the Collection
  - Eddie Lee seconded the motion
    - David Duncan called for a vote, vote was taken, and the motion passed

[Note: Copy of the above Recommendations for Accession are attached to these minutes as Addendum C]

- Request from Collections Insurance Fund
  - Nancy Sambets requested \$4,533.98 from the Collections Insurance Funds to purchase shelving to hold the Court of Common Pleas records. In addition to the shelves, the remainder of funds will be used to purchase archival folders and boxes.
- David Duncan made a motion to accept the request from the Collections Insurance Fund
  - Ed Stewart seconded the motion
    - David Duncan called for a vote, vote was taken, and the motion passed

*[Note: Request for Funds and Patterson Pope Proposal attached as Addendum D]*

- Finance Committee
  - Treasurer's Report
    - Nothing to report, audit report presented earlier in the meeting
- Governance Committee
  - Nothing to report

#### **Executive Session**

- No need for Executive Session

#### **Old Business**

- None

#### **New Business**

- None

#### **Commission Member New/Non-agenda Comments**

- None

#### **Adjourn**

- David Duncan made a motion to adjourn at 6:59pm
  - Ed Stewart seconded the motion
    - David Duncan called for a vote, vote was taken, and the motion passed
      - Meeting adjourned at 6:59pm

**Prepared by: Dabney Scholler**

**Submitted by: Ed Stewart, Secretary/Treasurer**



# The Culture and Heritage Commission of York County, South Carolina

Report to the Commission  
For the year ended June 30, 2022

**Contact:**

**Tim Grow, Shareholder**

843.266.6910

[tim.grow@elliottdavis.com](mailto:tim.grow@elliottdavis.com)

**Melissa Monahan, Manager**

843.720.5816

[melissa.monahan@elliottdavis.com](mailto:melissa.monahan@elliottdavis.com)





To the Commission  
York Commission, South Carolina

To the Members of the Commission:

We are pleased to present this report related to our audit of the financial statements of the Culture and Heritage Commission of York County, South Carolina (the "Commission") as of and for the year ended June 30, 2022. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the Commission's financial reporting process.

This report is intended solely for the information and use of the Commission and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have about the foregoing. We appreciate the opportunity to continue to be of service to you.

A handwritten signature in black ink that reads "Elliott Davis, LLC". The signature is written in a cursive, flowing style.

Charleston, South Carolina  
December 16, 2022

## Executive Summary

The following is a high level executive summary of required communications by the auditor related to conduct of the audit to those who have responsibility for the oversight of the financial reporting process.

### Audit Planning Process

- Our audit approach placed a strong emphasis on obtaining an understanding of how the Commission functions.
- We assessed inherent risk and evaluated the design effectiveness of internal control over financial reporting and our assessment of control risk and then determined the nature, timing and extent of tests of controls and substantive procedures necessary given the risks identified and the controls as we understand them.

### Materiality in Planning and Executing the Audit

- We established materiality limits that effectively represent the maximum aggregate amount of misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements.
- Our assessment of materiality throughout the audit was based on both quantitative and qualitative considerations.

### Internal Control Relevant to the Audit

- We obtained an understanding of internal control sufficient to plan the audit and to determine the nature, timing and extent of audit procedures to be performed.
- Our audit was not designed to provide assurance on internal control and was not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

### Auditor's Responsibility Under Professional Standards

- Our responsibility under governmental auditing standards has been described to you in our engagement letter dated June 13, 2022.
- We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process.
- Our audit of the financial statements does not relieve you or management of your respective responsibilities.

### Significant Accounting Policies

- The Commission's significant accounting policies are disclosed in Note 1 of the financial statements.
- Management has represented to us that the Commission did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period which should be brought to your attention for approval.
- We noted no transactions entered into by the Commission during the year that were both significant and unusual.
- There were no instances in the current year related to transactions for which alternative accounting treatments are allowable under accounting principles generally accepted in the United States of America.

### Management Judgments and Accounting Estimates

- The most significant estimates and judgments relate to Net Pension and OPEB liabilities

## Executive Summary, *continued*

### Financial Statement Disclosures

- The disclosures in the financial statements appear to be neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

### Uncorrected and Corrected Misstatements

- Audit Adjustments** – Management corrected the following misstatement that was identified as a result of our audit:

**Summary of Corrected Misstatements:**

Description	Effect—Increase (Decrease)				
	Assets	Liabilities	Net Position	Revenues	Expense
<b>Adjusting Entry #10</b>					
To record an accrual as of June 30, 2022	-	13,962		-	13,962
<b>Total Effect</b>	\$ -	\$ 13,962	\$ -	\$ -	\$ 13,962
<b>Balances as of and for year ended June 30, 2022</b>	\$ 4,051,435	\$ 6,336,008	\$ (2,384,066)	\$ 4,948,884	\$ 4,239,542
<b>Percentage of Adjustments to Above Amounts</b>	0.00%	0.22%	0.00%	0.00%	0.33%

- Uncorrected Misstatements** - There were no uncorrected misstatements which were identified as a result of our audit.

### Management Representations

- We have requested certain written representations from management that are included in the management representation letter dated December 16, 2022. A copy of that correspondence is included in **Appendix B** for your information.

### Disagreements with Management

- No disagreements with management arose during the course of the audit.

### Consultations with Other Accountants

- We are not aware of any consultations with other accountants by management of the Commission regarding auditing and accounting matters.

### Significant Issues Discussed with Management

- No significant issues arising from the audit were discussed or were the subject of correspondence with management.

### Difficulties Encountered in Performing the Audit

- We did not encounter any difficulties in dealing with management relating to the performance of our audit and we appreciate the cooperation received.



**Appendix A**

**Recently Issued Accounting Standards  
For the Year Ended June 30, 2022**

In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. Earlier application is encouraged.

The Commission determined no material impact on the financial statements.

**Appendix B**

**Material Written Communications  
For the Year Ended June 30, 2022**

Copies of these communications are attached.



December 16, 2022

Elliott Davis, LLC  
100 Calhoun Street, Suite 300  
Charleston, SC 29492

This representation letter is provided in connection with your audits of the basic financial statements of The Culture and Heritage Commission of York County (the "Commission"), a component of York County, South Carolina, as of and for the year ended June 30, 2022 for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, that as of December 16, 2022:

#### Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated June 13, 2022, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation, and maintenance of controls to prevent and detect fraud.
4. The methods, data, and significant assumptions used by us in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement, or disclosure that is reasonable in the context of U.S. GAAP, and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party transactions have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP. Types of related party transactions engaged in by the Commission include:
  - a. Revenues received from York County
  - b. Due to and due from with York County

6. The Commission is following either its established accounting policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available or is following paragraph 18 of GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes.
7. The Commission is following paragraph 18 of GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes.
8. All events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure, have been adjusted or disclosed.
9. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
10. Management has followed applicable laws and regulations in adopting, approving, and amending budgets.
11. Components of net position (net investment in capital assets, restricted, and unrestricted) and classifications of fund balance (no spendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
12. Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
13. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
14. Commission's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and appropriately disclosed and that net position is properly recognized under the policy.
15. We have no direct or indirect legal or moral obligation for any debt of any organization, public or private that is not disclosed in the financial statements.
16. We have complied with all aspects of laws, regulations and provisions of contracts and agreements that would have a material effect on the financial statements in the event of noncompliance.
17. We have reviewed the GASB Statements effective for the fiscal year ending June 30, 2022, and concluded the implementation of the following Statements did not have a material impact on the basic financial statements:
  - a. GASB Statement No. 87, *Leases*

18. We have no knowledge of any uncorrected misstatements in the financial statements.

**Information Provided**

19. We have provided you with:

- a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters.
- b. Additional information that you have requested from us for the purpose of the audit.
- c. Unrestricted access to persons within the Commission from whom you determined it necessary to obtain audit evidence.
- d. Minutes of the meetings of the Board of Trustees or summaries of actions of recent meetings for which minutes have not yet been prepared.

20. All transactions have been recorded in the accounting records and are reflected in basic financial statements.

21. We have disclosed to you the results of our assessment of risk that the basic financial statements may be materially misstated as a result of fraud.

22. It is our responsibility to establish and maintain internal control over financial reporting. One of the components of an entity's system of internal control is risk assessment. We hereby represent that our risk assessment process includes identification and assessment of risks of material misstatement due to fraud. We have shared with you our fraud risk assessment, including a description of the risks, our assessment of the magnitude and likelihood of misstatements arising from those risks, and the controls that we have designed and implemented in response to those risks.

23. We have no knowledge of allegations of fraud or suspected fraud affecting the Commission's basic financial statements involving:

- a. Management.
- b. Employees who have significant roles in internal control.

