

**Culture & Heritage Commission  
Board of Commissioners Meeting  
April 25, 2023  
6:00 PM  
Museum of York County**

**Person Presiding: Penny Sheppard**

**Members Present: Penny Sheppard, Ed Stewart, David Duncan, Annie Laurie Wheat, and George Feindel**

**Members Absent: Margaret Parson-Willins**

**Ex Officio Members Present: Katie Rutland and Eddie Lee**

**Ex Officio Members Absent:**

**Staff Present: Richard Campbell, Dabney Scholler, Sarah Lewis, and Nancy Sambets**

**Others: Michelle Totherow and Laura Dover**

**Call to Order**

- Penny Sheppard called to amend the Agenda to add the topics:
  - Add to Executive Session to receive legal advice on a contractual matter and an investigative matter.
  - Add to New Business a purchase request to discuss the purchase farm animals for Historic Brattonsville.
- Penny Sheppard called the meeting to order at 6:09pm
- Penny Sheppard presented the minutes from the March 28<sup>th</sup> meeting and asked for changes or corrections
  - Penny Sheppard made motion to accept the minutes
    - Ed Stewart seconded the motion
      - The motion passed and minutes were accepted as written
- Penny Sheppard made a motion to go into Executive Session, to receive legal advice on a contractual matter and an investigative matter
  - Annie Laurie Wheat seconded the motion
    - The motion passed to move into Executive Session

**Executive Session**

- Legal Advice on Contractual Matter
- Legal Advice on Investigative Matter

**Reconvene to Open Session**

- Open Session reconvened at 6:31pm
- Penny Sheppard entertained a motion to direct the Executive Director to proceed with presenting the property permission document to County Council as discussed in Executive Session.

- David Duncan made a motion to accept
  - Annie Laurie Wheat seconded the motion
    - A vote was taken and the motion passed

### **Calendar Review**

- Officers to be elected in May
- Director's Review in June

### **Reports and Presentations**

- Director's Report
  - *Presented by Richard Campbell*
  - Visitation
    - CHM site-wide visitation for the month of March was six thousand, six hundred and sixty-nine, with a year-to-date total of forty-six thousand, nine hundred twenty-seven.
  - School Groups
    - For the month of March, school group visitation totaled one thousand, six hundred, ninety-one students, with a year-to-date total of eight thousand, two hundred ten students.
  - Membership
    - Membership has increased by seventy-one memberships with a total revenue of \$5,825. Year-to-date the CHM has a membership total of one thousand, three hundred eighty-seven and a revenue of \$60,715.
  - Past Events
    - Come-See-Me Parade
      - The CHM participated in the Come-See-Me Parade on April 13<sup>th</sup>, with twenty participants including staff and their families.
    - Froggy Friends
      - Took place at the Main Street Children's Museum on April 14<sup>th</sup> and had a total visitation of one hundred seventy, which is triple the amount of visitors in 2022.
    - South Carolina Children's Museum Week
      - The Main Street Children's Museum participated in this week-long event from April 1<sup>st</sup>-7<sup>th</sup>, by hosting career-themed pop-ups. This week recognized the importance that children's museums play in the lives of young children and their families.
  - Upcoming Events
    - Children's Day on the Farm
      - This event took place on April 22<sup>nd</sup> at Historic Brattonsville. We do not have final numbers but will provide them when we receive them. The threat of rain made turnout not as strong as we expected, we believe that is was mostly members that reserved and then did not

make it out. The afternoon session was well attended and it was a great event.

- Space Craze
  - This event will take place at the Museum of York County on May 6<sup>th</sup> and will feature Dr. Margaret Weitekamp, Space Historian and Curator from the Smithsonian National Air and Space Museum. She will give a presentation about her book Space Craze, which will include a catered lunch for a \$5 additional fee, not included in admission. A special live planetarium show, "*The Worlds Within Star Wars*" will be offered as well as space science activities in the classroom, will take place throughout the day.
- CHM Volunteer Appreciation Picnic
  - This afternoon picnic will take place at Hightower Hall on May 7<sup>th</sup> and will honor our outstanding volunteers from all of our sites. There will be tours of Hightower, live music, lawn games, food, and fellowship.
- Teatime at Hightower
  - This new member-exclusive event will take place at Hightower Hall on May 13<sup>th</sup>. The cost is \$40 for ages six and up. Thirty-eight of the forty-eight tickets have been sold. Guests will enjoy refreshments, live music, hands-on activities, and a self-guided tour of Hightower Hall. As a pilot for member-exclusive events, we hope to promote rentals and continue these events quarterly.
- Storyland: A Trip Through Childhood Favorites
  - Museum of York County will be hosting a traveling exhibit titled "Storyland: A Trip Through Childhood Favorites". This exhibit will showcase seven popular children's books brought to life. The opening of the exhibit will coincide with a family day on June 3<sup>rd</sup> and run through September 3<sup>rd</sup>.
- Depicting the Endangered- Winthrop University Art Department
  - In conjunction with the Winthrop University Art Department, a new exhibit is being featured in our Nature Nook Gallery. The Winthrop artists worked with Dr. Steve Fields to create woodblock prints and monoprints to increase awareness about endangered species in the Carolinas. The artwork will be on display until November 2023.
- Depicting the Endangered- Rock Hill Elementary Schools
  - Rock Hill elementary schools will also be participating in Depicting the Endangered. Fifty-eight illustrations from eight elementary schools will be chosen for display in the Vernon Grant Gallery. This exhibit will open on May 16<sup>th</sup>. Mt. Gallant art teacher, Heather Gregory has incorporated these illustrations in her children's book, Caring for the Carolinas. This book will also thematically tie in with the neighboring Storyland exhibit.

- Mommy and Me Yoga
  - The Main Street Children’s Museum will be hosting a new program on May 25<sup>th</sup> which will introduce yoga to mothers and their children as a gentle and healthy way to connect. There will be two sessions offered, one for babies and one for toddlers, and will be led by Membership Coordinator, Alison Gray.
- South Carolina Historic Preservation Conference
  - Sara Johnson and Joe Mester will be traveling to Columbia to present “Good Maintenance Turns Tall Preservation Challenge: Stabilizing Hightower Hall” at the South Carolina Historic Preservation Conference on April 28<sup>th</sup>. Joe Mester and Sara Johnson will discuss how a plan to paint Hightower Hall turned into a four-year project to stabilize the decaying tower, as well as each step of the project along the way.
- CHM Project Updates
  - McCelvey Auditorium
    - The CHM Preservation team has completed its review of the 50% draft of construction documents, which were received by Bennett Preservation Engineering on March 30<sup>th</sup> and was addressed on April 6<sup>th</sup>. The next benchmark is a 95% draft for review, which BPE will be submitting in June. Summit Engineering has been retained for asbestos testing and was scheduled to conduct their inspections today, April 25<sup>th</sup>.
  - Federal Historic Preservation Grant
    - The CHM is applying for a federal preservation grant from the South Carolina Department of Archives and History (SCDAH) for the McCelvey Auditorium stabilization project. We are requesting \$35,000, which is the maximum amount to be applied to the cost estimate of \$230,950, for the scaffolding. The applicant for the grant is required by the National Park Service to be a Certified Local Government (CLG), the City of York will act as that applicant. The CHM will act as a third party. If grant funding is awarded, the agreement will be between SCDAH and the CHM. The City of York will no longer have involvement. The application has been signed by Richard Campbell and the York City Manager and will be submitted by April 27<sup>th</sup>.
  - Historic Brattonsville Watt Cemetery
    - On March 20<sup>th</sup>, the South Carolina Institute of Archeology and Anthropology (SCIAA) began ground penetrating radar at the Watt Cemetery. The scope of this project has grown upon the discovering more graves and grave shafts than we expected, extending beyond the March 27<sup>th</sup> schedule. Additional graves have appeared, more than the original forty-six that were identified in 2011, and three of

the four boundaries have been identified. Additional GPR, GIS, and mapping will be required to fully enumerate and document all graves found. Staff are working hard to create a replacement headstone for Watt and Polly, in the case of it getting damaged. Sara Johnson is currently cleaning the existing headstone so rubbings can be conducted for reproduction and documentation purposes.

- Col. Bratton and Homestead Preservation Projects
  - Midwest Maintenance Inc. continues preservation on both houses, including roof and sill repair and replacements. The portico of the Homestead is currently under repair, as well as repair on the west wall supporting post at the breezeway. A change order is expected to go before County Council on May 1<sup>st</sup>.
- Smith House Stabilization Project
  - The current scope of work has been completed by Preservation and they are working with master weaver Beth Melton to relocate the loom from the reconstructed enslaved cabin to the Smith House. The loom is planned to be in place by Sheep Shearing in May.
- McGill Barn Stabilization Project
  - Preservation has scheduled Loftis Lighting and Electrical to set up a temporary meter near the Double Corn Crib on May 1<sup>st</sup> and then York Electric Co-Op will be updating the connection to the meter. This will allow us to continue operations for the care of the livestock and historic gin during and after the stabilization process.
- Vernon Grant Castle Play Space
  - With the assistance of a \$2,300 grant from the Junior Welfare League, the Main Street Children's Museum has a new castle-themed exhibit, designed and constructed by the Exhibits department. Staff has reported a lot of enthusiastic activity from both children and their parents on this new addition.
- Main Street Children's Museum Wall Repair
  - Preservation continues to monitor the moisture movement in the walls at the Main Street Children's Museum. Both walls continue to manifest soluble salt deposits caused by moisture evaporation. Once this stops, Preservation will make the necessary repairs to the walls.
- York County 250<sup>th</sup> Committee
  - The CHM has been the driving force getting the York County 250<sup>th</sup> Committee off the ground. We have been provided an outline to record our progress and guide our efforts. A meeting of initial stakeholders has been scheduled for May 5<sup>th</sup> in the auditorium at the Museum of York County. Eighty invitations were sent out. SC 250 Commission Vice Chairman, Bill Davies, will be acting at the meeting facilitator. David Hudspeth will also be in attendance, he has also committed to present a request for an official resolution in support

of the York County 250<sup>th</sup> Committee to County Council. Richard Campbell has discussed the possibility of York County Finance operate as the committee fiscal agent with David Hudspeth. Bill Davies has also reached out to County Council Chair, Christi Cox about the resolution. Three of the four members of the steering committee will be present at the May 5<sup>th</sup> meeting and the CHM will be represented by CHC Chair Penny Sheppard (on Richard Campbell's behalf), Historian Zach Lemhouse, and Director of Historic Properties Carey Tilley. Commissioners Penny Sheppard, Ed Stewart, Eddie Lee and George Feindel will also be joining the committee.

*[Note: A full copy of the Director's Report is attached to these minutes as Addendum A and the SC 250<sup>th</sup> Guidance document is attached as Addendum B]*

### **Committee Reports**

- Collections Committee
  - *Presented by Nancy Sambets*
  - Deaccession: HB1985.022
    - Oak, four harness barn loom with all parts in working order
      - Method of Acquisition: Purchased
  - TC375
    - This collection contains various items ranging envelopes, business cards, photographs, and certificates. Dates ranging from 1870 to 1907. Detailed list attached.
      - Donor Name: Eddie Arnold Smith
- David Duncan made a motion to accept the following item; TC375 to the Collection and to deaccession the item, HB1985.022 from the Collection.
  - Ed Stewart seconded the motion
    - Penny Sheppard called for a vote, vote was taken, and the motion passed

*[Note: Copy of the above Recommendations for Accession are attached to these minutes as Addendum C]*

- Finance Committee
  - *Presented by Richard Campbell, approved by Ed Stewart*
  - Proposed FY 23-24 Budget and Organizational Chart
    - FY 23-24 Budget Summary
      - Richard Campbell summarized the 23-24 Budget as presented to the Finance Committee on April 20, 2023.
    - FY 23-24 Organizational Chart

- Richard Campbell present the Organizational Chart as presented to the Finance Meeting on April 20, 2023.
  - There are a few changes that relate to the Compensation/Classification study, positions whose title has changed or a new position that has been created. These changes are all budget-neutral, where one position will be replaced by another.
    - The Site Managers titles have been changed to Site Directors, as have the Assistant Managers.
    - The Scheduler will be changed to Group and Booking Reservations Coordinator,
    - The Director of Member Engagement is to replace the Development Director. The positions below will all be a part of the Member Engagement Department.
      - One of the two Integrated Marketing Coordinators will be changed to Integrated Marketing Manager, with some additional responsibilities. The Membership Coordinator will be changed to Development Coordinator. The Special Events Manager will replace the Retail Manager.
- Katie Rutland asked if any interpreters at Historic Brattonsville were full-time.
  - Richard Campbell stated that Historic Brattonsville had three full-time interpreters.
- As discussed in the Finance Committee meeting, Ed Stewart made a motion to accept the FY 23-24 Budget and the FY 23-24 Organizational Chart
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote, a vote was taken, and the motion passed

*[Note: Copy of the above FY 23-24 Budget, Budget Summary, Organizational Chart, and State of Development are attached to these minutes as Addendum D, E, and F]*

- Governance Committee
  - Presented by David Duncan
  - The Governance Committee met prior to the Board Meeting.

### **Old Business**

- None

### **New Business**

- A request came from Historic Brattonsville came in to purchase 3 farm animals, a bull and two cows, for the Living History Program.
  - There is an equity account – Special HB Farm Fund that was specifically set up for this purpose. Funds are generated from net positive income realized from the difference in livestock purchases and livestock sales. There is currently \$21,373 in the account. The request is for \$55,000 for three animals.
  - Annie Laurie Wheat wanted to know what the cost per animal was, cows as opposed to bulls. She also inquired about the breed of bovine.
    - Richard Campbell will find out and email the details.

### **Commission Member New/Non-agenda Comments**

### **Adjourn**

- Penny Sheppard made a motion to adjourn at 7:20pm
  - Annie Laurie Wheat seconded the motion
    - Penny Sheppard called for a vote, vote was taken, and the motion passed
      - Meeting adjourned at 7:21pm

**Prepared by: Dabney Scholler**

**Submitted by: Ed Stewart, Secretary/Treasurer**



## Culture and Heritage Museums Director's Report April 25, 2023

*Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.*

### Visitation – March 2023

- Total visitation: 6,669
  - Museum of York County: 3,787
  - Historic Brattonsville: 991 (Children's Day on the Farm moved to April this year)
  - Main Street Children's Museum: 1,678
  - Historical Center of York County: 213
- Total year-to-date: 46,927
  - Museum of York County: 26,240
  - Historic Brattonsville: 9,209
  - Main Street Children's Museum: 10,745
  - Historical Center of York County: 733

### School Groups – March 2023

- Total school group visitation: 1,691
  - Museum of York County: 1,248
  - Historic Brattonsville: 357
  - Main Street Children's Museum: 86
- Year-to-date: 8,210 students
  - Museum of York County: 5,314
  - Historic Brattonsville: 2,415
  - Main Street Children's Museum: 481

### Membership – March 2023

- New memberships: 71
- Membership revenue: \$5,825
- Year-to-Date membership sold: 826
- Year-to-date membership revenue: \$60,715
- Total Memberships: 1387

### Past Events

---

#### Come-See-Me Parade (MSCM).

- The Main Street Children's Museum took part in the 2023 Come-See-Me parade on April 13<sup>th</sup>.

- There were 20 total participants including staff and their families from across the CHM.

### **Froggy Friends (MSCM)**

- Froggy Friends took place on April 14<sup>th</sup> as a community event for the Come-See-Me festival.
- This year we had over 170 visitors participate, roughly triple our 2022 attendance!

### **South Carolina Children’s Museum Week (MSCM)**

- Children’s Museum Week took place from April 1<sup>st</sup> through April 7<sup>th</sup>.
- MSCM Early Child Educators hosted weekly career-themed pop-ups, in celebration of the week and recognizing the importance of children’s museums and the role they play in the lives of families with young children.

## **Upcoming Events**

---

### **Children's Day on the Farm (HB)**

- Saturday, April 22<sup>nd</sup> from 10am- 4pm at Historic Brattonsville.
- Historic interpreters and costumed volunteers will lead the event centering on children’s life, work, and play in the 19<sup>th</sup> century.
- The popular program highlights how children were involved in 19<sup>th</sup> century farm life and trades while involving visitors in engaging and hands-on demonstrations.
- Currently, the weather forecast calls for an 80% chance of rain on Saturday.
- If the event is rained out, a makeup day is scheduled for Saturday, April 29<sup>th</sup>.
- An event update to be provided at commission meeting.

### **Space Craze (MYCO)**

- Takes place on May 6<sup>th</sup> and will feature Dr. Margaret Weitekamp, Smithsonian National Air and Space Museum Space Historian and Curator.
- Dr. Weitekamp will give a talk about her book Space Craze, which highlights a variety of space topics such as science fiction fandoms, space stations, and the Apollo program--all focused on the human race’s fascination with spaceflight.
- Guests can also explore space science activities in the MYCO classroom and experience a live planetarium show, “*The Worlds Within Star Wars*”, throughout the day.
- Space Craze is free with regular admission. The Margaret Weitekamp presentation is additional \$5.00 per ticket for members and non-members and includes a catered lunch.

### **CHM Volunteer Appreciation Picnic (HB)**

- The CHM Volunteer Appreciation Picnic will take place on Sunday, May 7<sup>th</sup>, from 12pm- 3pm.
- The picnic will take place at Hightower Hall at Historic Brattonsville. There will be tours of Hightower Hall, entertainment, food & fellowship.
- Zach Lemhouse and his Cottonwood Bluegrass Band will be providing the entertainment.
- We will have lawn games available such as croquet and sack races.
- Outstanding volunteers from all sites will be recognized.

- Volunteers with the highest number of hours will receive a special gift.

### **Teatime at Hightower (HB)**

- Teatime at Hightower is a springtime CHM member-exclusive event showcasing Hightower Hall and its rental potential. Cost is \$40 per member and will be enjoyed most by ages 6 and up.
- CHM members are invited to afternoon tea on the veranda at Hightower Hall, where they will enjoy a selection of tea sandwiches, freshly baked scones served with preserves and cream, petite desserts, and tea.
- Before tea time, activities will include making a fascinator or boutonniere and a fresh flower arrangement.
- During tea time, a selection of waltzes will be played on the fiddle by Zach Lemhouse.
- And after tea time, everyone is invited to stop by a photo op location, and take a self-guided tour of Hightower Hall and the grounds.

### **Storyland: A Trip Through Childhood Favorites (MYCO)**

- The Museum of York County will host the traveling exhibit, *Storyland: A Trip Through Childhood Favorites*, created by the Minnesota Children’s Museum.
- The exhibit brings seven popular children’s books to life where audience ages birth to 8, families, and school groups can engage in immersive learning and play.
- Visitors can wear costumes to transport themselves into stories, plant a garden, build a snow person, play instruments, arrange magnetic letters, draw with a light box, and more.
- The public opening will coincide with a family day on June 3<sup>rd</sup> running through September 3, 2023.

### **Depicting the Endangered – Winthrop University Art Department (MYCO)**

- Located in the Nature Nook Gallery, the exhibit will run from April 20<sup>th</sup> through November 2023.
- The exhibit features woodblock prints and mixed media monoprints of Winthrop University Art students to increase public awareness about the endangered species in the Carolinas.
- Museum of York County’s Natural History Curator, Dr. Steve Fields compiled a list of 58 species for Winthrop printmaking and drawing classes to choose from.
- Alongside the learning and honing of artistic processes, students conducted research to learn more about each species and incorporated this information into aspects of their work.

### **Depicting the Endangered – Rock Hill Elementary Schools (MYCO)**

- Opening on May 16<sup>th</sup>, the new exhibit will be located in the Vernon Grant Gallery at MYCO.
- This exhibit displays 56 illustrations of endangered species of the Carolinas by students from eight elementary schools in Rock Hill.
- Grades K-5 learned about mammals, birds, amphibians, reptiles, fish, plants, and a species of mollusk whose populations are most vulnerable.
- Thematically tying into Storyland, Mt. Gallant Elementary art teacher Heather Gregory has written a children’s book, *“Caring for the Carolinas”* that incorporates these illustrations.

- The text for this book is featured within the exhibit.

### **Mommy and Me Yoga (MSCM)**

- Mommy and Me Yoda is a new program offered by the Main Street Children’s Museum.
- Two morning sessions will be offered on May 25<sup>th</sup> and are designed to teach moms and their babies some gentle yoga poses and sharing healthy ways for parents to connect with their children.

### **South Carolina Historic Preservation Conference**

- Sara Johnson and Joe Mester will be presenting an educational session at the annual South Carolina Historic Preservation Conference on April 28<sup>th</sup>, entitled “Good Maintenance Turns Tall Preservation Challenge: Stabilizing the Iconic Tower of Hightower Hall.”
- Attendees will hear how a plan to paint Hightower Hall turned into a four-year project to address advanced wood decay in major structural members of the tower.
- The presentation details how the CHM Preservation team and engineers assessed the damage and designed the scope of work, which allowed craftsmen to preserve the traditional joinery while adding modern materials to ensure the longevity of repairs.

## **Project Updates**

---

### **McCelvey Auditorium (Lowry Family Theatre)**

- CHM Preservation completed its review of the 50% draft of Construction Documents.
- They were received by BPE on March 30<sup>th</sup> and addressed on April 6<sup>th</sup>.
- The next benchmark is a 95% draft for review, including an outside cost estimator preparing a revised cost estimate based on the 95% draft. BPE should be submitting this in June.
- Summit Engineering has been retained for asbestos testing.
- Summit is scheduled to conduct the inspections on Tuesday, April 25<sup>th</sup>.

### **Federal Historic Preservation Grant (McC)**

- CHM is applying for a federal historic preservation grant from the South Carolina Department of Archives and History (SCDAH) for the McCelvey Auditorium stabilization project.
- We are requesting the maximum amount (\$35,000) to be applied to the scaffolding costs, projected at \$230,950 in the cost estimate.
- The grant requires that the City of York act as the applicant with CHM as the third party recipient because the applicant has to be a Certified Local Government (CLG).
- A CLG is a municipal government with a local preservation ordinance approved by the National Park Service.
- York City Council and the Mayor of York have agreed to act as the applicant on our behalf.
- If grant funding is awarded, the funding agreement will be between SCDAH and CHM, and the City will have no further involvement.
- The York City Manager and I have both signed the application which will be submitted by the April 27<sup>th</sup> deadline.

### **Historic Brattonsville Watt's Cemetery**

- The South Carolina Institute of Archaeology and Anthropology (SCIAA) began ground penetrating radar (GPR) work on March 20<sup>th</sup>, with the initial fieldwork extending beyond its March 27<sup>th</sup> schedule.
- A 45m x 30m grid was tested with GPR to identify the known heart of the cemetery, then working outward to identify and document its boundaries.
- Continued removal of leaves and ground cover, allowed for the identification of numerous grave depressions and grave stones on the surface.
- In this first grid, over fifty graves, or likely graves, were identified, with a significant number of additional graves visible in adjacent grids to the south and west.
- Early data suggests the presence of additional graves beyond those visible on the surface.
- Preliminary information shows that there are significantly more graves than the forty-six identified in the 2011 surface survey conducted as a field school with Winthrop University.
- With the anticipated number of graves growing, methodology shifted to focus on identifying negative areas (areas with no graves).
- State Archaeologist Dr. Jon Leader worked with the SCIAA team on this portion of the project, and GPR has confirmed negative areas to the south, east, and most of the west of the known graves.
- Additional GPR work, and mapping using the US Global Positioning System (GPS), is necessary to fully enumerate, document, and mark all of the graves and the northern boundary.
- Staff are working to create a replacement plan for Watt and Polly's headstone, should it get damaged or destroyed once placed back in the Brattonsville cemetery.
- Preservation Specialist Sara Johnson has started to clean the headstone, removing old biological growth. Once clean, rubbings will be made of the stone for reproduction and documentation purposes.

### **Col. Bratton and Homestead Houses Preservation Projects**

- Midwest Maintenance (MMI) continues preservation activities at both houses.
- MMI continues to add sisters to framing members in the roof systems of both houses.
- Timber framing sub-contractors has completed the sill replacements at both houses.
- MMI has started the reconstruction of the Homestead House Portico.
- An additional, previously unknown condition, was uncovered in a two-story post supporting the west wall of the Homestead House at the breezeway.
- The first-floor section of the post is severely decayed and must be replaced.
- The change order is expected to go before County Council on May 1<sup>st</sup>.

### **Smith House Stabilization Project**

- CHM Preservation and preservation volunteers have completed the current scope of work.

- CHM Preservation is working with master weaver Beth Melton to relocate the loom from the small, reconstructed slave house into the Smith House.
- The plan is to move the loom before Sheep Shearing in May.

### **McGill Barn Stabilization Project**

- CHM Preservation has scheduled Loftis Lighting and Electrical, LLC (LLE) to set a temporary meter near the Double Corn Crib on May 1<sup>st</sup>.
- Once installed, York Electric Co-Op will disconnect service to the McGill Barn and connect service to the temporary meter.
- This work will allow us to continue routine operations for the livestock and historic gin during and after the completion of stabilization work.

### **Vernon Grant Castle Play Space (MSCM)**

- With the assistance of a \$2,300 grant from the Junior Welfare League, the CHM exhibits department designed, produced, and installed a new castle-themed play space in the back corner of the Main Street Children’s Museum.
- The new feature synthesizes several Vernon Grant castle illustrations.
- A painted VG “Humpty Dumpty” sits on the castle wall beside a “plinko” game. This game references yet another of Grant’s castle illustrations in its backboard and allows participants to pull a string to lift the bucket and put the ball into play.
- MSCM staff have reported lots of enthusiastic activity from visitors (and parents).

### **Main Street Children’s Museum Wall Repair**

- CHM Preservation continues to monitor the moisture movement in sections of the wall in the stairway leading to the mezzanine, and sections of the wall near the back hallway.
- Both walls continue to manifest surface deposits of soluble salts caused by the evaporation of trapped moisture from the surface of the plaster.
- Once the walls stop efflorescing, CHM Preservation will make the necessary repairs to the walls.

### **York County 250th Committee**

- CHM has been the driving force getting the YC 250<sup>th</sup> Committee off the ground, acting as facilitator and point of contact for the exploratory committee.
- We have diligently followed the organization outline provided by the SC 250<sup>th</sup> Commission to guide our efforts. The document with milestone updates included is attached.
- A meeting of initial stakeholders is scheduled for May 5<sup>th</sup> at 1:30pm in the MYCO auditorium.
- Eighty invitations were sent out with 27 RSVP’s.
- SC 250<sup>th</sup> Commission Vice Chairman Bill Davies will act as the meeting facilitator.
- York County Manager David Hudspeth committed to present the request for an official resolution in support of the YC 250<sup>th</sup> Committee to County Council.
- I also discussed with Mr. Hudspeth the possibility of having York County Finance operate as the fiscal agent for the committee once formed.
- Mr. Davies spoke with York County Council Chair Christi Cox about the resolution.

- Three of the four members of the steering committee will have representation at the meeting. CHM will be represented by CHC Chair Penny Sheppard on my behalf (out of the country), Historian Zach Lemhouse, and Director of Historic Properties Carey Tilley. CHC Commissioners Ed Stewart and Dr. Eddie Lee will also be on the committee.





# GUIDANCE for COUNTY 250 COMMITTEES

Providing support to each SC county to achieve a successful campaign to connect the world to the history, places, principles, people, and events of the American Revolution in South Carolina



# Contents

SC250	Welcome .....	3
	The SC American Revolution Sestercentennial Commission (SC250) .....	4
	Tell a More Complete Story . . . . .	5
COUNTY 250	Your County 250 Committee . . . . .	6
	Form Your Committee . . . . .	7
	Organize Your Committee . . . . .	12
	Plan Your Events . . . . .	15
	Review & Market Your Revolutionary Era Assets .....	16
GUIDANCE	Pro Tips at SouthCarolina250.com.....	17
	Additional Funding & Fiscal Guidance .....	18
	Additional Commission Assets & Partners.....	19
APPENDIX	Appendix A: Contact List.....	20
	Appendix B: Sample Resolution.....	21

# Welcome

The SC American Revolution Sestercentennial Commission (SC250) wants to spark each County in South Carolina to find what makes their role in the American Revolution so integral. Thank you for taking on this challenge—no, this opportunity!

This handbook is meant for guidance. SC250 encourages your Committee to make it your own. **The personal is powerful.** While it may have been 250 years ago, these stories remind us of the beautiful aspirations of our forefathers, shine a light on how some things haven't changed, and challenge us to be engaged in our America.

## Did You Know?

*On July 6, 1774 South Carolina formed an independent government even before the first shots of the Revolution were fired. The General Meeting elected a Committee of 99 [15 merchants, 15 artisans and 69 planters] that became the de facto government. This body was called the Committee of 99.*

## SC250

# SC American Revolution Sestercentennial Commission



## Mission

To celebrate and promote South Carolina’s role in the American Revolution by educating, engaging, and inspiring South Carolinians and visitors .