- c. Others where the fraud could have a material effect on the basic financial statements.
24. We have no knowledge of any allegations of fraud or suspected fraud affecting the Commission's basic financial statements received in communications from employees, former employees, analysts, regulators, or others.
  25. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations.
  26. We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.
  27. We have disclosed to you the identity of all of the Commission's related parties and all the related-party relationships and transactions of which we are aware.
  28. We are aware of no significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the Commission's ability to record, process, summarize and report financial data.
  29. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
  30. We believe that the actuarial assumptions and methods used by the actuary for funding purposes and for determining accumulated Plan benefits are appropriate in the circumstances. We did not give instructions, or cause any instructions to be given, to the specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the Plan's actuary.
  31. We believe that the information obtained from the audited financial statements of and other participant information provided by SC PEBA is appropriate in the circumstances. We did not give instructions, or cause any instructions to be given, to the Plan or its auditor in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the Plan or its auditor.
  32. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.
  33. With respect to required supplementary information presented as required by U.S. GAAP and the Governmental Accounting Standards Board, to supplement the basic financial statements:
    - a. We acknowledge our responsibility for the presentation of such required supplementary information.

- b. We believe such required supplementary information is measured and presented in accordance with guidelines prescribed by U.S. GAAP.
- c. The methods of measurement or presentation have not changed from those used in the prior period.

**Compliance Considerations**

In connection with your audit conducted in accordance with *Government Auditing Standards*, we confirm that management:

- 34. Is responsible for the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework.
- 35. Is responsible for compliance with the laws, regulations and provisions of contracts and grant agreements applicable to the auditee.
- 36. Is not aware of any instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements.
- 37. Is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 38. Acknowledges its responsibility for the design, implementation, and maintenance of controls to prevent and detect fraud.
- 39. Has a process to track the status of audit findings and recommendations.

The Culture and Heritage Commission of York County

  
Richard Campbell  
Executive Director

  
Kevin Madden, York County Government  
CPA, Assistant County Manager/Treasurer/CFO



## Culture and Heritage Museums Director's Report January 24, 2023

*Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.*

### Visitation – December 2022

- Total visitation: 4,975
  - Museum of York County: 2,514
  - Historic Brattonsville: 1,231
  - Main Street Children's Museum: 1,195
  - Historical Center of York County: 35
- Total year-to-date: 31,725
  - Museum of York County: 15,973
  - Historic Brattonsville: 6,978
  - Main Street Children's Museum: 8,485
  - Historical Center of York County: 289

### School Groups – December 2022

- Total school group visitation: 794
  - Museum of York County: 491
  - Historic Brattonsville: 162
  - Main Street Children's Museum: 141
- Year-to-date: 4,994 students
  - Museum of York County: 2,671
  - Historic Brattonsville: 1,980
  - Main Street Children's Museum: 343

### Membership – December 2022

- New memberships: 123
- Membership revenue: \$9,970
- Year-to-date membership: 1,226 memberships.
- Year-to-date membership revenue: \$42,530.

### Past Events

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#### Christmas Candlelight Tours (HB)

- The 2022 Christmas Candlelight Tours wrapped up on December 10<sup>th</sup> and was a big success.
- Rain leading up to the December 3<sup>rd</sup> tours affected walk-up traffic, particularly early in the event, but we made up ground as better weather moved in.
- 2022 marked the 45<sup>th</sup> anniversary of Christmas Candlelight Tours at Historic Brattonsville.

- We are strongly considering moving CCT from the first two Saturdays in December, to the second weekend in December. This change will have a positive effect on a number of fronts:
  - Getting volunteers and vendors to commit to one weekend is far easier than it is for two weekends.
  - The second weekend is less competitive with no direct competition from ChristmasVille, college football championship games, etc.
  - It is far more efficient for operations with only one set up and breakdown date.
  - More cost effective for marketing the event.
  - Provides an opportunity to explore a membership exclusive tour on Friday evenings.

### Historic Brattonsville: Through the Eras Opening

- On January 10<sup>th</sup> Historic Brattonsville opened a new exhibit in the Orientation Room, offering a deeper narrative of the site's history.
- *"Historic Brattonsville: Through the Eras"* reflects the collaborative efforts of humanities scholars, historians, and an advisory team of both black and white Bratton descendants.
- The exhibit tells a more inclusive story of the plantation's past by highlighting the African-American community and their contributions through a timeline spanning the American Revolution to post-Emancipation.
- The permanent exhibit orients the visitor through text panels with narratives, historical images, and three-dimensional artifacts, underscoring the changes and broader perspectives that have unfolded over the past 50 years since being placed on the National Register of Historic Places in 1971.

### Upcoming Events

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#### By Way of the Back Door (HB)

- The annual Living History event takes place each Saturday in February from 10:00AM to 4:00PM at Historic Brattonsville's main site.
- By Way of the Back Door offers unique programming each week, where staff will highlight the lives and contributions of the enslaved population at Brattonsville.
  - **February 4<sup>th</sup> - Daily Life of Enslaved People:** Focuses on the daily lives of enslaved people in the 18<sup>th</sup> and 19<sup>th</sup> centuries.
    - Activities include hair care, clothing, and food rations, with guided tours throughout the day.
  - **February 11<sup>th</sup> – Foodways:** Featuring the foodways of people of African descent, both enslaved and free, in the 18<sup>th</sup> and 19<sup>th</sup> centuries.
    - Activities include cooking for the planter class, food rations of the enslaved population, and guided tours.
  - **February 18<sup>th</sup> - Trades and the Skilled Enslaved:** Centering on the trades and skills of enslaved people in the 18<sup>th</sup> and 19<sup>th</sup> centuries.
    - Activities include woodworking, blacksmithing, and guided tours.



- **February 25<sup>th</sup> - Arts and Cultural Contributions:** Discusses the arts and cultural contributions of people of African descent, both enslaved and free, in the 18<sup>th</sup> and 19<sup>th</sup> centuries.
  - Activities include storytelling and toys & games, with guided tours offered throughout the day.

### **Harry Potter Science Saturday (MYCO)**

- This event will take place on Saturday, February 11<sup>th</sup> from 10:00AM to 4:00PM at Museum of York County.
- A deep dive into how the real science from our world parallels the magic from the world of Harry Potter!
- Visitors will attend classes on their schedule, such as Potions and Herbology, to learn cool science facts and tricks!
- They will visit the Owlery to learn about our feathered friends with the help of the Carolina Raptor Center.
- The Planetarium will show *"Skies Over Hogwarts"*, featuring stars and constellations that share traits with Harry Potter characters.
- The Gift Shop will be stocked for all everyone's wizarding needs.

## **CHM Project Updates**

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### **Main Street Children's Museum Repair**

- On Christmas evening, we received notification that there was another pipe break in one of the apartments above the Main Street Children's Museum, causing a significant amount of water.
- A sprinkler line froze in the upper areas of the building, causing pressure to build up in the sprinkler line directly over the stairs leading to the upstairs classroom.
- The damage, while substantial, was not as extensive as that which occurred during the last flood.
- The Marketing department developed informational messaging distributed to all CHM members via email.
- Visitors who purchased tickets for upcoming sessions were contacted and offered new play dates or refunds.
- All MSCM staff have been reassigned to either MYCO or HB.
- MSCM education staff resumed regularly scheduled programming utilizing Tot Town at MYCO.
- Membership is ready to offer membership extensions once the exact downtime is determined.
- CHM Operations staff members Steve Kay and Lisa Poff, CHM Exhibits Manager Jon Prichard, and MYCO/MSCM Site Manager Sarah Lewis worked diligently to satisfy the needs of the insurance company and the County's finance and procurement requirements.
- As of January 18<sup>th</sup>, all required quotes have been submitted to the Insurance Reserve Fund (IRF) and entered into York County's procurement system.
- Once final approval is received from IRF, we will start the repairs immediately.
- If everything is to plan, the hope is to reopen mid-February/beginning of March.

### **Col. Bratton and Homestead Houses Preservation Projects**

- Preservation activities continue at the Col. Bratton and Homestead Houses.
- Pier replacement continues at the Col. Bratton House ahead of structural timber repairs.
- The electrical subcontractor for Midwest Maintenance Inc. (MMI), has completed all necessary trenching and replacement for code-compliant improvements to the electrical services at both houses.
- York Electric is scheduled to restore service to both structures by January 20<sup>th</sup>.
- CHM Preservation continues to develop condition drawings and conduct architectural investigations of the Col. Bratton and Homestead Houses in preparation for interior restoration work.
- CHM Preservation is working to purchase the necessary microscope, accessories, and supplies through FFTC funding to provide CHM with the ability to complete architectural finishes and materials analyses essential to their investigations of both houses.

### **McCelvey Auditorium (Lowry Family Theatre)**

- CHM Preservation has been working to have additional shoring added to the failed truss over the stage, per the recommendation of Bennett Preservation Engineering (BPE).
- Scaffolding Solutions submitted draft drawings of the shoring tower to BPE on January 4<sup>th</sup>.
- BPE provided comment on Scaffolding Solutions drawings on January 5<sup>th</sup>.
- Scaffolding Solutions submitted plan revisions on January 17<sup>th</sup>, and BPE approved them on the same day.
- Scaffolding Solutions was onsite January 19<sup>th</sup> to install the two additional shoring towers.
- This installation is projected to take 2-3 days.
- BPE will be on-site on February 8<sup>th</sup> and 9<sup>th</sup> to inspect the new shoring towers and complete additional on-site observations as part of construction document preparation.
- BPE will start developing documents in early March.
- The 100% draft document should be ready in early May, with final construction documents coming mid-June.
- The York County is exploring funding opportunities with the State.