## Goals

- Discover and celebrate SC’s Revolutionary Era, its significant people, places, principals, and events .
- Interpret, preserve, and make accessible Revolutionary scholarship and sites .
- Educate South Carolinians and the world about SC’s roles in the American Revolution .
- Support and promote research and cultural heritage tourism telling SC’s stories from many points of view .
- Support and promote local 250th anniversary events, arts, preservation, heritage tourism infrastructure, and corresponding economic development .

## Statutory Partners

- South Carolina Department of Parks, Recreation, & Tourism | [scprt.com](http://scprt.com)
- South Carolina Department of Archives and History | [scdah.sc.gov](http://scdah.sc.gov)
- South Carolina Battleground Preservation Trust (SCBPT) | [scbattlegroundtrust.org](http://scbattlegroundtrust.org)

**Visit**  
[TheLibertyTrail.org](http://TheLibertyTrail.org)  
**or download the app today!**

THE LIBERTY TRAIL—  
DEVELOPED THROUGH A  
PARTNERSHIP BETWEEN  
THE AMERICAN BATTLEFIELD  
TRUST AND THE SOUTH  
CAROLINA BATTLEGROUND  
PRESERVATION TRUST—  
CONNECTS BATTLEFIELDS  
ACROSS SOUTH CAROLINA  
AND TELLS THE CAPTIVATING  
AND INSPIRING STORIES  
OF THIS TRANSFORMATIVE  
CHAPTER OF AMERICAN  
HISTORY.



## SC250 Tell a More Complete Story

Be intentionally inclusive. SC American Revolution Sestercentennial Commission (SC250) is dedicated to telling a more complete story, to sharing the voices that were often left out of the textbooks. Below are some topics and tools to help your County 250 Committee share this goal.

### SC African American Heritage Commission

This organization is producing materials and is open to consultation for SC 250 Committees.

LEARN MORE

### American Indian and Alaska Native Culture Card

LEARN MORE

### Women & Children / Loyalists

See Resources and Best Practices (listed on the right) available on our website.

LEARN MORE

### Resources and Best Practices

VIEW AN EXPANSIVE LIST OF RESOURCES WE OFFER ON OUR WEBSITE IN ADDITION TO THESE.

LEARN MORE

VISIT

[SouthCarolina250.com](http://SouthCarolina250.com) >

Get Involved >

County 250 Committee>

Telling a More Complete Story

### Catawba Nation

The Catawba Nation Cultural Center is open to working with County 250 Committees. Contact the Cultural Center at [catawbaprograms@gmail.com](mailto:catawbaprograms@gmail.com) or call 803-328-7370 for more information about consultations and/or programs.

### Eastern Band of the Cherokee Indians

The Museum of the Cherokee Indian, located in Cherokee, NC is open to advising County 250 Committees. Contact the Museum at [dakota.brown@mci.org](mailto:dakota.brown@mci.org) for more information.

### Museum of the Cherokee in South Carolina

This Walhalla-based museum is open to advising County 250 Committees. Contact the Museum at [mcsinfo12@gmail.com](mailto:mcsinfo12@gmail.com) for more information.

# COUNTY 250 Your County 250 Committee

## Why?

Though the American Revolution began in the North, it was won in the South. South Carolina boasts over 400 battles, skirmishes, and bloodshed that ultimately led to the British surrender. This is in addition to what the everyday residents, workers, indigenous, and enslaved witnessed. Each community knows its own stories and how best to tell them.

## When?

**Now!** The SC250 Commission has chosen the years 1770-1783

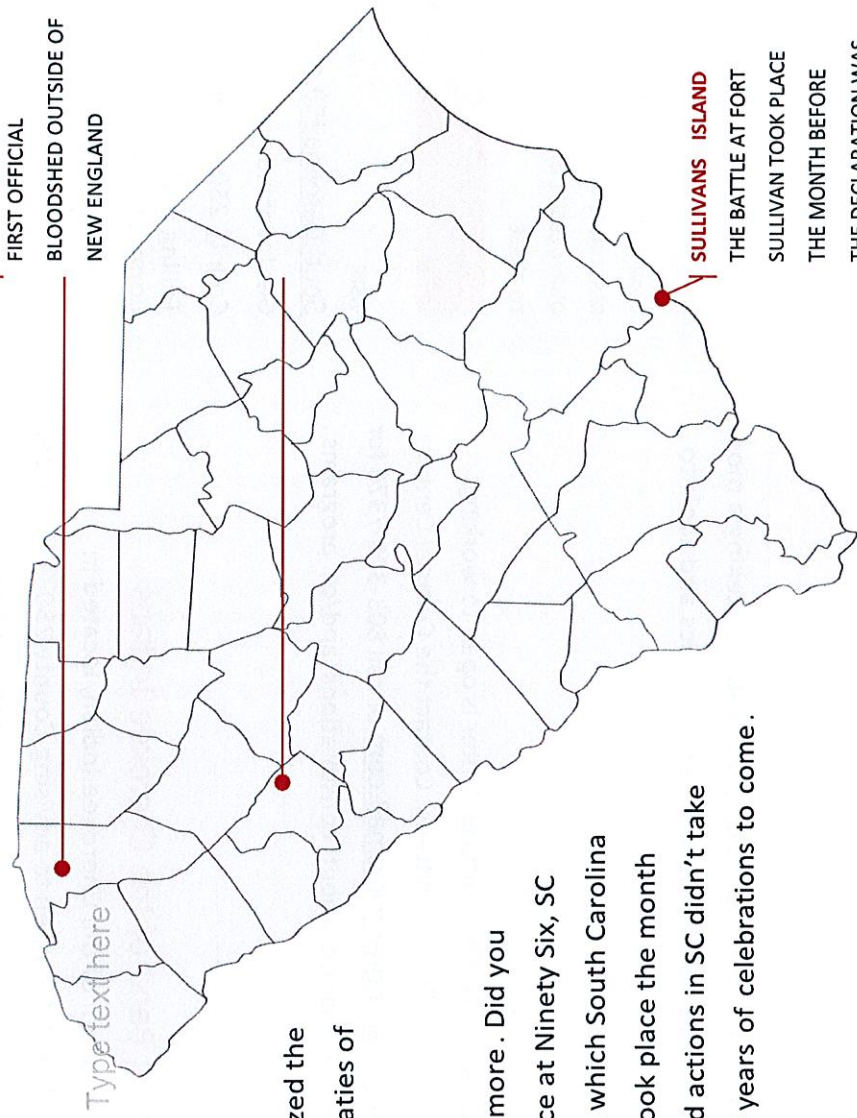
(2020-2033) as the anniversary years. Why? This takes us from when many of the seeds of the conflict began to fester, after the French and Indian War, and when the when Great Britain recognized the independence of South Carolina and the other colonies in the Treaties of Paris, which officially ended the war.

There should definitely be fireworks on July 4, 2026, but so much more. Did you know the first official bloodshed outside of New England took place at Ninety Six, SC in 1775? The famous battle at Fort Sullivan (renamed Moultrie) in which South Carolina patriots completely defeated British forces attacking Charleston took place the month before the Declaration was signed. Many of the known stories and actions in SC didn't take place until The Southern Campaigns 1779-1782 so there are many years of celebrations to come.

**TRAVELER'S REST**  
DICEY LANGSTON WAS  
A YOUNG TEENAGE  
PATRIOT GIRL WHO WAS  
ABLE TO MOVE ABOUT  
THE COUNTRYSIDE,  
SPY AND SAVE MANY  
PATRIOT LIVES.

**NINETY SIX**  
FIRST OFFICIAL  
BLOODSHED OUTSIDE OF  
NEW ENGLAND

**SULLIVANS ISLAND**  
THE BATTLE AT FORT  
SULLIVAN TOOK PLACE  
THE MONTH BEFORE  
THE DECLARATION WAS  
SIGNED.



# COUNTY 250 Form Your Committee: 8 Steps

COMPLETE

- 1. Verify Whether or Not Your County Already Has A Committee** No: Confirmed by Molly Fortune  
SC250 would like there to be only one “official” SC250 Committee in each county. To see if a group has already formed in your county, visit [SouthCarolina250.com](http://SouthCarolina250.com) and/or check with your county administration.
- 2. Reach out to SC250** Met with SC 250th Commission Executive Director Molly Fortune 8/11/22  
One of the Commissioners or the Executive Director would love to meet with your initial group to review these suggestions and help with the conceptualization of the Committee as well as later appear before the County Council if desired.

## 3. Gather Your County’s Stakeholders

Here are our suggestions for best practices to help get you started:

- A. Form a Coalition with existing **Historic & Heritage, Tourism, and Economic Development Groups** in

### Your Community

As we are asking for one group per county, it is going to be imperative that the County 250 Committee has representatives from all local historic and cultural organizations. They are your base. Get more things done together.

### **Take Note:** *What groups come to mind that you can reach out to for collaboration?*

9/29/22: Initial communications from CHM to perspective coalition members.

Coalition Invitees: Culture & Heritage Museums, Catawba Nation Cultural Center, Historic Rock Hill,

Fort Mill History Museum, King’s Mountain National Military Park.

10/18/22: First exploratory committee meeting at the MYCO with SC 250th Vice-Chairman Bill Davies,

Executive Director Molly Fortune and Grants Manager Heather Hawkins.

10/28/22: Zoom meeting to review stakeholder lists

## Help Wanted!

LET US HELP YOU RECRUIT.  
AS SOON AS YOU START

GATHERING YOUR  
STAKEHOLDERS, EMAIL

SC250 A PUBLIC EXTERNAL  
CONTACT.

THIS PERSON OR

ORGANIZATION WILL BE  
LISTED ON THE SC250

WEBSITE SO VOLUNTEERS  
CAN FIND YOU.

SEND US YOUR →

COUNTY

EXTERNAL CONTACT

CONTACT PHONE NUMBER

CONTACT EMAIL

# COUNTY 250 Form Your Committee: 8 Steps

COMPLETE

## 3. Gather Your County's Stakeholders *(continued)*

### B. Be Intentionally Inclusive

The first step in making sure that all stories are told, even those often traditionally left out of textbooks like those of African Americans, Native Americans, Women & Children, and Loyalists. Remember sections of your community that may not have been as large in the 1700s, such as our Latinx and Asian communities. Celebrating America is something that can unite us all, and you can be intentionally inclusive when forming your committee (See p.17, Tell A More Complete Story)

**Take Note:** *Who do you know that could lend their voice to your committee?*

10/28/22: members of the exploratory committee discussed each stakeholder list and

\_\_\_\_\_ compiled those names into one master list.

---



---



---

### C. Diversify Skill Sets

Yes, gather your historians (we love historians) but also find people with other skills such as marketing gurus, business people, community advocates, artists, local media members, tourism and economic development, recreation fans, influencers, college social media majors, local elected officials, and more.

**Take Note:** *Who do you know that could lend their unique skills to your committee?*

10/28/22: Master list was developed per the diversity recommendations listed above.

---



---



---

## NOTES

10/28/22 Zoom Meeting

Carey Tilley - CHM

Zach Lemhouse - CHM

Jennifer Sandler - RHHM

David Ward - FMHM

Dianne Bramble - KMNMP

---



---



---



---

## 10/28/22 Meeting

1. Invite everyone on the master list.

2. Bill Davies to act as the facilitator.

3. Determine who will send invitations and how.

---



---



# COUNTY 250

## Form Your Committee: 8 Steps

COMPLETE

### 3. Gather Your County's Stakeholders *(continued)*

#### D. Remember Your Rural Community Members

As we are asking there to be only one official group per county, don't forget to include members from all townships in your county and even the rural sections of your county. That is often where the stories, action, or sites took place.

**Take Note:** *What areas should be considered? What contacts do you have within these areas?*

Invitations were sent in March 2023 with RSVPs due back no later than 4/17/23

Stakeholder meeting is scheduled for May 5, 2023 at the Museum of York County auditorium.

### 4. Create Your List of Contacts *(see Appendix A on p.20)*

#### A. Primary Contacts

- You will need an Internal Contact to serve as your point person between SC250 and your committee. SC250 will communicate directly with your Internal Contact to share County 250 updates.
- You will also need an External Contact who will interact with the Public and report back to the County 250th Committee. Because of this, the External Contact's preferred contact information will need to be available publicly on the SC250 website.
- Your Internal Contact and External Contact can be the same person if they're willing to serve both roles, or this can be filled by two different people. In addition, your External Contact can also be an organization *(like your local museum or other organization)*, a county admin *(with permission)*, or even a generic email address a committee member agrees to monitor.
- Please be sure to designate these roles appropriately when submitting your Contact List.

#### NOTES

Zach Lemhouse is acting point of contact for the exploratory committee.

4/4/23: Discussed with

Mr. Hudspeth the need for

YC County Council to pass an

official resolution in support

of the committee and the

possibility of YC Finance

acting as the fiscal agent

for the committee. 4/4/23

4/14/23: followed up with

Mr. Hudspeth via email.

# COUNTY 250 Form Your Committee: 8 Steps

COMPLETE

4. Create Your List of Contacts *(continued)*

B. Committee Members

A sample spreadsheet is available to download or navigate to here in the sidebar.

- Be sure to collect information from your entire committee.
- Let all parties know they will be subscribed to the SC250 eNewsletter. They can unsubscribe at any time.

C. VIPs

Start by asking your local elected officials, celebrities, and media if they are interested in being a part of the committee, but if they are too busy ask them about being on a contact list so they are kept in the loop. While these are countywide committees, do not forget your municipal officials.

**Take Note:** *Who could serve in these roles for your committee?*

---



---



---

5. Give Your Committee an Official Name

We are suggesting [County Name] County 250 Committee. However, it is your committee.

**Take Note:** *What will be your official name?*

---



---



---

## Sample Spreadsheet

DOWNLOAD OUR SAMPLE SPREADSHEET TO HELP YOU GET STARTED. YOUR CONTACT LIST WILL BE REQUIRED WHEN APPLYING FOR SC250 GRANTS.



VISIT

[SouthCarolina250.com](http://SouthCarolina250.com) >

Get Involved >

County 250 Committee>

Item #4

# COUNTY 250

## Form Your Committee: 8 Steps

COMPLETE

### 6. Pass a County Resolution (see Appendix B on p.21)

Have your county council pass an official resolution supporting the committee.  
See Appendix B for a sample resolution.

**Take Note:** Who do you need to contact? How much lead time do they need to accommodate this?  
3/23/23: Bill Davies reached out to Christi Cox about County Council passing an official resolution.

4/4/23: Discussed with Mr. Hudspeth who committed to bring it before County Council when it was time.  
Invitations were sent at the end of March 2023 with RSVP requests no later than 4/17/23.

---

### 7. Register with SC250

Once steps 1–6 are complete, you can officially register your committee by submitting:

- Your Contact List (including Primary Contact, Committee, and VIP indications)

Ready to submit?

Email your documents to [info@SouthCarolina250.com](mailto:info@SouthCarolina250.com)

Please use a subject line of “Register Request for [your County Committee Name”]

### 8. Look for Your Lapel 250 Pins!

The first County 250 groups will be sent special 250 lapel pins.

### NOTES

4/5/23: Mr. Hudspeth committed to present the request for an official resolution in support of the of the YC 250th to Council.

---



---



---



---

### Remember

ONLY ONE 250 COMMITTEE IS ALLOWED PER COUNTY. REGISTRATION WILL BE REQUIRED TO APPLY FOR CERTAIN SC250 GRANTS

# COUNTY 250

## Organize Your Committee: 3 Steps

COMPLETE

### 1. Decide on a Fiscal Agent

This could be your city/county government, local PRT department, local museum, non-profit, or Chamber of Commerce, for example. You will know best how to structure this in your community. Remember for many of the SC250 Grants county governments may designate grant funds to another entity like a non-profit as long as the top elected official and county administrator signs the grant agreement.

#### ***What's Required?***

- A. The fiscal agent will be required to sign the grant agreement once awarded
- B. Manage All County 250 funds
- B. Oversee that state procurement rules are followed when state funds are used in a purchase or contract. Review online at <https://procurement.sc.gov>
- C. Agree to an audit of funds if deemed necessary
- D. Provide Fiscal Agent Documents for all SC250 grants including:

- |  |   |
|--|---|
| <input type="checkbox"/> Contact information   | If the applicant or fiscal agent is a                           |
| <input type="checkbox"/> W-9   | Non-Profit, we also need the following                          |
| <input type="checkbox"/> The adopted budget for the current year   | documentation:  |
| <input type="checkbox"/> The most recent operating financial statement   | <input type="checkbox"/> IRS 501c3 or 501c6 letter              |
| <ul style="list-style-type: none"> <li>• If the Fiscal Agent has just been established, include some documentation to that fact</li> </ul> | <input type="checkbox"/> Secretary of State Registration letter |
|  | <input type="checkbox"/> List of Board members                  |

**Take Note:** After reading through the Roles of the Fiscal Agent, and our suggestions for Fiscal Agents, who do you think would best serve in this capacity? CHM does not have a finance department and cannot commit county finance to act as the fiscal agent.

CHM plans to apply for significant 250th grants and would want any potential conflicts of interest.

COUNTY 250

# Organize Your Committee: 3 Steps

COMPLETE

## 2. Apply for a County 250 Organizing Grant

These \$3,000 grants are non-competitive and only require submission of the completed application by the official County 250 Committee.

### What's Required?

A. Register for the Discover SC Web Grants Program at [scprtgrants.com/index.do](http://scprtgrants.com/index.do).

All SC250 grants must be applied for through this online application program. **Even if you are not ready to apply, you are encouraged to register now**, as you must be approved by an SC 250 Administrator in Web Grants before starting an application.

B. Decide on a Project from the [Approved List](#)

- Strategic Planning for your Committee's Education, Commemoration, and/or Tourism Activities
  - Survey of American Revolution Era People, Places, & Stories
  - Historic Research and/or Archeology of an American Revolution Era Site in Your County
  - Historic Research to help rediscover the often lost voices of African Americans, Native Americans, Women, and Children
  - Designing a Revolutionary Era Trail/Tour in your County (or with Surrounding Counties)
  - Memorialize your hero/heroines' American Revolution actions with statues, markers, art, etc.
  - Mark your 18th-century roads, trails, forts, muster grounds, churches, buildings, and other points of interest.
  - Other – If you choose Other, please describe your proposed project.
- C. Be the "officially recognized" 250 Committee for your county.  
Yay! You completed that on page 10.
- D. Be about the business of celebrating the American Revolution in your County.

## Organizing Grant Details

GRANT APPLICATION DEADLINE: EACH SC250 COMMITTEE IS ELIGIBLE FOR ONE ORGANIZING GRANT. SEE THE WEBSITE FOR ANNUAL DEADLINES.

GRANT AWARD DATE:

GRANTS WILL BE ISSUED UPON RECEIPT OF APPROVED DOCUMENTATION.

MATCH OR COST SHARE REQUIRED: NO

REIMBURSEMENT REQUIRED:

NO. THE GRANT AWARD IS UPFRONT BUT REQUIRES A DETAILED DELIVERABLES REPORT. MONEY WILL BE DISBURSED ONCE THE

PAPERWORK IS COMPLETED AND APPROVED BY SC250 STAFF.

A FINAL REPORT WITH CLEAR DELIVERABLES AND TIMELINE WILL BE REQUIRED: ONE OF THOSE DELIVERABLES,

HOWEVER, COULD BE A REPORT FROM A CONSULTANT WHO HELPED WITH THE STRATEGIC PLANNING FOR YOUR GROUP.

For All SC 250 Grants

LEARN MORE

# COUNTY 250 Organize Your Committee: 3 Steps

COMPLETE

## 3. Craft a Mission Statement & Strategic Goals

We encourage County 250 Committees to borrow from SC250's mission statement and goals so we stay aligned. However, specifically, when it comes to short and long-term goals, you can customize those to meet the needs of your community.

**Take Note:** *What will be your County 250's Mission Statement?*

---

---

---

---

---

---

---

---

**Take Note:** *What are your short-term goals?*

---

---

---

---

---

---

---

---

**Take Note:** *What are your long-term goals?*

---

---

---

---

---

---

---

---

## SC 250 Mission Statement

TO CELEBRATE AND PROMOTE SOUTH CAROLINA'S ROLE IN THE AMERICAN REVOLUTION BY EDUCATING, ENGAGING, AND INSPIRING SOUTH CAROLINIANS AND VISITORS.

## COUNTY 250

# Plan Your Events

SC American Revolution Sestercentennial Commission (SC250) knows that the personal is powerful and encourages each County 250 Committee to create programming that shares larger themes through local people, places, and stories.

**Take Note:** *What events do you already have in mind?*

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**Take Note:** *What sample ideas interest you? How could you further personalize each for your county?*

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

## Sample Ideas

VIEW A SAMPLE LIST OF IDEAS WE'VE PROVIDED ON OUR WEBSITE, BUT, REMEMBER SC250 ENCOURAGES GROUPS TO BE CREATIVE AND MAKE IT THEIR OWN.

LEARN MORE

VISIT

[SouthCarolina250.com](http://SouthCarolina250.com) >

Get Involved >

County 250 Committee >  
Planning Your Events

# COUNTY 250 Review & Market Your Revolutionary Era Assets

While it may have been 250 years ago, these stories remind us of the beautiful aspirations of our forefathers, shine a light on how some things haven't changed, and challenge us to be engaged in our America. With over 400+ battles, skirmishes, and events of bloodshed in South Carolina during the American Revolution, our state had more events than almost any other state. Every county in SC has people, places, ideas, and stories to help share this story. The SC American Revolution Sestercentennial Commission (SC250) encourages each County 250 Committee to rediscover all of the American Revolution assets in their community.

**Take Note:** Revolutionary Era *People* in your area

---

---

---

---

---

---

---

---

**Take Note:** Revolutionary Era *Places* in your area

---

---

---

---

---

---

---

---

**Take Note:** Revolutionary Era *Ideas* in your area

---

---

---

---

---

---

---

---

**Take Note:** Revolutionary Era *Stories* in your area

---

---

---

---

---

---

---

---

## Asset Review

DISCOVER OUR SUGGESTIONS FOR BEST PRACTICES IN HOW TO ASSESS AND SHOWCASE YOUR HISTORIC ASSETS.



VISIT:

[SouthCarolina250.com](http://SouthCarolina250.com) >

Get Involved >

County 250 Committee >

American Revolution Assets in Your County >



## GUIDANCE Pro Tips

Visit [SouthCarolina250.com](http://SouthCarolina250.com) > Get Involved > County 250 Committee to learn more about these topics. We offer several resources on our website to help you and your committee.

### NOTES

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

### Running a Meeting

New to running a meeting? We got you.

LEARN MORE

### Tourism Tips

We've compiled expert marketing inspiration to get you started.

LEARN MORE

### Building a Coalition

A lot of the work of a local committee is building a coalition and bringing everyone along on the journey. See our tips online for a more in-depth look at what we introduce in Form Your Committee, Step 3 (*page 6*).

LEARN MORE

### Economic Impacts of Tourism

Yes, the 250th anniversary is about inspiring stories and celebrating America, but your County 250 Committee efforts are also about building up economic development through historic tourism.

LEARN MORE

## COUNTY 250 Additional Funding & Fiscal Guidance

### SC250 Grants

Keep a watch on the monthly e-newsletter from SC250 and visit our website at [SouthCarolina250.com/sc250grants](https://SouthCarolina250.com/sc250grants) to keep up with new grants being officially launched from SC250.

### State Procurement Protocols

Remember that grantees awarded state funds must follow state procurement protocols. Be sure to review all requirements at [procurement.sc.gov](https://procurement.sc.gov). Below are some state procurement paperwork basics.

- A. \$0 to \$10,000
  - Invoice (*must show correct amount charged and payee*)
  - Proof of Payment
- B. \$10,000.01 to \$25,000
  - Three (3) written quotes
  - Invoice
  - Proof of Payment
- C. \$25,000.01 and Up
  - SC Business Opportunity Ad or Copy of Public Advertisement (*i.e., Local Newspaper Ad*)
  - Bid Specifications (*relevant pages only, doesn't have to be the entire package unless specifically requested*)

### Other Grants

The South Carolina State Library's Grants Research Assistance includes general grants and funding information as well as the SC Foundation Directory. Learn more at [statelibrary.sc.gov/grants-research-assistance](https://statelibrary.sc.gov/grants-research-assistance).

**Remember** IT IS MORE IMPORTANT TO FIND AND APPLY FOR GRANTS FIRST. YOU'LL NEED TO COMPLETE THESE TWO REGISTRATIONS BELOW IN ORDER TO ACCEPT GRANTS, BUT NOT IN ORDER TO APPLY FOR THEM, WHICH MEANS YOU CAN ALWAYS COMPLETE THESE STEPS AT A LATER DATE.

- Register as a "State Vendor" to be eligible to receive any grant funds. Visit [procurement.sc.gov](https://procurement.sc.gov) > Doing Business with Us.
- Register with the State Treasurer's Office for ACH Direct Deposit. This greatly speeds up any grant distribution. Visit [treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information](https://treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information).

## COUNTY 250

# Additional Commission Assets & Resources

### More to Come from SC250

Coming soon to our website at [SouthCarolina250.com](http://SouthCarolina250.com):

*Speaker's Bureau* | *Detailed Historical Timeline* | *Online Publications* | *Growing Bibliography* | *Webinars & How-To Videos*

### Related Resources

Here are additional organizations and their websites that may help your efforts:

- [America250](http://America250) . . . . . [America250.org](http://America250.org)
- [SCETV](http://SCETV) . . . . . [scetv.org](http://scetv.org)
- [The SC State Museum](http://TheSCStateMuseum) . . . . . [scmuseum.org](http://scmuseum.org)
- [National Society Daughters of the American Revolution](http://NationalSocietyDaughtersoftheAmericanRevolution) . . . . . [nsdar.org](http://nsdar.org)
- [South Carolina Society of the National Society Daughters of the American Revolution](http://SouthCarolinaSocietyoftheNationalSocietyDaughtersoftheAmericanRevolution) . . . . . [southcarolinansdar.org](http://southcarolinansdar.org)
- [National Society of the Sons of the American Revolution](http://NationalSocietyoftheSonsoftheAmericanRevolution) . . . . . [sar.org](http://sar.org)
- [South Carolina State Society Sons of the Revolution](http://SouthCarolinaStateSocietySonsoftheRevolution) . . . . . [srsc1776.org](http://srsc1776.org)
- [Colonial Dames of America](http://ColonialDamesofAmerica) . . . . . [cda1890.org](http://cda1890.org)
- [National Society of the Colonial Dames of America](http://NationalSocietyoftheColonialDamesofAmerica) . . . . . [nscda.org](http://nscda.org)
- [National Society of the Colonial Dames SC](http://NationalSocietyoftheColonialDamesSC) . . . . . [nscda-sc.org](http://nscda-sc.org)
- [The National Society Colonial Dames XVII Century](http://TheNationalSocietyColonialDamesXVIICentury) . . . . . [colonialdames17c.org](http://colonialdames17c.org)
- [Children of the American Revolution](http://ChildrenoftheAmericanRevolution) . . . . . [nscarf.org](http://nscarf.org)
- [American Battlefield Trust](http://AmericanBattlefieldTrust) . . . . . [battlefields.org](http://battlefields.org)
- [The SC Confederate Relic Room & Military Museum](http://TheSCConfederateRelicRoom&MilitaryMuseum) . . . . . [crr.sc.gov](http://crr.sc.gov)
- [Society of the Cincinnati](http://SocietyoftheCincinnati) . . . . . [societyofthecincinnati.org](http://societyofthecincinnati.org)
- [Southern Campaigns of the American Revolution](http://SouthernCampaignsoftheAmericanRevolution) . . . . . [southern-campaigns.org](http://southern-campaigns.org)
- [The Southern Campaign 1780](http://TheSouthernCampaign1780) . . . . . [southerncampaign1780.org](http://southerncampaign1780.org)
- [NPS Southern Campaign of the American Revolution Parks in South Carolina](http://NPSSouthernCampaignoftheAmericanRevolutionParksinSouthCarolina) . . . . . <https://www.nps.gov/owwi/planyourvisit/southern-campaign-of-the-american-revolution-parks-in-sc.htm>

## APPENDIX A Contact List

Download our Sample Spreadsheet >

DOWNLOAD HERE

### A. Primary Contacts

- You will need an Internal Contact to serve as your point person between SC250 and your committee. SC250 will communicate directly with your Internal Contact to share County 250 updates.
- You will also need an External Contact who will interact with the Public and report back to the County 250th Committee. Because of this, the External Contact's preferred contact information will need to be available publicly on the SC250 website.
- Your Internal Contact and External Contact can be the same person if they're willing to serve both roles, or this can be filled by two different people. In addition, your External Contact can also be an organization (*like your local museum or other organization*), a county admin (*with permission*), or even a generic email address a committee member agrees to monitor.
- Please be sure to designate these roles when submitting your Contact List.