### **National Register of Historic Places (McCelvey Center)**

- The application was submitted on September 1<sup>st</sup>.
- CHM Archives and Preservation resubmitted the corrected nomination form based on preliminary review comments on October 10<sup>th</sup>.
- SC State Historic Preservation Office completed the substantive review on November 7<sup>th</sup> and submitted comments to CHM.
- The revised National Register nomination was submitted on December 12<sup>th</sup> along with letters of support we have received to date.
- We expect additional letters to come in and we will forward them as they are received.
- CHM Preservation received additional feedback on the submission on January 18<sup>th</sup>.

- The National Park Service (NPS) assigned South Carolina a new National Register reviewer in mid-November, and some of the items in their comments reflect practices the new reviewer asked them to add or modify.
- They do anticipate the nomination will be heard at the March 24, 2023 State Review Board meeting and will be sending further instructions for presenters next week.
- The revisions are due February 24<sup>th</sup> and CHM Archives and Preservation are currently working on them.

### **York County 250<sup>th</sup> Committee**

- CHM Historian Zach Lemhouse sent an email to Diana Bramble (King's Mountain), Jennifer Sandler (Historic Rock Hill), David Ward (Fort Mill History Museum), and Caitlyn Rogers (Catawba Cultural Center) on December 5<sup>th</sup> with a draft of the proposed language for a stakeholder invitation.
- We asked that they review the proposed language and get back to us with any suggested changes by December 19<sup>th</sup>.
- We haven't received any responses to date and as a result Zach sent a follow-up email on January 17<sup>th</sup>.
- Once we receive everyone's feedback, we will set a date and send the invitations out on behalf of the exploratory committee.

### **Historic Preservation State Grant Fund**

- As previously discussed, The South Carolina Department of Archives & History (SCDAH) announced in October 2022, a new state preservation grant with awards of up to \$200,000.
- The new grant only requires the property to be eligible for the National Register, not listed on the National Register.
- The application deadline for the State Preservation Grant is January 31<sup>st</sup>.
- The grant application is complete and ready to submit once we get signatures and a letter from the County.
- Because the County is the owner of the building, we need a letter of support for the grant, and a mandatory preservation covenant from the County Manager.
- CHM Preservation sent information about the covenant and a sample to Michael Kendree to review before forwarding it to the County Manager.
- We are requesting the full \$200,000.

### **Brattonville Slave Cemetery**

- Brattonville's slave cemetery is located on a 2-acre patch of woods at Historic Brattonville.
- A 2011 archeological site survey discovered 46 possible burial sites in the cemetery.
- One of the enslaved people buried there was an enslaved person named Watt.
- Bratton Family tradition suggests that Martha Bratton sent Watt to warn her husband of Christian Huck's movements on July 11, 1780.
- Each of the marked graves are marked with fieldstones, with the exception of Watt's grave, which is marked with a marble tombstone.

- On December 7<sup>th</sup>, CHM received notification of approval for a \$41,760 SC American Revolution Site Grant by the South Carolina Revolutionary War 250<sup>th</sup> Commission (SC 250<sup>th</sup>) to interpret the cemetery, make it accessible to the public, and return Watt's tombstone to its original location.
- We received the actual grant agreement from the SC 250<sup>th</sup> on January 12<sup>th</sup>.
- Due to concerns about language in the agreement relating to copyright and ownership of materials, we have asked the County Attorney to review the document, and we are currently awaiting his response.
- The State Archaeologist has agreed to provide ground penetrating radar (GPR) work at no charge as part of his official state duties.
- CHM will need to hire someone to carry out the related mapping work.
- The most efficient way for him to complete the work is to work with the South Carolina Institute of Archaeology and Anthropology (SCIAA), as their systems are closely integrated.
- County Procurement indicated that we can hire SCIAA to do the mapping work as a sole source.
- Once the grant agreement is in place, we will move forward on a contract with SCIAA.
- Prior to the arrival of the GPR team, we will need to prepare the area.
- The prep work involves clearing the area to be surveyed of the top layer of leaves and a small amount of brush.
- The Bratton Descendants group has expressed interest in helping prep the area, and we will work with them once we are able to move forward.

### **New CHM Website**

- CHM's new website is scheduled to launch Monday, January 23<sup>rd</sup>.
- Staff have been working hard on the project since July and we are excited to be able to release it to the public!
- Email announcements about the new website were sent to members and to our general subscriber list on January 17<sup>th</sup>.
- A series of posts were made on all social media platforms with a reminders posting the day before the launch and once it is officially launched.
- Our web address will stay the same at [www.chmuseums.org](http://www.chmuseums.org).

### **York County Mid-Year Compensation Increase**

- On December 5<sup>th</sup> County Council voted to approve a 6.5% mid-year salary increase for all County employees as recommended in the Classification/Compensation Plan prepared by personnel consulting firm - Management Advisory Group.
- All active employees received the cost of living adjustment of 6.5% on December 16<sup>th</sup> based on their position and salary as of December 5, 2022.
- These increases were budget neutral.
- Additional increases, adjustments to titles, and paygrades as recommended by the revised Classification/Compensation Plan will be implemented as part of the FY 2023/2024 budget.



RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
N/A	Art and Archives	Internal Transfer

**Name of Donor:**  
 CHM-McCelvey

**Description of Accession:**

**Art:**  
 .001 – Framed, signed, black and white print of McCelvey Elementary School drawn by Jack Bolin in 1987, numbered 1 of 500.  
 .002 – Framed, signed colored print of McCelvey painted by Wine, numbered 7 of 500.  
 .003 – 2007 annual MYCO Vernon Grant Christmas tree ornament titled “Santa’s Perfect Form”, numbered 531 of 800.

**Archives:**  
 - Color, 8x10 photograph of McCelvey Elementary School with a lit Christmas tree in front of the building.

Overall Condition:  Excellent  Good  Fair  Poor

**General/Comparable Size of Collection**

Ornament box: 4” x 5”, will fit in an existing box with other VG ornaments.  
 Black and white print: 19.25” x 15”, will fit in an art cubby with other framed artworks  
 Color print: 24.25” x 17”, will fit in an art cubby with other framed artworks  
 Photograph: 8” x 10”, will fit in an existing box with other similar photographs

**Significance/Ownership History** Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

All items were found in the McCelvey Center in December 2022 as CHM staff were cleaning the building following the retirement of two CHM Operations employees.

The framed black and white print of McCelvey Elementary School by Jack Bolin was made in 1987, the same year that the school closed. The artist, Jack Van Buren Bolin (1933-2022), was born on June 22, 1933 to Robert. Gaines Bolin and Frances Blackwell Bolin in Rock Hill, where he also grew up and graduated from Rock Hill High School in 1967. Though he was untrained, Bolin was a lifelong landscape and wildlife artist. Jack married Betty Lou Sexton (1935-2012) of York in August 1954 and they had three children. There are four other prints by Jack Bolin already in CHM Collection, see 2016.006.

The framed colored print of the McCelvey Center is not dated but given the presence of the small crepe myrtle trees along the front of the building, the print can be dated to c. 1988. Once McCelvey Elementary School closed in June 1987, the building and its land was given to McCelvey Center Incorporated of York who almost immediately started to “beautify” the building, which included

planting crepe myrtles in the front gardens. The print is signed as “Wine”. Oral history of the print is that the original was painted by York resident John “Johnny” Wine (1942- present). Johnny was born on February 20, 1942 in Gaston County, NC to Robert W. Wine, Sr (c. 1918–1998). and Avis Lena Siene (c. 1913-1995). According to census records, by 1950 the entire Wine family was living on Lowry Road in York. Robert and Avis had two other children in addition to Johnny. As an adult, Johnny Wine still lives in York and serves as the business owner and operator of *Frame Outlet* located on McNeal Street in downtown York. In 2022, Johnny Wine and his brother Robert “Bobby” Wine, Jr. purchased all of the remaining Museum of Western York County items and sold them at an estate sale off of Liberty Street in York.

The color photograph of McCelvey Elementary School was processed in January 1988. On the façade’s west wing it reads “McCelvey Elementary School.” The name of the building name would have been changed to the “McCelvey Center” sometime after June 1987, when McCelvey Center Incorporated of York took possession of the school and land. The photograph is significant because it shows the exterior of McCelvey Elementary School as it was decorated for Christmas, featuring a lit evergreen tree in the front yard.

The 2007 Vernon Grant ornament was found in the McCelvey office of former CHM Vernon Grant Curator Mary Lynn Norton. CHM staff found the ornament when looking for other items in the old office space. CHM’s permanent art collection currently includes almost all of the holiday cards and ornaments known to be put out by Vernon Grant and then by MYCO, in addition to over 2000 paintings, prints, magazine covers, and 3-D objects related to the artist. Since as early as 2012, annual ornaments are transferred to the Collections Dept. from the MYCO Gift shop. CHM Art collection is currently missing the 2007 MYCO annual Vernon Grant Christmas tree ornament, so the addition of this ornament will fill in the gap.

**Potential Uses:**  Research  Exhibition  Loan

The three McCelvey related images can all be used for research and exhibition as it relates to McCelvey history, CHM history, York County schools, and history of York. Though their condition is suitable for loans, the items are very specific to York and to McCelvey that the likely hood of being requested for a loan is low.

The VG ornament can be used for research, exhibition, and loan as it relates to Vernon Grant as well as the holiday season in general. Having a fairly complete collection of ornaments allows for the Museum or the public to see the evolution of VG’s Christmas tree ornaments over the decades.

**Restrictions:**

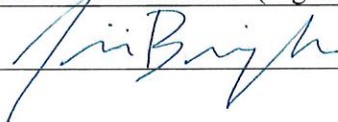
None

**Unusual Costs:**

None

**Staff Recommendation (Signature & Title):**

**Date:**

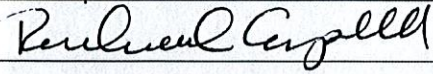
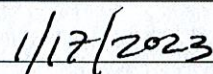
 DIRECTOR OF COLLECTIONS

1/17/2023



Director Recommends (Signature):

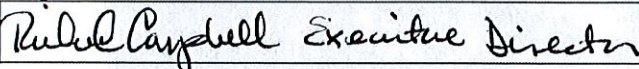
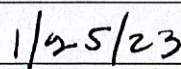
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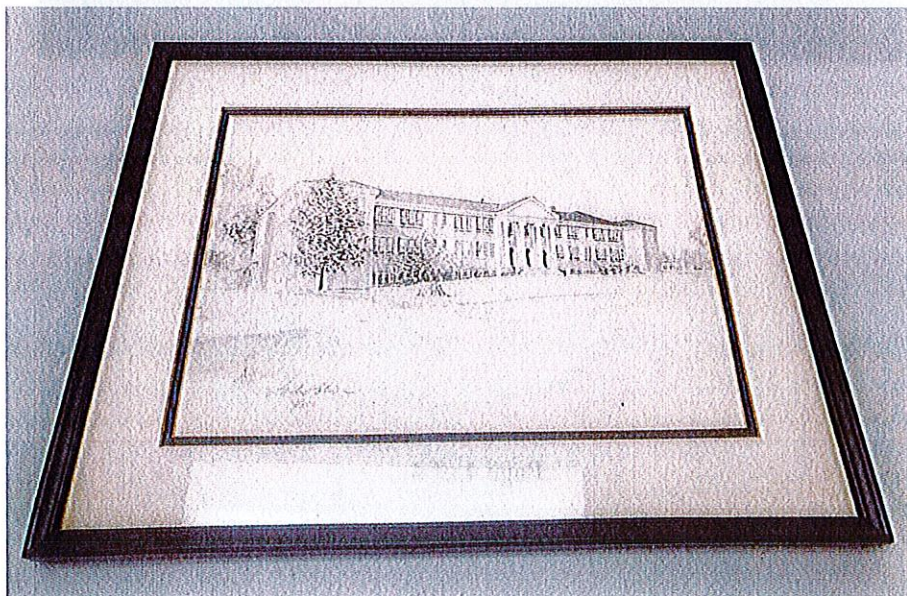
	
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Approved by Culture & Heritage Commission on:

Signature, Title:

Date:

	
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RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
TC354	Archives	Donation

**Name of Donor:**  
 William "Billy" Wiley III

**Description of Accession:**

- Yorkville Graded School Report 1910-1911
- Postcard "South Congress Street Looking South, Yorkville, SC" addressed to Miss Bessie Lowry in Lowryville, SC postmarked July 29, 1907; printed by the *Yorkville Enquirer* and sold by York Drug Store
- (3) Pamphlets regarding history of York; appear to be Introduction section torn out of city directories from 1974 and 1975 with the third one being undated
- Notebook of York Bible Association Minutes from 1939 to 1974

**Overall Condition:**  Excellent  Good  Fair  Poor

**General/Comparable Size of Collection**  
 These items will fit into an acid free letter size half document box.

**Significance/Ownership History**      Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

Items belonged to the Donor's grandmother Gladys H. Wiley, a longtime resident of York.

**Gladys Belle Horton Wiley** (1906-2006) is the daughter of Leonard Horton and Ethel Nicholson Horton. She graduated from Central High School in 1925 and worked for the Western Union Telegraph Co. until she married William Ralph Wiley Sr. (1904-1969) on March 24, 1929. He is the son of James Arthur Wiley and Lora Henson Wiley. Her husband was president of Wiley Brothers Granite & Marble Works, Inc. and president of Wiley Realty. He was also a member of the York School District Board and director of Lakeview Memory Gardens. They lived at 206 E. Liberty Street in York and raised 4 children: William R. Wiley Jr., Leonard A. Wiley, Robert Wiley, and Ellen Wiley Biggers. She was a member of the Rainbow Garden Club and First Baptist Church. She and her husband are buried in the family mausoleum at Lakeview Memory Gardens.

The **York Bible Association** membership consisted of various church denominations and accepted monetary donations from local civic organizations such as the American Legion and Thursday Afternoon Book Club. According to a September 11, 1939 news article in *The Evening Herald*, the York Bible Association was supporting the addition of a Bible course to the curriculum at the York schools. The course was to teach basic principles of the Bible and avoid any doctrinal teachings or denominational interpretations. The Bible Association paid the salary for a full time teacher Mrs. McFarland to teach nondenominational bible classes in



the York graded school in 1939. The minutes and news articles show that this continued into the early 1970s. The York Bible Association was also involved in other ways of teaching and sharing the bible.

**York city directories** included an Introduction section that provided an overview and historical account of the city. It appears that these “pamphlets” are torn out of city directories dated 1974 and 1975 with the third one being undated but identifies W. Lewis Wallace as mayor of York. According to his tombstone in Rose Hill Cemetery in York, William Lewis Wallace was mayor of York 1978-1982.

The **1910-1911 Yorkville Graded School Report** includes teacher names, curriculum for each grade, daily schedule, and statistics for both the Black and white public schools. It also includes business ads and some photos. This will be the earliest report for the Yorkville Graded School (now McCelvey) in the archives as we already have 1911/1912 and 1912/1913 reports.

**Postcard** “South Congress Street Looking South, Yorkville, SC” addressed to Miss Bessie Lowry in Lowryville, SC postmarked July 29, 1907; printed by the *Yorkville Enquirer* and sold by York Drug Store. Unable to identify Bessie Lowry as there are several in the county during this time period.

**Potential Uses:**  Research  Exhibition  Loan

These materials are useful for researching and documenting education, civic organizations, businesses, and streets in York.

**Restrictions:**

None

**Unusual Costs:**

None

**Staff Recommendation (Signature & Title):**

Date:

Nancy Lamberts, Director of Archives | 1-17-2023

**Director Recommends (Signature):**

Date:

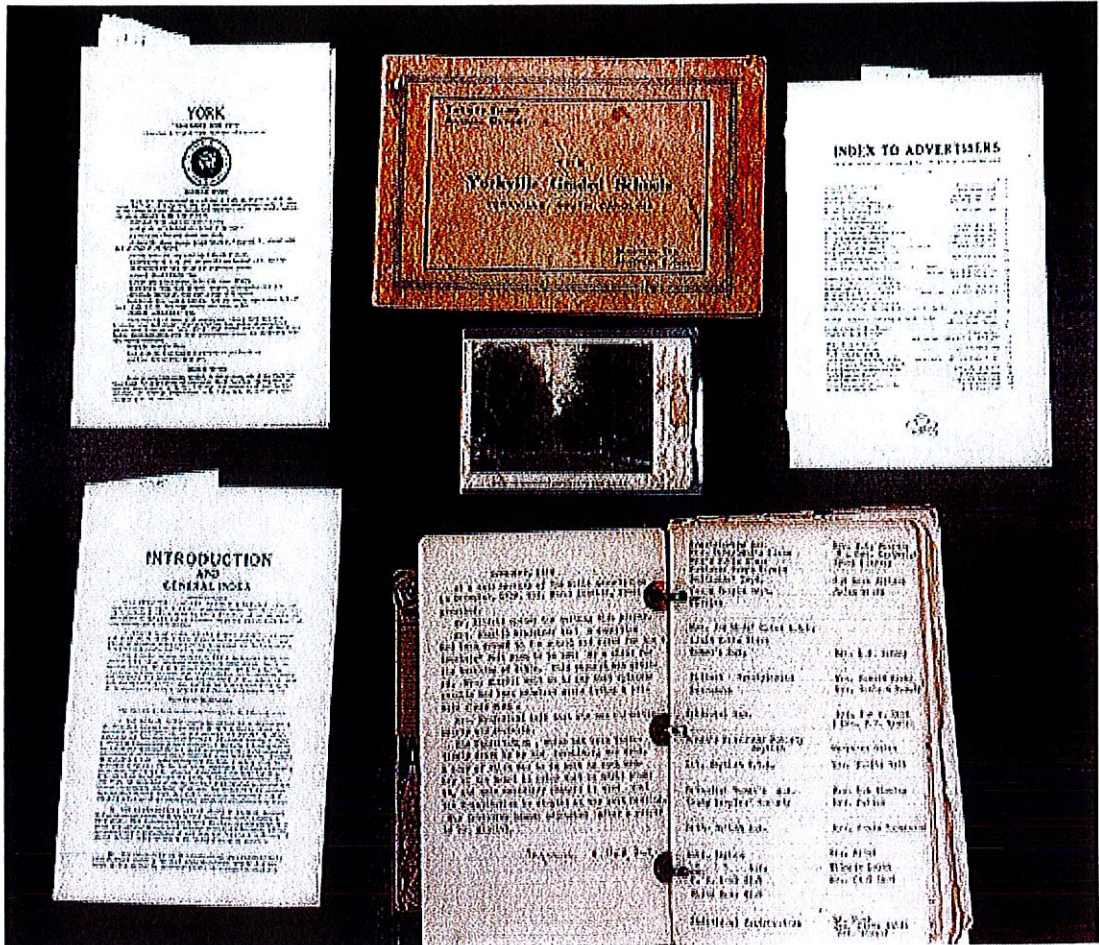
Ronald Campbell | 1/18/2023

**Approved by Culture & Heritage Commission on:**

Signature, Title:

Date:

Ronald Campbell Executive Director | 1/25/2023







**RECOMMENDATION FOR ACCESSION**

<b>Temporary Custody ID:</b>	<b>Collection Type:</b>	<b>Method of Acquisition:</b>
TC363	History & Archives	Gift

**Name of Donor:**

Robert Love

**Description of Accession:**

**History**  
 .001-Lantern used by Harold C. Johnson  
 .002- Set of keys used at Episcopal Church Home for Children, formerly Kings Mountain Military Academy  
 .003-Oval plate  
 .004-Oval plate

**Archives:**  
 Postcard of Kings Mountain Military Academy

**Overall Condition:**  Excellent  Good  Fair  Poor

**General/Comparable Size of Collection**

The lantern can fit onto a shelf in oversized. The plates and keys can fit in a box or on a shelf.

**Significance/Ownership History**      **Mission Rating:** (Scale of 1 – 5; 5 matches mission 100%)

The donor's father-in-law Robert H. Hawkins (1917-1996) worked at the Episcopal Church Home for Children (also known as York Place) which is where the plates and keys originally came from. Originally from York County, Robert joined the military in 1940 at the age of 23. Census records show he was a farm manager at the Church Home in 1950.

The Church Home, established in 1850 by the Episcopal Diocese of SC in Charleston, was the first church supported home for children in the state. On May 13, 1909 the orphanage moved from Charleston to the former Kings Mountain Military Academy in York which had closed a year prior in 1908. The Church Home changed its name in 1949 to the Episcopal Church Home for Children after the Church Home for Ladies in Charleston and the Church Home in York became separate entities. In 1966, the Church Home Administrative Building, originally built in 1857, was replaced with a new modern structure.

In 1969, the Board decided to phase out its regular program by June 1973 and instead devote itself to the treatment of emotionally disturbed children. It was one of the first residential treatment centers for children in the state. Around 1981, in an effort to improve understanding of the Home's new mission and increase fundraising, the agency was renamed York Place: Episcopal Church Home for Children, known locally as York Place. Over the years the campus had grown from its original 10 acres to 120 acres and added more buildings and amenities, such as a gym, indoor pool, tennis court, playground,



fishing pond, athletic field, arts and crafts room, as well as nature and bike trails.

The King's Mountain Military Academy was established by two Citadel graduates, Micah Jenkins and Asbury Coward, in 1855 and was recognized as a leading prep school in the southeast. The school closed during the Civil War when all of its teachers went to fight in the war, reopening after the war. Upon reopening though, few families could afford the tuition during reconstruction and the school was forced to close in 1908.

Harold Clarke Johnson Sr. (1913-1993) was born in Clinton, SC to farmer Clarke B. Johnson (1870-1947) and Josephine Riser Johnson (1885-1972). Harold was a World War II Navy veteran and received his Masters Degree in Educational Administration from the University of South Carolina. He was a teacher and principal at schools in other local school before coming to York High School as principal. He later became superintendent of the York School District. The board of trustees of York High School District 1 named the Harold C. Johnson Middle School in his honor. It later became the Harold C. Johnson Elementary School. Once he retired from being superintendent, he worked as a counselor with York County Family Court and taught at York Technical College. The donor and his family briefly knew Mr. Johnson, who gave them the lantern he supposedly used in the Navy.

**Potential Uses:**  Research  Exhibition  Loan

The lantern can be used for research, exhibition, or loan related to York schools, the Navy/military, and York citizens at war, and general history of York.

The plates and keys can be used for research, exhibition, or loan related to Kings Mountain Military Academy, Episcopal Church Home for Children/York Place, children of York, orphanages, and history of York.

**Restrictions:**

None

**Unusual Costs:**

None

**Staff Recommendation (Signature & Title):**

**Date:**

<i>J. Bright</i> DIRECTOR OF COLLECTIONS	1/17/2023
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**Director Recommends (Signature):**

**Date:**

<i>Richard Campbell</i>	1/17/2023
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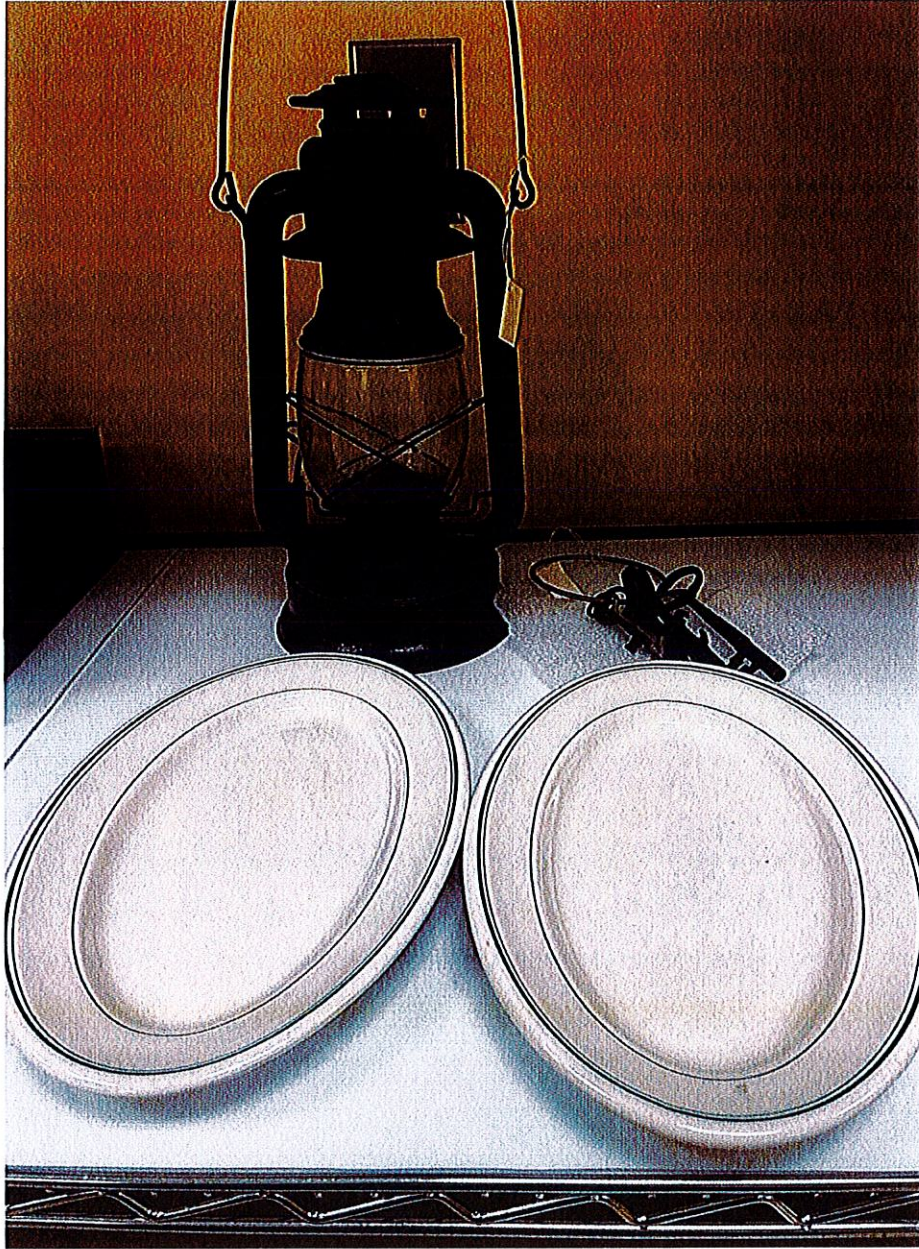
**Approved by Culture & Heritage Commission on:**