### B. Committee Members

- A sample spreadsheet is available to download or navigate to here in the sidebar.
- Be sure to collect information from your entire committee.
  - Let all parties know they will be subscribed to the SC250 eNewsletter. They can unsubscribe at any time.

### C. VIPs

Start by asking your local elected officials, celebrities, and media if they are interested in being a part of the committee, but if they are too busy ask them about being on a contact list so they are kept in the loop. While these are countywide committees, do not forget your municipal officials.

## Contact Information to Collect

ORGANIZATION	IF YOUR COMMITTEE REPRESENTS AN ORGANIZATION, INCLUDE THAT HERE . OTHERWISE LEAVE BLANK.
FIRST NAME	CAN INCLUDE INITIALS OR MIDDLE NAMES AS NEEDED
LAST NAME	CAN INCLUDE SUFFIXES AS NEEDED
PREFERRED FIRST NAME	HOW CONTACT PREFERS TO BE CALLED
TITLE	IF APPLICABLE
MAILING ADDRESS	STREET ADDRESS OR PO BOX
CITY	
STATE	
ZIP	ONLY 5 DIGITS REQUIRED
COUNTY	SC COUNTY OF RESIDENCE
PHONE NUMBER	THEIR PRIMARY, PREFERRED NUMBER
EMAIL ADDRESS	EACH WILL BE SUBSCRIBED TO OUR SC250 NEWSLETTER. THEY CAN UNSUBSCRIBE.
WEBSITE	IF AN ORGANIZATION, NICE TO INCLUDE
TAG	SEE REGULARLY USED TABS IN SPREADSHEET
US HOUSE DISTRICT	PLEASE INCLUDE
SC HOUSE DISTRICT	PLEASE INCLUDE
SC SENATE DISTRICT	PLEASE INCLUDE
COUNTY 250 NAME	YOUR OFFICIAL COUNTY 250 COMMITTEE NAME

## APPENDIX B

# Sample Resolution

Resolution of [County Name] Supporting the South Carolina American Revolution Sestercentennial Commission and Creating the [County Name] County 250 Committee

Whereas South Carolina created the South Carolina American Revolution Sestercentennial Commission (250th Anniversary Commission also known as SC250);

Whereas the mission of the SC250 Commission is to celebrate and promote South Carolina’s role in the American Revolution by educating, engaging, and inspiring South Carolinians and visitors;

Whereas the SC250 Commission is seeking partnerships with counties and municipalities to further its mission;

Whereas this partnership will be formed by creating a local committee called [County Name] County 250 Committee.

Whereas the [County Name] County 250 Committee will focus on important events, people, and places within [County Name] County to celebrate and promote [County Name]’s role in the American Revolution by educating, engaging, and inspiring South Carolinians and visitors;

Whereas local projects (i.e. celebrations, restoration of local historical markers, rebuilding of local historical infrastructure, etc.) will enhance historical tourism opportunities;

Now, therefore be it

**RESOLVED**, that [Local County Council]:

1. Hereby recognizes the [County Name] County 250 Committee as the official committee .
2. Will partner with the South Carolina American Revolution Sestercentennial Commission (SC250) .
3. Will support initiatives by the SC250 Commission and
4. Will support the [County Name] County 250 Committee in their local efforts to educate, engage, and inspire South Carolinians and our visitors thereby enhancing historical tourism opportunities in [County Name] County .

## Sample Resolution

DOWNLOAD OUR SAMPLE  
WORD DOCUMENT TO HELP  
YOU GET STARTED .

THIS RESOLUTION WILL BE  
REQUIRED WHEN APPLYING  
FOR SC250 GRANTS THAT ARE  
LIMITED TO THE OFFICIAL  
COUNTY 250 COMMITTEE .

LEARN MORE

VISIT

[SouthCarolina250.com](https://SouthCarolina250.com) >

Get Involved >

County 250 Committee>

Item #6





## RECOMMENDATION FOR DEACCESSION

Accession number:	Collection Type:	Date of Accession:
HB1985.022	History	9/18/1985

**Description of Object(s) & Condition:** Oak, four harness barn loom with all parts in working condition.

**Method of Acquisition:** Purchase

**Legal Status**

*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

**Restrictions:** None

**Justification**

**Specific reasons for recommending the deaccession of the object(s):** Select records indicate that the loom may have been deaccessioned in 2010-2011 by former Director of Collections Latasha Richards. However, the accession file for the donation does not include a signed, approved *Recommendation for Deaccession*. Additionally, CHC board minutes from that time period lack specific information about what recommendations were approved. This Recommendation for Deaccession is more of a formality to ensure it was approved for HB Living History use as indicated by former staff.

The loom has no local provenance, having been bought from a Virginia antique dealer who bought it from Virginia resident Frank Detweiler, Jr. The loom is a functioning loom that has been used for education demonstrations and programming by HB Staff and volunteers for at least 15 years, if not longer. Most recently, CHM volunteer and Winthrop University Professor Beth Melton and a couple her students reproduced a coverlet from the permanent collection (1991.024.048), with the reproduction coverlet (ED2019.029) being used for on-site interpretation.

HB staff are planning to move the loom from the Weave House/Dairy to the newly preserved Smith Cabin, where it can be more efficiently used for interpretation and programming by staff and volunteers.

**Does it complement another collection?** Yes, HB Living History and the Sifford Textile Collection. A Sifford Collection coverlet (1991.024.048) made by Jane Smith was reproduced by HB Volunteer Beth Melton in 2019. It would be better suited to be onsite where it can be used for interpretation and programming.



**Exhibit History**

Has been at HB since its acquisition in 1985.

**Does the object have possible future value as a loan or for exhibition?** Exhibition, yes on-site at Historic Brattonsville

**Can the object be used as part of a study collection?** No, due to the lack of provenance information and any records about restoration or replacement parts.

**Publication History**

N/A

**Value:**

**Current estimated value and determining source:** unknown. Purchased for \$350 in 1985.

**Proposed Disposition:**

**Transfer to:** Historic Brattonsville Living History Collection for interpretation and programming use.

**Transfer via:**

Sale	Donation	Exchanged for

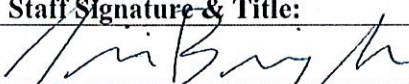
If transferred to public sector, transfer will occur via:

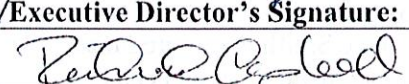
Public Auction	Dealer

**Physical Destruction**

**Method & Explanation:**

*In accordance with the CHM's Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections*

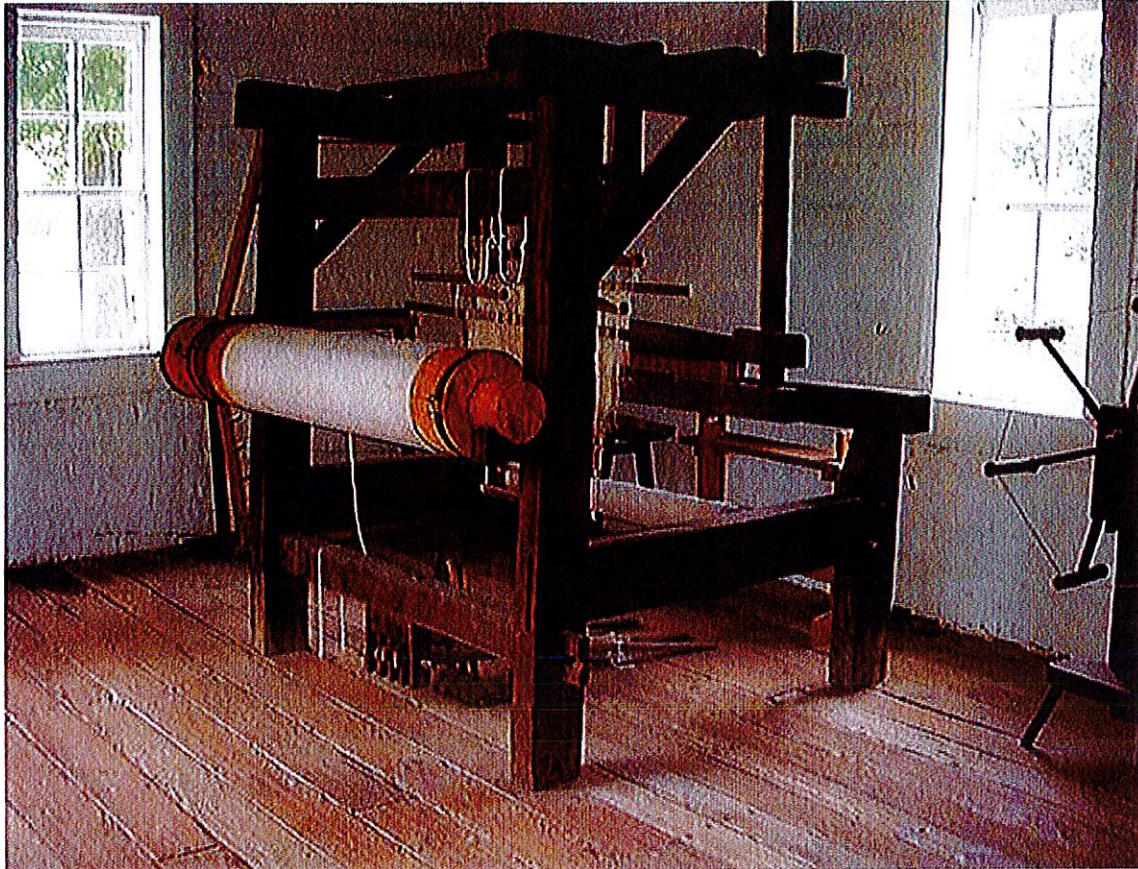
<b>Staff Signature &amp; Title:</b>  DIRECTOR OF COLLECTIONS	<b>Date:</b> 4/17/2023
--	---------------------------

<b>Executive Director's Signature:</b> 	<b>Date:</b> 4/17/2023
---	---------------------------

**Approved by Culture & Heritage Commission on:** 4/25/23

<b>Executive Director Signature:</b> 	<b>Date:</b> 4/25/2023
---	---------------------------





*(photo from 2006-2007 inventory)*

**ACTION TAKEN ON CURATOR'S RECOMMENDATION**

Disposition of Object(s):





RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
TC375	Archives	Donation

**Name of Donor:**  
Eddie Arnold Smith

**Description of Accession:**  
This collection includes envelopes, business cards, small stick pin with attached charm, pamphlets, certificates, photograph postcards, photographs, carte de visite, and cabinet cards dating between 1870 and 1907. See attached detailed inventory.

**Overall Condition:**  Excellent  Good  Fair  Poor

**General/Comparable Size of Collection**  
These items will fit into an acid free letter size half document box.

**Significance/Ownership History** Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

Items belonged to the Donor's wife Nancy Moore Smith (1938-2022), a former employee of the York County Sheriff's office and later York County Detention Center. She may have acquired this collection from her aunt Annie Marie Moore (1892-1972), a retired schoolteacher who might be related somehow to Mrs. Mary "Minnie" McGarrity Clinton (1872- 1959).

People identified in this collection include:

**Sarah Elizabeth "Lizzie" Clinton** (1857-1950) of York is the daughter of Sarah Jane Miskelly Clinton (1838-1905) and William Clinton (1831-1872). An article in the *Yorkville Enquirer* dated February 22, 1883 lists her as a teacher paid \$26.00 from York County school funds. On the 1900 census she is living in Bethesda on her widowed mother's farm with a boarder/farm laborer named Daniel "Dan" Carson (1874- ), son of Margaret "Maggie" Emmaline and William Carson. On the 1930 census she is listed as "Sallie" living with her brother William Clinton and his wife Mary "Minnie" Clinton. On the 1940 census she is living with her widowed sister in law Mary Clinton. She is buried in Bethesda Presbyterian Church cemetery.

**Sarah Jane Miskelly Clinton** (1838-1905) married **William Clinton** (1831-1872) of York on March 6, 1856. They are parents of Sarah Elizabeth "Lizzie" Clinton (1857-1950), Mary E. "Fannie" Clinton (1859-1913), Violet Ledora "Dora" Clinton Wallace (1863-1929), William Clinton (1867- 1931).

**William Clinton** (1867- 1931) is the son of Sarah Jane Miskelly Clinton (1838-1905) and William Clinton (1831-1872). He married **Mary "Minnie" McGarrity Clinton** (1872- 1959). They are the parents of Ernest Love Clinton (1896-1918) and Mary E. Clinton Cameron (1899-1970). *The Evening Herald* of July 11, 1935 and September 21, 1936 reports that aunt Mrs. Minnie Clinton is the guest of Mr. and Mrs. John Moore. William and his wife are buried in Bethesda Presbyterian Church. Mrs. John Moore may somehow be related to Annie Marie Moore (1892-1972).

**Mary E. "Fannie" Clinton Miskelly** (1859-1913) married James Thomas Miskelly (1860-1918), son of John W. Miskelly (1826- ) and Adaline Wood Miskelly (1837- ). They were the parents of Ladora Adaline Miskelly Wallace (1892- ), James Clinton Miskelly (1895-1972), Frank Miskelly, William "Bill" Gardner Miskelly (1897-1974), Sallie Miskelly Page.

**Violet Ledora "Dora" Clinton Wallace** (1863-1929) of York married **Daniel Butler Wallace** (1868- ) in 1884. She is the daughter of Sarah Jane Miskelly Clinton (1838-1905) and William Clinton (1831-1872). She is the sister of Sarah Elizabeth "Lizzie" Clinton (1857-1950). She is buried in Woodside Cemetery in Clover, SC.

**Daniel Banks Wallace** (1894-1991) of York married Ruth Elizabeth Hord Wallace (1902-1991) on May 16, 1920 in Cleveland County, NC. He is the son of Daniel Butler Wallace (1868- ) and Violet Ledora Clinton Wallace (1863-1929). He is buried in Mountain Rest Cemetery in Cleveland County, NC.

**Baynard Brown Wallace** (1893-1961) of York married **Eunice Neely Wallace** (1901-1992). He is the son of Daniel Butler Wallace (1868- ) and Violet Ledora Clinton Wallace (1863-1929). They had a son Joseph "Joe" Brown Wallace. Baynard was a veteran of WWI and a retired electrical contractor. He was also a member of the American Legion. He is buried in Woodside Cemetery in Clover, SC.

**Edith Faye Wallace** (1888- 1979) married **Carl McCain Turney** (1884-1936) of York on March 8, 1908 in Bowling Green. Faye Wallace is the daughter of Daniel Butler Wallace (1868- ) and Violet Ledora Clinton Wallace (1863-1929). Faye is buried in Laurelwood Cemetery.

**Jesse Clinton Wallace** (1901-1965) of York married Catherine Alice Patrick Wallace (1899-1987) on February 18, 1924. He is the son of Daniel Butler Wallace (1868- ) and Violet Ledora Clinton Wallace (1863-1929). On the 1950 census he is listed as an electrician for a power company. He is buried in Guilford Memorial Park, Guilford County, NC.

**William Boliver Carson** (1875-1953) of York is the son of Nancy Jane Whitesides Carson and James Franklin Carson (1847-1936), son of **Annie Miskelly Carson** and James Carson. He married Allie Ross Miller (1889-1944). He is buried in Philadelphia United Methodist Church.

**Paul Eugene Carroll (1908-1934)** of York is the son of Raymond A. Carroll. He married Evelyn McMackin of Clover. He was the proprietor of the Gulf Oil Station for 5 years and a member of Beth-Shiloh Presbyterian Church and is buried in Rose Hill cemetery.

**William Clyde Carroll (1910-1940)** of York is the son of Raymond A. Carroll and brother of Paul Eugene Carroll (1908-1934). He is buried in Rose Hill cemetery.

Donor's family:

**Nancy Elizabeth Moore Smith (1938-2022)** of York is the daughter of Margaret Elizabeth Stephenson Moore (1908-1960) and Rufus Sadler Moore (1899-1969). She graduated from York High School and attended the Rock Hill College of Commerce and Winthrop College. Prior to her marriage she was employed in the accounting department of the central office of J.P. Stevens Co. Inc. in Rock Hill and later retired as a Clerk at the York County Detention Center. She married Eddie Arnold Smith of Elizabethtown, NC on June 26, 1960 at Bethesda Presbyterian Church. They raised a son and daughter. A soprano, she served as soloist several times at First Baptist Church in Washington, DC. She sang her first solos in the 1950s at Bethesda Presbyterian Church performing classical and sacred songs. She is buried in Bethesda Presbyterian Church. She inherited her aunt Annie Marie Moore's (1892-1972) belongings.

**Eddie Arnold Smith (1935- present)** of Elizabethtown, NC is the son of Edna Belle Pridgen Smith (1915-2003) and Allen Mayberry Smith (1914-1988). His parents married on January 13, 1935. He graduated from Elizabethtown High School, attended East Carolina College in Greenville, NC and State College in Raleigh, NC. He was employed with Beaman Engineering Co. in Greensboro, NC when he married Nancy Elizabeth Moore on June 26, 1960. They raised a son and daughter. They moved around a bit before settling in York, SC.

**Margaret Elizabeth Stephenson Moore (1908-1960)** is the daughter of Nancy E. Smith Stephenson (1878-1940) and Hugh Floyd Stephenson (1879-1947). She graduated from Hickory Grove High School and training from Fennell Infirmary of Rock Hill. She was a registered nurse well known in York County. She married Rufus Sadler Moore (1899-1969) at the Methodist parsonage in Hickory Grove in 1934. They lived at the old homestead of the Moore family in Bethesda.

**Rufus Sadler Moore (1899-1969)** is the son of Lula Martin Moore (1866-1940) and Francis Bishop Moore (1858-1915). He was a prominent farmer in Bethesda and an elder in the Bethesda Presbyterian Church. He married Margaret Elizabeth Stephenson Moore (1908-1960). He is buried in Bethesda Presbyterian Church cemetery.

**Annie Marie Moore (1892-1972)** is the daughter of Lula Martin Moore (1866-1940) and Francis Bishop Moore (1858-1915). She was a retired school teacher. Having taught in the Delphos schools before moving to Rock Hill in 1923. She taught at Highland Park School in Rock Hill and later advanced to principal. When Highland Park was consolidated she taught at Belleview School. She retired in 1965 after 51 years of teaching. Following her retirement, she continued to tutor children on an individual basis. She was an active member of Bethesda



Presbyterian Church and is buried in the church cemetery. She is the aunt of Nancy Elizabeth Moore Smith (1938-2022).

Potential Uses:  Research  Exhibition  Loan

These materials are useful for researching and documenting York County residents, early mail order merchandise, and the evolution of photography. This is an excellent resource for genealogical research.

Restrictions:

None

Unusual Costs:

None

Staff Recommendation (Signature & Title):

Date:

Nancy Lambeto Director of Archives 4-17-2023

Director Recommends (Signature):

Date:

Rebecca Campbell 4/17/2023

Approved by Culture & Heritage Commission on: 4/25/23

Signature, Title:

Date:

Rebecca Campbell 4/26/2023



TC375 Inventory

- Cardboard card "In Loving Remembrance of William Clinton, Born March 12, 1831. Died February 11, 1872"
- Cardboard card "In Loving Remembrance of Sarah Jane Clinton, Born March 22, 1838. Died April 28, 1905"
- List of names with hash marks next to them, dated February 9, 1880
- Undated empty envelope sent to Miss Lizzie Clinton Yorkville SC from W. M. L., Utica, NY
- Envelope and card addressed to Miss Elizabeth Clinton December 19 1932, from Ethel Walker "Best wishes to you and Aunt Minnie"
- (37) Empty envelopes addressed to Miss Lizzie Clinton, Yorkville, SC 1902-1907
  - One envelope return address as John R. Schorb, 1902
- Postcard addressed to Miss Lizzie Clinton December 23 1927, from "your sister"
- Postcard of a man in uniform and hat, back says "Ed Miskelly"
- Postcard of a child in a white dress, front labeled "Wilmore Corrol" (possibly William Carroll)
- Postcard (Carte Postale) of man in uniform standing near empty bushes and hill, back says "Banks Wallace"
- Postcard of baby in diaper being propped up
- Postcard of little girl on tricycle with skirt and hat
- Tiny pink cover "Piso's Pocket Book Almanac 1903"
- Business card, W. Merton Lamphere, Utica N. Y., typed
- Business card, W. Merton Lamphere, Utica N. Y., handwritten
- Mail order Merchandise, W. Merton Lamphere, card with small charm attached
- Pamphlet "Light and Life Infant Class" July 28, 1901
- York County Teacher's Certificate of Qualification for third grade for Miss Sarah E. Clinton, June 26, 1874
- (2) Blank teacher's pay certificate 1870-1879
- Short note on genealogy of the Clinton family, handwritten
- Photographs
  - Man in jacket and vest, back "W. A. Davis, Lowesville, N. C."
  - Girl sitting on vintage car runners, back says "Eunice Wallace"
  - Small portrait of man with jacket, vest and tie, back says "Bolven Carson" (possibly Bolivar Carson)
  - Small portrait of two girls, one with white hat, one with large black hat "Annie Francis Miskelly"
  - Small trip of 4 photos together, children, back says "Paul and Clyde Carroll"
  - Young man in striped shirt with large tie, back says "Jess Wallace"
  - Two small children in white in a field
  - Small child with bonnet in grass, brick wall behind, back says "J. Hill Huddleson"
  - Portrait of man with mustache and round glasses, tie and jacket – jacket has pins on it
  - Two men in hats in front of tent, each with a dog, back says "Brown Wallace"
  - Man standing in white long sleeve shirt with tie, stairs and porch in background, left arm raised at elbow, back says "Fred Walker"



## Culture & Heritage Museums

- Portrait of young man with black hat, tie, jacket has grid pattern to it
- Portrait of man sitting, tie, vest and long coat, hat on table to his left elbow
- Young baby in white sitting on wooden chair
- Young baby in white, bare feet, back says "Vie Wallace"
- Portrait of man with glasses, two girls behind him
- Portrait of man with light eyes, jacket, and tie (appears to be Ed Miskelly)
- Portrait of young man in tie and coat has pins on it, back says "Mr. C. M. Turney, Clover, S. C."
- Tiny portrait of man with parted hair, thick looking coat (appears to be same man, C. M. Turney)
- Two small portraits of man, one with no hat, the other with hat and pointing gun (appears to be same man, C. M. Turney)
- Two adults and five children



# Addendum D

## FYE 2024 Budget Summary

### CHC Finance Committee

Thursday, April 20, 2023

### Projected Budget Totals FYE 2024

- \$5,810,096
- Increase of \$166,200 or 5.12%.
- Does not include current or projected FFTC projects
- Departmental budgets are flat-line budgets.

### Revenue

- **York County Operating**
  - Reflects a preliminary increase of \$260,000 or 6.01% in County Contributions.
- **Marketing budget**
  - Reduced by \$40,000 to reflect the discontinuation of the YC Hospitality Grant.
- **Fundraising Special Events**
  - Current budget is \$20,000, reduced by \$40,000 to reflect new Department of Member Engagement

### Expense

- **Salaries and PT&B**
  - CHM was included in the York County job classification and compensation program.
  - In FY '22/'23 salaries and corresponding PT&B increased 11.5%.
  - There were two separate increases:
    - A 5% merit pay increase in July tied to the previous year's performance evaluations.
    - A 6.5% increase in December as part of phase 1 of the County job classification and compensation program.
  - Both increases have been absorbed into the current operating budget with no additional funding from the County.
  - The FY '23/'24 budget for Salaries and PT&B reflect an increase of \$402,498 or 11.84% increase over the previous year.
  - The next round in adjustments add \$22,195, a .83% increase, which is included in the budget.
- **New part-time visitor services position MYCO**
  - New position is part of the Member Engagement department plan.
  - 28 hour a week position at an expense of \$23,504 including fringe and retirement.
  - The position is budget neutral.

- **Contingency Account**
  - The increase in county contributions are budgeted in 45010-850 contingency account, allowing maximum budget flexibility to address unforeseen issues that may arise throughout the year.
  
- **Marketing Expense**
  - Reduced by \$40,000 to reflect the discontinuation of the YC Hospitality Grant.
  
- **Fundraising Special Events**
  - Current budget is currently \$13,000, to reflect the change in fundraising event revenue. The net generates \$7,000 in additional revenue for the year.
  
- **Appropriation of Fund Balance: \$180,000**
  - New Building Signage (CHM) - \$55,000
    - New building/site signs as part of branding rollout.
  - Lobby Remodel (MYCO) - \$25,000
    - To reconfigure the lobby at MYCO to be more efficient, improve the visitor experience and refresh the look.
  - Replace Split Rail Fencing (HB) - \$50,000
    - Replace all of the split rail fencing at Historic Brattonsville
  - Replenish Capital Projects Account #45090 - \$50,000
    - Created by the CHC to fund Capital Projects outside of the Foundation for the Carolinas or funds from other granting agencies.

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024			
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-50020-696 Pleystone Hall Exhibit Construct...	42,636.00							
5000-50022-320 Homestead/Co Bratton House/Prof S...			103,276.00					
5000-50022-720 Homestead & Col Brat House Preser...	36,633.00		1,280,413.00					
5000-50022-850 Homestead & Col Brat House Pres-Conti...			158,560.00					
5000-50027-000 2022 Homestead&Col Brat House			521,113.00					
<b>Total Revenue</b>	<b>\$4,948,884.00</b>	<b>\$5,643,896.00</b>	<b>\$4,166,485.00</b>			<b>\$5,810,096.00</b>	<b>\$5,810,096.00</b>	
<b>Total Expenditure</b>	<b>\$4,408,994.00</b>	<b>\$5,643,896.00</b>	<b>\$6,081,627.00</b>			<b>\$5,810,096.00</b>	<b>\$5,810,096.00</b>	
<b>Net</b>	<b>\$539,890.00</b>		<b>-\$1,915,142.00</b>					
<b>Report Total Revenue</b>	<b>\$4,948,884.00</b>	<b>\$5,643,896.00</b>	<b>\$4,166,485.00</b>			<b>\$5,810,096.00</b>	<b>\$5,810,096.00</b>	
<b>Report Total Expenditure</b>	<b>\$4,408,994.00</b>	<b>\$5,643,896.00</b>	<b>\$6,081,627.00</b>			<b>\$5,810,096.00</b>	<b>\$5,810,096.00</b>	
<b>Report Total Net</b>	<b>\$539,890.00</b>		<b>-\$1,915,142.00</b>					

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45852-220 Sumter Papers Fringe			591.00							
5000-45852-690 Sumter Papers/Sc 3Rd Project Supp...			265.00							
5000-45853-000 Wiflie Chisholm Project Expenses			2,750.00							
5000-45854-000 Shrab Grant Expenses			5,000.00							
5000-45855-000 Shrab Expenses Museum Match			6,490.00							
5000-45856-000 Watts Cemetery Project Exp.			4,847.00							
5000-46000-810 Miscellaneous Grants		100,000.00					100	100,000.00	100,000.00	
5000-47000-810 Funded Special Events	3,313.00	53,000.00					100	13,000.00	13,000.00	
5000-47706-000 2023 Miscm Flood Expenses			37,993.00							
5000-47707-000 Emt House Expenses			1,709.00							
5000-50017-320 Brick House Interpretation/Prof S...	4,750.00									
5000-50017-743 Brick House Interpret/Furn & Fixt	19,539.00		1,273.00							

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate			
5000-45783-000			2,242.00				
Miscn Castle Grant Expenses							
5000-45784-000	818.00		625.00				
Kiwana Miscn Throne Room Exp							
5000-45787-000			1,199.00				
Unverse Of Learning Grant Exp							
5000-45790-000	1,300.00						
Southern Rev War Project Exp.							
5000-45791-000	1,079.00						
Hb Preservation Project Expenses							
5000-45793-000	4,275.00						
Se Humanities Grant- Brick H. Exp...							
5000-45794-000			4,454.00				
Se Humanities Orientation Exp							
5000-45795-000			1,400.00				
Nise Grant Expenses							
5000-45796-000			1,661.00				
Flic Comm. Grant Expenses							
5000-45797-000			500.00				
Acyc Grant Expenses							
5000-45798-000					25,000.00	25,000.00	
Myco Lobby Refresh Expenses							
5000-45852-120			7,722.00				
Sumter Papers Temp							