**Signature, Title:**

**Date:**

<i>Richard Campbell</i> Executive Director	1/25/2023
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**RECOMMENDATION FOR ACCESSION**

<b>Temporary Custody ID:</b>	<b>Collection Type:</b>	<b>Method of Acquisition:</b>
TC364	Art	Internal Transfer

**Name of Donor:**  
 MYCO Gift Shop

**Description of Accession:**  
 .001- 2022 annual MYCO Vernon Grant Christmas tree ornament titled "Instant Replay", numbered 250 of 500  
 .002- 2022 annual MYCO Vernon Grant holiday card titled "Santa's Ticklish Situation", numbered 308 of 500

**Overall Condition:**  Excellent  Good  Fair  Poor

**General/Comparable Size of Collection**  
 Card: 8" x 11"  
 Ornament box: about 4" x 4"

**Significance/Ownership History**      **Mission Rating:** 5 (Scale of 1 – 5; 5 matches mission 100%)

Vernon Grant was an American illustrator and commercial artist throughout most of the 20<sup>th</sup> century. Famous for creating Snap! Crackle! and Pop! gnomes for Kellogg's Rice Krispies cereal, his artwork was seen on a number of magazine covers, magazine advertisements, food packaging, and children's toy packaging. After moving to Rock Hill in 1947, Grant became Director of the Rock Hill Chamber of Commerce and then Director of the Housing Authority of Rock Hill. His artwork is also the inspiration for two Rock Hill annual events, ChristmasVille and Come-See-Me, as well as CHM's Main Street Children's Museum.

The CHM permanent art collection currently includes almost all of the holiday cards and ornaments known to be put out by Vernon Grant and then by MYCO, in addition to over 2000 paintings, prints, magazine covers, and 3-D objects related to the artist. To ensure we have a complete collection of the collectible Christmas items, a card and ornament are transferred from the MYCO Gift Shop Inventory over to the Collections Department, every year, to be added to the permanent collection. The card and ornament have never been owned by anyone and were removed from the Gift Shop inventory by Gift Shop Manager Mark Cockerille.

**Potential Uses:**  Research     Exhibition     Loan

The ornament and card can be used for research, exhibition, and loan as it relates to Vernon Grant as well as the holiday season in general. Having a fairly complete collection of ornaments and cards allows for the Museum or the public to see the evolution of VG's holiday cards and ornaments over the decades.

**Restrictions:**

None

**Unusual Costs:**

None

**Staff Recommendation (Signature & Title):**

**Date:**

<i>Jim Bright</i> DIRECTOR OF COLLECTIONS	1/17/2023
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**Director Recommends (Signature):**

**Date:**

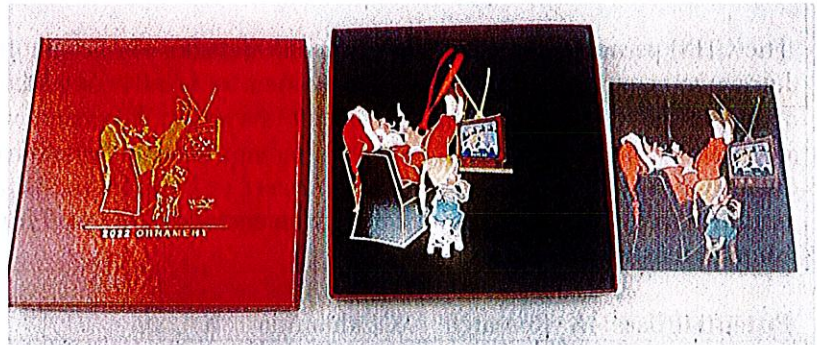
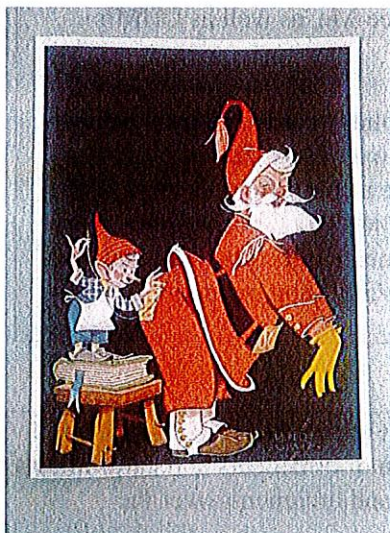
<i>Rubul Caspell</i>	1/17/2023
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**Approved by Culture & Heritage Commission on:**

**Signature, Title:**

**Date:**

<i>Rubul Caspell Executive Director</i>	1/25/2023
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RECOMMENDATION FOR ACCESSION

Table with 3 columns: Temporary Custody ID, Collection Type, Method of Acquisition. Values: TC365, Archives, Donation.

Name of Donor: Paul Gettys

Description of Accession: 23 books formerly belonging to Lindsay Pettus, see attached list. 1958 York County Colored Fair Booklet

Overall Condition: [ ] Excellent [ ] Good [X] Fair [ ] Poor

General/Comparable Size of Collection: Books will fit into our Rare Book shelving. 1958 Fair booklet will fit into an acid free letter size folder.

Significance/Ownership History Mission Rating: (Scale of 1 - 5; 5 matches mission 100%)

These 23 books collected by Lindsay Pettus include South Carolina State Statutes, Acts and Resolutions of the South Carolina General Assembly, and sessions of the US Congress that were printed between 1836 and 1988. The Globe, as it is usually called, contains the congressional debates of the 23rd through 42nd Congresses (1833-73). Lindsay Pettus (1940 - 2020) was born in the Indian Land area of Lancaster County. James Hervey Witherspoon Jr. (1810-1865) was the son of Col. James H. Witherspoon Sr., a SC





lieutenant governor, and Jane Donnom Witherspoon. His brother and nephew, I.D. Witherspoon Sr. and I.D. Witherspoon Jr., were both prominent lawyers and politicians in York District. He was married to Mary Elizabeth Jones Witherspoon. He served as Commissioner in Equity and Ordinary for Lancaster District and was elected in 1863 to the Congress of the Confederate States of America, representing the 1<sup>st</sup> Congressional District for SC.

**Kennedy Gibson Billings** (1825-1889) was married to Kathereen Mayer Billings. He served as a lieutenant with the Palmetto Regiment throughout the Mexican-American War in the 1840s. He was then present at the battle of Fort Sumter, which began the Civil war, later being promoted to captain and Supervisor of Registration for Lancaster County. He was also active in local affairs by working as the postmaster for Lancaster and running for Clerk of Court in 1852.

**Robert Erasmus Allison** (1830-1906) was born near Hickory Grove to Dr. Robert Turner Allison and Martha Clinton Allison. Dr. Allison was also a member of the Secession Convention from York County. R.E. Allison graduated Davidson college in 1852 and then moved to Lancaster County in 1856. He was married to Mary Ann Chamber Allison, daughter of Edmund Rutter Chambers and Parmelia Smith Chambers. He worked as a lawyer and represented Lancaster County in the House of Representatives for four years. After his son, **Robert Barnwell Allison** (1860-1936), was admitted to the bar they practiced together under the firm name R.E. and R.B. Allison.

**York County Colored Fair 1958 booklet** is a great companion to the 1958 York County Colored Fair poster that was donated in April 2022. The booklet includes lists of participants, exhibits, and ads.

The York County Colored Fair was held in the building and grounds of the Yorkville Friendly Aid Society located next to Clinton Chapel AME Zion Church in York, SC. The Yorkville Friendly Aid Society was originally composed of members from the Clinton Chapel AME Zion Church. In February 1998, the sole surviving member of the Yorkville Friendly Aid Society, Herbert Williams (1911-1998), conveyed its property to the church located at 302 California Street. The property was originally conveyed to the Yorkville Friendly Aid Society in 1894 and 1897 from Belle McCaw (1863-1948) and another deed in 1905 from Belle's brother William B. McCaw (1857-1908).

The first Colored Fair in York occurred October 4-9, 1897 organized by Rev. C.C. Scott, pastor of the Clinton Chapel AME Zion Church. At the same time, Rock Hill obtained a state charter to organize the Colored Industrial Fair Association and held their first fair October 26-29, 1897 in Rock Hill. It appears that both organizations continued to hold county fairs in their respective towns, York for the western part and Rock Hill for the eastern, until the 1960s. From ads and articles in the *Evening Herald* and *Yorkville Enquirer*, these local fairs promoted displays of farm and home products that were produced and prepared by residents in the community. These products were then judged for quality, attractiveness, originality, variety, and educational value. In addition to exhibit booths, the fairs included a variety of contests, shows and amusements for attendees to enjoy.

In 1897, the amusements for attendees to the York fair included bean bag races, sack races, and bicycle races as well as a musical contest between two community bands from Sharon and Hickory Grove. In Rock Hill, the 1898 fair included speeches, bicycle contests, baseball games, and a musical contest between four bands.

In regards to the York fair, according to *The Evening Herald* article dated Oct 3, 1928, York was one of the few counties in South Carolina that held an annual colored fair.

A news article about the York fair dated October 25, 1928 from *The Evening Herald*, describes agricultural exhibits on the first floor of the Friendly Aid Society building with home and school displays on the second floor. The first floor included specimens of corn, pumpkins, potatoes, peanuts, sugar cane, cotton, canned goods and the second floor showcased needlecraft such as table coverings, towels, napkins, sweaters, quilts, dresses, rugs and other fancy work. The midway attractions located on the grounds of the athletic field included a merry-go-round, Ferris wheel, shooting galleries, and other games of chance and skill. Professor H.K. Thompson, a former faculty member of Harbison College, was on the Board of Directors for the York fair in 1928 and he organized the annual event for several years.

By 1936, Jeff Williams Jr. (1880-1957), son of Jeff Williams Sr. and Martha Jane Hunter Williams, was the president of the York County Colored Fair Association for York and helped organize the annual fair until his death. Over the years, attendance increased as the exhibits continued to grow and included 4-H groups, local businesses, local school bands, and individual booths. Midway attractions provided by contracted amusement companies included carnival foods and entertainment. The annual York County Colored Fair held in York continued into the 1960s and during its lifespan, county and non-county residents of both races attended it.

**Potential Uses:**  Research  Exhibition  Loan

The 23 rare books document the evolution of state and federal laws and are original printed copies used by elected officials with connections to York County. The 1958 York County Fair booklet is an excellent resource for local African American history in addition to the history of community events in York County.

**Restrictions:**

None

**Unusual Costs:**

None

**Staff Recommendation (Signature & Title):**

**Date:**

Nancy Sambelto, Director of Archives | 1-17-2023

**Director Recommends (Signature):**

**Date:**

Richard Campbell | 1-18-2023

**Approved by Culture & Heritage Commission on:**

**Signature, Title:**

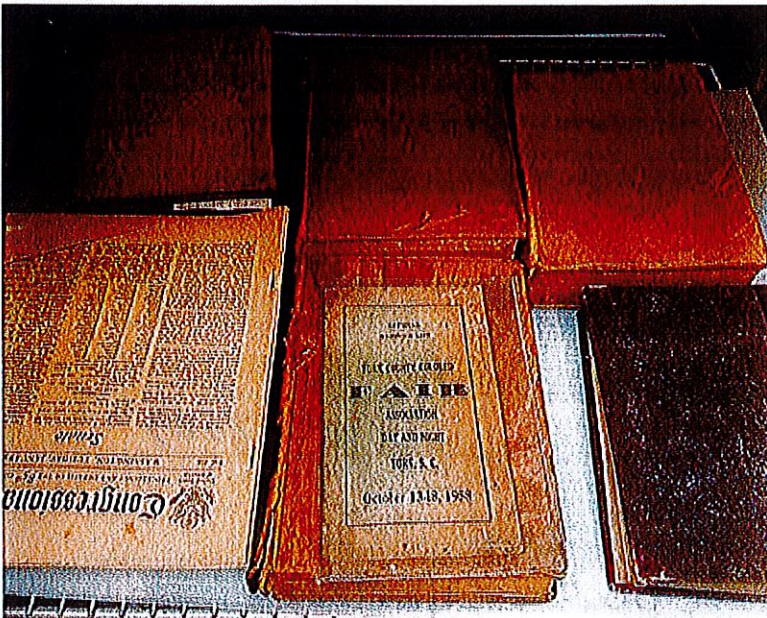
**Date:**

Richard Campbell Executive Director | 1/25/2023





of mine and federal laws and are original printed copies used  
of mine. The 1928 Ford County Fair exhibit is an  
in addition to the history of community events in



## STATE AND FEDERAL RECORDS BOOKS

### **Modern books:**

State Records of South Carolina –Published by the South Carolina Archives and History Commission, USC Press

- Journals of the House of Representatives 1792- 1794, published 1988
- The Colonial Records of South Carolina, The Journal of the Commons House of Assembly, November 12, 1754 to September 23, 1755, published 1986

### **Historical books:**

State of South Carolina -

- Journal of the Senate of the General Assembly of the State of South Carolina Being the Regular Session Commencing November 23, 1880, printed 1880
- The Statutes At Large of South Carolina:
  - Volume First, printed 1836 – inside front has handwritten ‘Clerk’s Office’ and a few math calculations
  - Volume Second, Containing the Acts from 1682 to 1716, inclusive, printed 1837
    - Handwritten notes in the front inside – “Lancaster County Commissioners” with variations of those words and ‘J. H. Witherspoon Jr’ signatures, one in ink and several in pencil
  - Volume Third, Containing the Acts from 1716, Exclusive, to 1752, Inclusive, printed 1838
    - ‘Clerk’s office’ written on the spine
  - Volume Seventh, Containing the Acts Relating to Charleston, Courts, Slaves and Rivers, printed 1840
    - Handwritten in the front inside – ‘Commissioners Office, Lancaster District, James H. Witherspoon, Comr, Eq, L, D’ and ‘K. G. Billings, Commissioner in Equity, Lancaster Co. 6 86 (?) SC (?) July 25<sup>th</sup>, 1866’, Written on spine ‘Clerk’s Office’
    -
  - Volume Eighth, printed 1840
  - Volume the Ninth, Containing the Acts Relating to Roads, Bridges and Ferries with an Appendix Containing the Militia Acts Prior to 1744, printed 1841 Two copies
    - One copy, no signatures or notes
    - One copy, in the front inside ‘James J. Witherspoon, Comsr office, Lancaster District, South Carolina’ and ‘K. G. Billings, Comr Office 1866’
- Acts and Resolutions of the General Assembly of the State of South Carolina, Passed at the Regular Session of 1870-71, printed 1871
  - In the front inside, signature ‘R. E. Allison’ and sticker on the spine with the same name

- Acts and Joint Resolutions of the General Assembly of the State of South Carolina Passed at the Regular Session of 1881-2, printed 1882
  - In the front inside, signature 'R. E. & R. B. Allison', handwritten 'Acts of 1881 & 2' and a sticker with 'R. E. Allison' on it
- Acts and Joint Resolutions of the General Assembly of the State of South Carolina Passed at the Regular Session of 1882, printed 1883
  - In the front inside, signature 'R. E. & R. B. Allison', handwritten 'Copy of Acts 1882' and a sticker with 'R. E. Allison' on it, in the back inside, signature 'R. E. & R. B. Allison'
- Part IV Containing the Code of Civil Procedure and Part V, Containing the Criminal Statute Law of the State as Revised in 1893, Volume 2, printed 1893
  - In the front inside, signature 'R. E. & R. B. Allison'
- ? missing pages 1 – 14 – Spine says Act SC 1879 Ex Session 1880
  - In the front inside, partial 'R. E. Allison', 'R. E. Allison' sticker on the spine
- Reports and Resolutions of the General Assembly of the State of South Carolina, Regular Session Commencing January 10, 1911, Volume IV., printed 1910-11
- The Revised Statutes of South Carolina Vol. 1. Containing the Civil Statutes Approved by the General Assembly of 1893, printed 1894
  - In the back inside, scribbled notes

#### U S Congress –

- Acts and (? – first page is torn) Resolutions (?) of the United States of America passed at the Second Session of the Forty-Second Congress December 4, 1871 – June 10, 1872, printed 1874
  - Cover missing, spine missing
- Congressional Record (paper newsletter-type of publication) Proceedings and Debates of the 85th Congress, Second Session Vol. 104 – Washington, Tuesday, January 5, 1958 No. 1
- The Congressional Globe Containing the Debates, Proceedings, and Laws, of the First Session of the Thirty-Second Congress, Volume XXIV. Part I, printed 1852 Two copies
  - One copy, no notes or math calculations or drawings
  - One copy, in the front handwritten notes (?) Belk and entries with 'owed me...' and 'has lent me...' with dollar figures, dollar amounts with three names dated 1885, many names with dollar amounts dated 1885
  - In the back, math calculations dated 1870, 'Mr. SSS(?) and 'DS(?)'
- The Congressional Globe Containing the Debates, Proceedings, and Laws, of the First Session of the Thirty-Third Congress, Volume XXVIII. Part III, printed 1854.





- In the back, cartoon pencil drawing of a man in a top hat 'I am a supposed member to the Legislature' with a speaking bubble 'I am (?)for these (?) appropriation (?)...' Signature 'Tau(?) Henley(?) and (?) Charleston members (?)'
- The Congressional Globe Containing the Debates, Proceedings, and Laws, of the First and Second Sessions, Thirty-Fourth Congress, printed 1856
  - One copy, In the front signature 'D. A. Williams Lancaster SC'
  - Handwritten notes on lined paper inserted in book dated 1885 and 1886
  - One copy, in the front 'Recorded 2/16/1989', 'Recorded 2/28(?) /1880' and initials 'DJP(?)' and 'DEH' and 'RRE(?)' and 'JSJ(?)' 'Lancaster County'



## Addendum D

### Request for funds from Collections Insurance Fund (5000-25327-000)

**Requested By:** Nancy Sambets, Director of Archives & Jillian Bingham, Director of Collections

**Request Date:** 8 December 2022

Court of Common Pleas records

Donna Hawkins, Deputy Clerk of Court – Common Pleas Manager, is transferring some of their older files, dating up to 1960, to the archives. There are **127** banker's boxes and some oversized ledgers. Each banker's box contains 40-45 bundles of court records. Each bundle contains tri-folded legal size papers.