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Requested	Recommended	Requested	Approved
5000-45077-720 Building Construction Miscm		8,637.00				100	8,637.00	8,637.00	8,637.00	
5000-45080-000 Food Trailer Expense		14,000.00				100	14,000.00	14,000.00	14,000.00	
5000-45081-742 Vehicle Purchase		40,000.00				100				
5000-45082-741 Hb Golf Cart			11,767.00							
5000-45090-720 Buildings	40,185.00	50,000.00				100	50,000.00	50,000.00	50,000.00	
5000-45093-000 Neely House Upgrades	5,938.00		806.00							
5000-45095-000 Lowery Family Theater Roof Repair	95,622.00		329,044.00							
5000-45096-000 Special Renovations Exp. Acct.	31,978.00	75,000.00	87,092.00			-16				
5000-45098-000 Hb Visitor'S Center Roof Repair	32,750.00									
5000-45110-000 Math & Science Grant Expenses	727.00	1,000.00				100	1,000.00	1,000.00	1,000.00	
5000-45650-120 Historic Preserv Intern Temp Sala...	994.00	2,600.00				100	3,708.00	3,708.00	3,708.00	
5000-45650-220 Historic Preservation Fringe	76.00	220.00				100	312.00	312.00	312.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024		Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	
5000-45077-550 Printing Outside Exp Mscm	460.00	400.00	218.00		45	500.00	500.00
5000-45077-581 Travel Mscm	40.00	50.00	4.00		91	100.00	100.00
5000-45077-591 Express Mailing Mscm		25.00			100	25.00	25.00
5000-45077-593 Dues & Publications Mscm	475.00	475.00	475.00			475.00	475.00
5000-45077-594 Training & Conferences	190.00	500.00	500.00			350.00	350.00
5000-45077-595 Travel/Subs Conferences	65.00	300.00			100	100.00	100.00
5000-45077-611 Office Supplies Mscm		150.00	150.00			200.00	200.00
5000-45077-657 Janitorial/Cleaning Supplies Mscm	155.00	500.00	54.00		89	350.00	350.00
5000-45077-682 Uniforms And Clothing	492.00	500.00	400.00		20	500.00	500.00
5000-45077-690 Special Dept. Supplies	3,916.00	6,250.00	5,381.00		14	4,500.00	4,500.00
5000-45077-691 Decorations Mscm	214.00	250.00	161.00		36	250.00	250.00
5000-45077-695 Store Purchases	2,165.00	6,500.00	4,280.00		34	6,500.00	6,500.00

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45075-231 Retirement Expense Ed School Prog...	9,355.00	11,872.00	8,241.00				31	9,710.00	9,710.00	
5000-45075-550 Printing Outside Flp	140.00	150.00					100			
5000-45075-611 Office Supplies	51.00									
5000-45075-682 Uniforms & Clothing		300.00					100			
5000-45075-690 Special Dept Supplies	17.00	200.00	505.00				-152			
5000-45077-110 Salaries Miscm	62,284.00	134,615.00	108,585.00				19	168,202.00	168,202.00	
5000-45077-115 Salaries P/T Miscm	61,537.00									
5000-45077-210 Health Insurance	3,656.00	4,875.00	3,838.00				21	5,600.00	5,600.00	
5000-45077-220 Payroll Taxes Miscm	9,369.00	10,301.00	7,941.00				23	12,870.00	12,870.00	
5000-45077-231 Retirement Expense Miscm	20,526.00	23,641.00	18,404.00				22	31,222.00	31,222.00	
5000-45077-320 Contractual Expenses		1,200.00					100	1,000.00	1,000.00	
5000-45077-445 Rental Expense Miscm		500.00					100	200.00	200.00	



Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023		2023 - 2024		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45074-591 Postage Exp Story To Story Mc		50.00			100	50.00	50.00	
5000-45074-593 Dues & Publications	75.00	750.00	225.00		70	400.00	400.00	
5000-45074-594 Employee Training & Conferences	495.00	2,200.00	2,108.00		4	2,300.00	2,300.00	
5000-45074-595 Travel/Subs For Training		475.00			100	475.00	475.00	
5000-45074-611 Office Supplies	33.00	135.00			100	135.00	135.00	
5000-45074-631 Food	23.00	250.00	135.00		46	250.00	250.00	
5000-45074-690 Special Dept Supplies	3,290.00	4,695.00	2,218.00		53	3,245.00	3,245.00	
5000-45074-752 Collections/Acquisitions	805.00	1,000.00	93.00		91	1,250.00	1,250.00	
5000-45075-110 Salaries Educ School Prog	47,026.00	67,597.00	47,017.00		30	52,315.00	52,315.00	
5000-45075-115 Salaries P/T Educ School Prog Dep...	9,478.00							
5000-45075-210 Health Insurance Exp Ed School Pr...	4,875.00	4,875.00	3,838.00		21	5,600.00	5,600.00	
5000-45075-220 Payroll Taxes Educ School Program...	4,227.00	5,172.00	3,354.00		35	4,003.00	4,003.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45072-631 Food	47.00	100.00	176.00				-76	100.00	100.00	
5000-45072-682 Uniforms And Clothing	337.00	400.00	485.00				-21	400.00	400.00	
5000-45072-690 Special Dept Supplies	583.00	175.00	173.00				1	150.00	150.00	
5000-45074-110 Salaries Ed Fam/Child Myco	43,474.00	40,285.00	36,502.00				9	47,952.00	47,952.00	
5000-45074-210 Health Insurance Exp Ed Fam/Child	5,720.00	12,429.00	3,959.00				68	5,762.00	5,762.00	
5000-45074-220 Payroll Taxes Educ Fam/Child Prog	3,172.00	3,082.00	2,838.00				8	3,669.00	3,669.00	
5000-45074-231 Retirement Expense Ed Fam/Child P...	7,207.00	7,075.00	6,410.00				9	8,900.00	8,900.00	
5000-45074-320 Contractual Exp	2,195.00	3,300.00	2,728.00				17	3,300.00	3,300.00	
5000-45074-445 Rentals	553.00	2,000.00	1,598.00				20	2,000.00	2,000.00	
5000-45074-550 Printing Outside Exp Myco	839.00	1,000.00	955.00				4	1,000.00	1,000.00	
5000-45074-551 Printing-Inside		50.00					100	50.00	50.00	
5000-45074-581 Travel		400.00					100	400.00	400.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45071-890	235.00	3,410.00	2,846.00		17	4,500.00	4,500.00	
Spec Dept Supplies Planetarium								
5000-45072-110	137,690.00	217,921.00	171,217.00		21	239,268.00	239,268.00	
Salaries Adult Education								
5000-45072-115	76,401.00							
Part-Time Salaries								
5000-45072-210	14,858.00	14,890.00	14,951.00		0	23,308.00	23,308.00	
Health Insurance Exp Adult Educat...								
5000-45072-220	15,946.00	16,674.00	12,686.00		24	18,307.00	18,307.00	
Payroll Taxes Adult Education								
5000-45072-231	35,505.00	38,271.00	30,066.00		21	44,411.00	44,411.00	
Retirement Expense Adult Educatio...								
5000-45072-533			384.00					
Telephone Call Phone								
5000-45072-581	87.00	400.00			100	100.00	100.00	
Travel								
5000-45072-591	2.00	50.00			100	20.00	20.00	
Postage Adult Programs								
5000-45072-594	620.00	2,200.00	1,465.00		33	1,000.00	1,000.00	
Employee Training & Conferences								
5000-45072-595	1,532.00	1,300.00	614.00		53	1,730.00	1,730.00	
Travel/Subs For Training								
5000-45072-611	38.00	125.00	47.00		62	50.00	50.00	
Office Supplies								

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Estimate	Requested	Recommended	Approved
5000-45071-110 Salaries And Wages	47,812.00	47,641.00	40,841.00			14		53,530.00	53,530.00	
5000-45071-210 Health Insurance	9,821.00	9,853.00	7,872.00			20		11,784.00	11,784.00	
5000-45071-220 Payroll Taxes Planetary	3,378.00	3,645.00	2,923.00			20		4,096.00	4,096.00	
5000-45071-231 Retirement Expense Planetary	7,926.00	8,366.00	7,172.00			14		9,936.00	9,936.00	
5000-45071-422 Licenses & Permits	1,000.00	600.00	160.00			73		300.00	300.00	
5000-45071-431 Service Contracts	4,790.00	5,175.00	5,145.00			1		5,145.00	5,145.00	
5000-45071-581 Travel			38.00					40.00	40.00	
5000-45071-592 Shipping Planetary	314.00	10.00				100				
5000-45071-593 Dues & Publications								40.00	40.00	
5000-45071-594 Employee Training/Conferences		1,365.00				100		300.00	300.00	
5000-45071-595 Travel/Subsistence For Training		600.00	249.00			59		835.00	835.00	
5000-45071-673 Personal Computing & Audio Device...	10,816.00	11,890.00				100		11,890.00	11,890.00	

ANNUAL BUDGET ESTIMATE - ALL  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022 Actual (\$)	2022 - 2023 Budget (\$)	6/30/2023 Actual (\$)	2022 - 2023 Estimate	%Remaining	Requested	2023 - 2024 Recommended	Approved
5000-45064-653 Supplies/Small Tools						500.00	500.00	
5000-45064-690 Special Dept Supplies	1,068.00	1,044.00	1,093.00		1	2,809.00	2,809.00	
5000-45064-691 Farm-Collections	288.00							
5000-45064-695 Supplies/Small Tools	187.00	1,045.00	595.00		43	1,045.00	1,045.00	
5000-45064-752 Acquisitions/Collections		1,200.00	196.00		84	4,200.00	4,200.00	
5000-45065-742 Utility Vehicle- Hp		15,000.00	16,073.00		-7			
5000-45066-730 Hightower Hvac Replacement		130,000.00			100			
5000-45070-320 Museum Contractual Fees	9,165.00	7,000.00	7,530.00		-8	8,050.00	8,050.00	
5000-45070-445 Rentals Events	2,011.00	2,500.00	2,652.00		-6	2,500.00	2,500.00	
5000-45070-581 Contract Travel Event Manager	19.00							
5000-45070-631 Food	647.00	1,600.00	1,309.00		18			
5000-45070-690 Special Dept Supplies	5,587.00	5,000.00	2,549.00		49	5,000.00	5,000.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45064-325 Veterinary Services-Hb		500.00					100	2,000.00	2,000.00	
5000-45064-422 Licenses & Permits							65	8,000.00	8,000.00	50.00
5000-45064-424 Grounds Maintenance	3,862.00	10,000.00	3,516.00				25	220.00	220.00	
5000-45064-445 Rental Exp Hb Farm Usda Grant Equ...		220.00	166.00				100	200.00	200.00	
5000-45064-581 Travel		200.00					100	300.00	300.00	
5000-45064-593 Dues	80.00	200.00					100	1,840.00	1,840.00	
5000-45064-626 Auto Expense & Local Travel	259.00	1,840.00					41	500.00	500.00	
5000-45064-627 Tires		500.00	297.00							
5000-45064-628 Repairs/Maint Vehicles	99.00		146.00							
5000-45064-633 Food For Hb Animals							74	7,000.00	7,000.00	
5000-45064-651 Repairs & Maint-Buildings	166.00	10,000.00	2,574.00				53	3,000.00	3,000.00	
5000-45064-652 Repairs And Maint Equip	459.00	4,000.00	1,896.00							

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45061-422 Licenses, Permits, And Patents		50.00			100			
5000-45061-593 Dues-Historic Farming Hb		100.00			100			
5000-45061-633 Food For Hb Farm Animals	7,289.00	4,000.00	8,088.00		-102			
5000-45061-653 Small Hand Tools/Hst Farming Hb	32.00	500.00			100			
5000-45061-690 Spec Dept Supplies-Historic Farnl...	1,435.00	1,765.00	240.00		86			
5000-45061-752 Aquisitions Historic Farming		3,000.00	79.00		97			
5000-45062-320 Prof Serv Volunteering Hb		300.00			100	300.00	300.00	
5000-45062-630 Catering-Volunteering Hb	1,964.00	3,200.00	2,599.00		19	3,200.00	3,200.00	
5000-45062-631 Food-Volunteering Hb	822.00	1,000.00	391.00		61	1,000.00	1,000.00	
5000-45062-690 Spec Dept Supplies-Volunteering H...	288.00	200.00	-255.00		228	200.00	200.00	
5000-45063-731 Fending At Hb		50,000.00			100	50,000.00	50,000.00	
5000-45064-320 Other Prof Svcs						500.00	500.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45060-533 Hb Cell Phone	511.00	515.00	387.00				25	515.00	515.00	
5000-45060-581 Travel & Subsistence	12.00	100.00	24.00				76	100.00	100.00	
5000-45060-593 Dues/Memberships	576.00	300.00	401.00				-34	300.00	300.00	
5000-45060-594 Training	2,100.00	1,300.00	50.00				96	1,300.00	1,300.00	
5000-45060-595 Travel For Training	1,884.00	2,400.00					100	2,400.00	2,400.00	
5000-45060-614 Library Books		200.00	65.00				68	200.00	200.00	
5000-45060-631 Food	1,923.00	1,200.00	1,134.00				5	2,800.00	2,800.00	
5000-45060-682 Uniforms/Clothing	4,759.00	7,700.00	2,665.00				65	7,700.00	7,700.00	
5000-45060-690 Specialized Departmental Supplies	1,876.00	3,800.00	1,581.00				58	3,800.00	3,800.00	
5000-45060-699 Jr. Decent Program		250.00	74.00				71	250.00	250.00	
5000-45061-320 Prof Serv- Historic Farming		500.00	160.00				68			
5000-45061-325 Veterinary Services-Hist Farming ...	1,487.00	1,500.00	1,710.00				-14			



ANNUAL BUDGET ESTIMATE - ALL  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023		2023 - 2024		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45054-652 Repairs & Maintenance Exhibitions			6.00					
5000-45054-655 Painting Supplies	804.00	1,500.00	397.00		74	1,500.00	1,500.00	
5000-45054-656 Electrical Supplies	1,983.00	2,000.00	1,474.00		26	4,000.00	4,000.00	
5000-45054-690 Special Dept Supplies	517.00	3,000.00	1,927.00		36	7,000.00	7,000.00	
5000-45054-696 Exhibition Construction	5,734.00	7,500.00	5,560.00		26	10,500.00	10,500.00	
5000-45060-110 Salaries And Wages	251,279.00	304,509.00	249,657.00		18	363,650.00	363,650.00	
5000-45060-115 Part-Time Salaries	10,935.00							
5000-45060-130 Overtime	3,080.00	1,000.00	1,663.00		-66	1,000.00	1,000.00	
5000-45060-210 Health Insurance	25,038.00	32,576.00	22,041.00		32	37,599.00	37,599.00	
5000-45060-220 Social Security	19,654.00	23,375.00	18,643.00		20	27,901.00	27,901.00	
5000-45060-231 Regular Retirement	43,923.00	53,652.00	44,058.00		18	67,683.00	67,683.00	
5000-45060-320 Contractual Fees	250.00	400.00			100			