The plan is to rehouse the court records into acid free folders and acid free records storage boxes then store them in Room 314 of McCelvey, which is currently lacking shelving units. Once rehoused they may fill about 150 records storage boxes. I would like to request using this fund to purchase shelving unit equipment and some archival supplies.

Currently, Jillian has 16 shelves and shelf clips from Patterson Pope for one shelving unit. The attached estimate for **\$3,109.24 from Patterson Pope** completes two shelving units which would hold about 96 record storage boxes each.

The remaining funds of \$1,424.74 would be used to purchase some of the archival folders and boxes to rehouse the documents.

<b>Current Balance:</b>	<b>\$4,533.98</b>
<b>Requested Funds:</b>	<b>\$4,533.98</b>
<b>Ending Balance, if approved:</b>	<b>\$0</b>







# Proposal

Quote #: Q-52449-1  
 Drawing Ver: 337072 1A  
 Commercial  
 Date: 11/14/2022  
 Expires On: 2/7/2023

## Patterson Pope

Remit To:  
 10321 S. Medallion Dr.  
 Cincinnati, OH 45241  
 Phone: (704) 523-4400  
 Fax: (704) 523-4499

### Install To

Jillian Bingham  
 Culture & Heritage Museums Historical Center of York County  
 210 E. Jefferson St.  
 York, SC 29745  
 (803) 818-6764  
 jbingham@chmuseums.org

### Bill To

Culture & Heritage Museums Historical Center of York County  
 210 E. Jefferson St.  
 York, SC 29745

SALESPERSON	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Michael Garrett	mgarrett@pattersonpoppe.com		Deposit/Progress Payments

Group Name	Description	Net Total
SHELVING	(8) sway braces for 48 wide shelving (16) box shelves 48 wide x 24 deep (64) clips for shelves (10) welded open uprights 99 high x 24 deep (10) leveling glide kits	\$2,256.70
FREIGHT AND HANDLING	Freight shipping direct.	\$649.13

Sub Total:	\$2,905.83
Estimated Total Tax:	203.41
<b>Grand Total:</b>	<b>\$3,109.24</b>

### Important Proposal Notes

Applicable sales tax and final shipping charges will be added to the invoice if not indicated above.

Patterson Pope requires a purchase order (or signed quote) for each individual accepted quote.

Please provide sign off on final drawing(s). Indicate color choices on your PO.

Patterson Pope offers custom manufactured solutions to fit your unique space. For this reason no product can be ordered until a representative from Patterson Pope is able to field verify all dimensions.

Signature below indicates acceptance of this proposal and of the attached terms and conditions.

Signature: \_\_\_\_\_ Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Please sign and email to Michael Garrett at mgarrett@pattersonpoppe.com.  
 THANK YOU FOR YOUR BUSINESS!



**Patterson Pope Terms and Conditions** The following terms and conditions shall apply to any Deliverables (defined herein) provided by Patterson Pope, Inc. ("Company") to Client.

- 1. Acceptance and Agreement:** The provisions on the pricing page, the purchase order and these Terms and Conditions (collectively, the "Agreement") constitute the entire agreement between Company and Client and supersede all other communications between the parties, whether written or oral, regarding the products and services described in this Agreement ("Deliverables"). The terms of this Agreement are expressly limited to those provided herein, and no purported modification, addition, or waiver of the provisions hereof shall be binding on Company for any purposes unless contained in writing, signed by an authorized representative of Company. The provisions hereof shall be deemed to have been accepted by Client's acceptance of all or any part of the Deliverables. All orders or any changes to such orders shall be subject to acceptance by Company. Change orders requested after receipt of Client purchase order may also incur additional charges. If, for any reason, Client cancels the order, any cancellation, restocking and handling charges will be invoiced. Future purchase orders (or similar engagement documents) and associated pricing pages may reference these Terms and Conditions, and by such reference, these Terms and Conditions shall be incorporated therein.
- 2. Payment and Pricing:** Pricing quoted on the pricing page supersedes all previously quoted prices and is good for 60 days from the date of this Agreement. The pricing page may or may not include applicable sales or other taxes required by law; such taxes will be billed to Client and are Client's sole responsibility. This system has been custom designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 40% is due upon order, 30% is due at the time of shipment and 30% is due at the time of completion. Client shall have no authority to assert any offsets or discounts against any payment due, except as expressly agreed to by Company in the pricing page or other signed writing. Client represents and warrants to Company that it is solvent at the time this Agreement is made. Client hereby grants a security interest in the product Deliverables to secure payment to Company and consents to Company filing a financing statement to perfect such security.
- 3. Space Requirements:** This system has been specially designed to meet Client's specific requirements; as such, most of the equipment is manufactured on a "per job" basis. Client shall allow Company's representative(s) reasonable access to Client's facilities to confirm whether the space where the Deliverables will be installed matches Client's representations. In the event that the space cannot be field verified before the Deliverables must be ordered and the actual space does not match what had been previously represented, Client is responsible for any delays and additional costs incurred to reconfigure the Deliverables to fit actual space (i.e. extra material, labor, and freight). Notwithstanding any field verification by Company, it is Client's responsibility to be certain the space is suitable for the installation of this equipment (i.e. adequate fire protection and floor load capacity).
- 4. Acceptance:** Client shall accept the Deliverables which conform to the requirements of specifications under this Agreement. All claims for errors, shortages, or damage ("Non-conformance") must be made in writing to the respective Account Representative within ten (10) days of Client's receipt of any Deliverables, and Company shall have a reasonable period of time, based on the severity and complexity of the Non-conformance, to correct the Non-conformance. If Client uses the Deliverables before acceptance or fails to promptly notify Company of any Non-conformance then the Deliverables shall be considered accepted by the Client.
- 5. Freight and Shipping:** Freight and shipping terms are detailed on the pricing page. In the event that Client or one of its agents refuses delivery for whatever reason on or after the estimated delivery date, Client will be responsible for the payments in accordance to Section 2 and the pricing page in addition to any supplemental storage charges incurred by Company as a result of the delay *unless* the delay is caused by Company, one of its manufacturers, freight carriers, subcontractors, and/or any other agent acting on Company's behalf.
- 6. Limited Warranty:** Company warrants its installation services under the Agreement shall be performed with reasonable care in a diligent and competent manner. Company's sole obligation under this warranty shall be to correct any Non-conformance, provided that Client gives Company written notice within ten (10) days after installation is completed. Company does not warrant and is not responsible for any product Deliverables or third party services. Client agrees to look to the third party manufacturer or vendor (and not Company) with respect to all claims regarding such third party products or services as its sole and exclusive remedy. *This section is Company's only warranty concerning the product and service Deliverables, and is made expressly in lieu of, and to disclaim, all other warranties and representations, express or implied, including any implied warranties of merchantability, non-infringement, or fitness for a particular purpose, or otherwise.*
- 7. Limitation of Remedy and Liability:** *The maximum liability of Company and Company's principals, directors, officers, agents, employees, personnel, affiliates and their partners shall be the fees Company actually receives under the Agreement for the portion of work giving rise to the liability. In no event shall any of the above be liable to Client or any third party for any indirect, special, incidental, consequential, exemplary or punitive damages of any kind whatsoever in connection with the agreement, including but not limited to lost profits, loss of business opportunity, lost savings, and loss of business information.* Client will bear the risk of loss or damage to, or theft of, any Deliverables once delivery has been made to the Client. Any action against Company must be brought within twelve (12) months after the cause of action arises. Neither party shall be liable for any delays or failures in performance due to circumstances beyond its reasonable control, including but not limited to, strikes, riot, war, fire, flood, storm, explosion, accident, or other acts of God. This contract shall be construed in accordance with the laws of the State of North Carolina (without regard to its choice of law provisions). Claims arising out of or requiring the interpretation of this Agreement shall be brought and litigated exclusively in courts located

within Mecklenburg County, North Carolina, or if a federal court, the court whose district includes Mecklenburg County, North Carolina. This Agreement may not be assigned without prior written consent; provided, however, Company may assign this Agreement in whole or in part, without the Client's consent, in connection with a merger, acquisition, corporate reorganization, or sale of substantially all of the Company's assets, and Client agrees that Company shall be released from any further obligations under this Agreement upon such assignment.

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Patterson Pope, Inc.

Date

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CLIENT

Date

(This Agreement may be signed in counterparts and by facsimile or electronic signature by an authorized representative.)

Purchase Order # \_\_\_\_\_