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Estimate	Requested	Recommended	Approved
5000-45054-130 Overtime Exhibits			123.00							
5000-45054-210 Health Insurance Expense Exhibits	17,108.00	19,926.00	10,640.00			47	16,963.00	16,963.00	16,963.00	
5000-45054-220 Payroll Taxes Exhibits Dept	9,979.00	10,529.00	7,638.00			27	10,284.00	10,284.00	10,284.00	
5000-45054-231 Retirement Expense Exhibits	22,168.00	24,165.00	17,558.00			27	24,947.00	24,947.00	24,947.00	
5000-45054-320 Contractual Exp Exhibits	28,982.00	38,000.00	33,000.00			13	38,000.00	38,000.00	38,000.00	
5000-45054-442 Rental Of Equipment	2,250.00	5,000.00	2,631.00			47	4,000.00	4,000.00	4,000.00	
5000-45054-533 Exhibits Cell Phone	79.00		344.00							
5000-45054-550 Printing Outside	6,153.00	9,500.00	429.00			95	10,000.00	10,000.00	10,000.00	
5000-45054-592 Shipping Exhibits		10,000.00				100	1,000.00	1,000.00	1,000.00	
5000-45054-595 Travel/Subs For Training		500.00				100	1,000.00	1,000.00	1,000.00	
5000-45054-611 Office Supplies Exhibitions	51.00	200.00	60.00			70	200.00	200.00	200.00	
5000-45054-631 Food		150.00				100	150.00	150.00	150.00	

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023		2023 - 2024		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45053-595 Travel/Subs For Training						1,500.00	1,500.00	
5000-45053-611 Office Supplies Collections Hc	372.00	400.00	243.00		39	340.00	340.00	
5000-45053-613 Small Equip. & Furniture		870.00			100	300.00	300.00	
5000-45053-614 Library Purchases		350.00	148.00		58	100.00	100.00	
5000-45053-626 Auto Expense Collections/Fuel	47.00	100.00	71.00		29	100.00	100.00	
5000-45053-671 Computer Supplies & Accessories.		340.00	39.00		88	250.00	250.00	
5000-45053-690 Special Dep Supplies Collections ...	2,274.00	3,000.00	3,228.00		-8	250.00	250.00	
5000-45053-692 Curator/Archival Supplies Collect...						2,750.00	2,750.00	
5000-45053-743 Furniture & Fixtures		420.00	4,650.00		-1,007	600.00	600.00	
5000-45053-752 Acquisitions/Collections	370.00	1,500.00	51.00		97	1,500.00	1,500.00	
5000-45054-000 Salaries Dept 54			5,168.00					
5000-45054-110 Salaries Exhibits	134,690.00	137,606.00	94,700.00		31	134,403.00	134,403.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		9/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45052-810 Honoraria The Naturalist Exhibit	3,600.00	4,000.00	2,400.00				40	4,000.00	4,000.00	
5000-45053-110 Salaries Collections Myco	78,972.00	78,683.00	67,807.00				14	88,476.00	88,476.00	
5000-45053-210 Health Ins Expense Collections De...	12,548.00	12,585.00	10,014.00				20	14,887.00	14,887.00	
5000-45053-220 Payroll Taxes Collections Dept	5,782.00	6,021.00	4,987.00				17	6,769.00	6,769.00	
5000-45053-231 Retirement Expense Collections De...	13,091.00	13,817.00	11,907.00				14	16,423.00	16,423.00	
5000-45053-320 Contract Fees Collections		1,270.00					100	750.00	750.00	
5000-45053-431 Service Contracts Collections	596.00	1,500.00	596.00				60	1,275.00	1,275.00	
5000-45053-445 Rentals Collections Hb Fund Hc	146.00	200.00	161.00				19	200.00	200.00	
5000-45053-581 Travel	149.00	400.00	78.00				81	300.00	300.00	
5000-45053-591 Postage Collections 2	62.00	50.00	5.00				90	50.00	50.00	
5000-45053-593 Dues & Publications	125.00	305.00	175.00				43	340.00	340.00	
5000-45053-594 Employee Training/Conference		300.00	136.00				55	400.00	400.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45052-594 Employee Training & Conferences		300.00			100	300.00	300.00	
5000-45052-595 Travel/Subs For Training	54.00	500.00			100	500.00	500.00	
5000-45052-611 Office Supplies Natural History	73.00	100.00			100	100.00	100.00	
5000-45052-614 Library Purchases		500.00	171.00		66	500.00	500.00	
5000-45052-626 Auto Expense		100.00			100	100.00	100.00	
5000-45052-631 Food		100.00	26.00		74	100.00	100.00	
5000-45052-682 Uniforms/Clothing		100.00			100	100.00	100.00	
5000-45052-690 Special Department Supplies	2,341.00	2,000.00	1,191.00		40	2,000.00	2,000.00	
5000-45052-692 Curator/Archival Sup Nat Hist Myc...	567.00	1,500.00	25.00		98	1,500.00	1,500.00	
5000-45052-694 Film & Processing		100.00			100	100.00	100.00	
5000-45052-696 Exhibit Props		2,000.00	1,072.00		46	2,000.00	2,000.00	
5000-45052-752 Acquisitions/Collections		2,000.00	450.00		78	2,000.00	2,000.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	Recommended
5000-45052-110 Salaries Natural History Dept Myc...	62,917.00	62,254.00	53,066.00	15	68,413.00
5000-45052-210 Health Ins Expense Natural Histor...	9,821.00	9,853.00	7,872.00	20	11,784.00
5000-45052-220 Payroll Taxes Natural History Dep...	4,561.00	4,763.00	3,858.00	19	5,234.00
5000-45052-231 Retirement Expense Natural Hist D...	10,364.00	10,932.00	8,775.00	20	12,698.00
5000-45052-320 Contractual Exp Natural History		2,500.00		100	2,500.00
5000-45052-422 Licenses & Permits	32.00	50.00	34.00	32	50.00
5000-45052-445 Rental Exp Natural History Myco		250.00		100	250.00
5000-45052-551 Printing-Inside Exp. Nat.Hist.Myc...		450.00	447.00	1	450.00
5000-45052-581 Travel Natural History	185.00	1,000.00	120.00	88	1,000.00
5000-45052-591 Postage Natural History	3.00	100.00		100	100.00
5000-45052-592 Shipping	11.00	100.00		100	100.00
5000-45052-593 Dues & Publications	224.00	600.00	284.00	53	600.00

ANNUAL BUDGET ESTIMATE - ALL  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45042-591 Postage Archives He	12.00	30.00	13.00		57	30.00	30.00	
5000-45042-593 Dues & Publications	2,794.00	2,990.00	3,053.00		-2	3,240.00	3,240.00	
5000-45042-594 Employee Training & Conferences		300.00			100	300.00	300.00	
5000-45042-595 Travel/Subsistence For Training		300.00			100	300.00	300.00	
5000-45042-611 Office Supplies Archives	999.00	1,400.00	540.00		61	1,400.00	1,400.00	
5000-45042-614 Library Purchases	305.00	600.00	48.00		92	600.00	600.00	
5000-45042-671 Computer Supplies & Accessories	715.00	150.00			100	150.00	150.00	
5000-45042-690 Special Department Supplies	224.00	450.00	302.00		33	450.00	450.00	
5000-45042-692 Curator/Archival Supplies	1,106.00	3,500.00	417.00		88	3,500.00	3,500.00	
5000-45042-743 Furniture & Fixtures		1,800.00	1,566.00		13	1,550.00	1,550.00	
5000-45042-752 Acquisitions/Collections	97.00	1,000.00			100	1,000.00	1,000.00	
5000-45045-000 Western York County Museum Expens...	4,739.00		1,492.00					

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Estimate	Requested	Recommended	Approved
5000-45040-631 Food	42.00	300.00	121.00			60		300.00	300.00	
5000-45040-671 Computer Supplies & Accessories		1,500.00				100		250.00	250.00	
5000-45040-696 Exhibition Construction Hist Mark...	2,283.00	4,250.00	3,645.00			14		7,400.00	7,400.00	
5000-45040-810 Honoraria Mc		900.00				100		900.00	900.00	
5000-45042-110 Salaries Archives Dept Myco	117,968.00	121,912.00	100,850.00			17		136,446.00	136,446.00	
5000-45042-210 Health Ins Expense Archives Dept	15,574.00	15,110.00	11,755.00			22		17,286.00	17,286.00	
5000-45042-220 Payroll Taxes Archives Dept	8,678.00	9,330.00	7,444.00			20		10,441.00	10,441.00	
5000-45042-231 Retirement Expense Archives Dept	19,556.00	21,411.00	18,144.00			15		25,326.00	25,326.00	
5000-45042-424 Lawn Care	41.00	328.00				100		328.00	328.00	
5000-45042-431 Service Contracts	1,385.00	1,400.00	1,385.00			1		1,400.00	1,400.00	
5000-45042-550 Printing Outside	72.00	150.00	147.00			2		150.00	150.00	
5000-45042-581 Travel Archives Dept Mc		200.00				100		200.00	200.00	



**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45040-220 Payroll Taxes History Dept	3,105.00	3,332.00	2,793.00		16	3,761.00	3,761.00	
5000-45040-231 Retirement Expense History Dept	7,246.00	7,647.00	6,616.00		13	9,124.00	9,124.00	
5000-45040-320 Other Prof Svcs	150.00	5,800.00			100	5,500.00	5,500.00	
5000-45040-550 Printing Outside History Dept/Mc		735.00			100	735.00	735.00	
5000-45040-581 Travel/Mileage History Dept/Mc	745.00	680.00	6.00		99	680.00	680.00	
5000-45040-592 Shipping	16.00	100.00			100	100.00	100.00	
5000-45040-593 Dues & Publications History Hc	125.00	600.00			100	600.00	600.00	
5000-45040-594 Conferences	125.00	500.00			100	500.00	500.00	
5000-45040-595 Travel/Subsistence For Training		1,300.00			100	1,300.00	1,300.00	
5000-45040-611 Office Supplies		917.00			100	400.00	400.00	
5000-45040-614 Library Purchases	66.00	2,583.00			100	1,500.00	1,500.00	
5000-45040-630 Caterer'S		450.00			100	450.00	450.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Requested	Recommended	Approved	
5000-45024-630 CatererS		800.00				100	800.00	800.00	800.00	
5000-45024-631 Food		250.00	274.00			-10	250.00	250.00	250.00	
5000-45024-690 Special Dept Supplies		500.00				100	500.00	500.00	500.00	
5000-45024-691 Decorations Facilities Rentals	13.00									
5000-45025-110 Historic Properties Salaries	87,229.00	86,846.00	73,909.00			15	96,430.00	96,430.00	96,430.00	
5000-45025-210 Historic Prop. Insurance Expense	12,329.00	12,429.00	9,933.00			20	14,874.00	14,874.00	14,874.00	
5000-45025-220 Historic Properties Payroll Taxe...	6,219.00	6,644.00	5,306.00			20	7,377.00	7,377.00	7,377.00	
5000-45025-231 Historic Prop. Retirement Expens...	14,460.00	15,251.00	12,979.00			15	17,898.00	17,898.00	17,898.00	
5000-45025-533 Historic Properties Cell Phone	572.00	573.00	433.00			24				
5000-45025-581 Historic Properties Travel		1,250.00				100	1,250.00	1,250.00	1,250.00	
5000-45040-110 Salaries History Dept Myco	43,708.00	43,545.00	37,674.00			13	49,158.00	49,158.00	49,158.00	
5000-45040-210 Health Ins Expense History Dept	5,037.00	5,037.00	3,959.00			21	5,762.00	5,762.00	5,762.00	

ANNUAL BUDGET ESTIMATE - ALL  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023		2023 - 2024	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	
5000-45024-231 Retirement Expense	7,935.00	8,376.00	7,178.00		14	9,944.00	9,944.00
5000-45024-320 Museum Contractual Fees		48,000.00			100	48,000.00	48,000.00
5000-45024-326 Merchant Fees	364.00						
5000-45024-422 Licenses & Permits	1,493.00	2,000.00	1,268.00		37	2,000.00	2,000.00
5000-45024-533 Wireless Cellular/Phone	560.00	588.00	395.00		33		
5000-45024-540 Advertising-Marketing	407.00						
5000-45024-581 Travel	261.00	550.00	128.00		77	550.00	550.00
5000-45024-593 Dues & Publications		500.00			100	500.00	500.00
5000-45024-594 Employee Train/Cont Facilities M...		1,000.00			100	1,000.00	1,000.00
5000-45024-595 Travel/Subsistence For Training		440.00			100	440.00	440.00
5000-45024-611 Office Supplies	66.00	100.00	20.00		80	100.00	100.00
5000-45024-613 Furniture & Fixtures		4,475.00	2,971.00		34	4,475.00	4,475.00

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	%Remaining	Requested	Recommended	Approved	
5000-45022-593 Dues & Publications Membership		175.00				100	175.00	175.00	175.00	
5000-45022-594 Employee Train/ Conf Membership		1,600.00				100	1,600.00	1,600.00	1,600.00	
5000-45022-595 Travel/Sub For Training		1,000.00				100	1,000.00	1,000.00	1,000.00	
5000-45022-611 Office Supplies Membership		200.00				100	200.00	200.00	200.00	
5000-45022-630 Caterer'S		250.00				100	250.00	250.00	250.00	
5000-45022-631 Food		650.00	31.00			95	650.00	650.00	650.00	
5000-45022-657 Janitorial/Cleaning Rental Mem My...		50.00				100	50.00	50.00	50.00	
5000-45022-690 Special Department Supplies	188.00	4,300.00	418.00			90	4,300.00	4,300.00	4,300.00	
5000-45022-691 Decorations Membership		100.00				100	100.00	100.00	100.00	
5000-45024-110 Salaries Facilities Rental Dep My...	47,866.00	47,695.00	40,876.00			14	53,575.00	53,575.00	53,575.00	
5000-45024-210 Health Ins Exp Facilities Rentals	9,821.00	9,853.00	7,872.00			20	11,784.00	11,784.00	11,784.00	
5000-45024-220 Payroll Taxes Facilities Rental D...	3,951.00	3,649.00	2,752.00			25	4,099.00	4,099.00	4,099.00	

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved		
Decorations Advancement Dept										
5000-45020-691		1,000.00			100	1,000.00	1,000.00			
5000-45022-110	48,519.00	48,593.00	41,628.00		14	54,317.00	54,317.00			
Salaries/Membership										
5000-45022-130	1,987.00	2,000.00	1,934.00		3	2,000.00	2,000.00			
Overtime/Memberships										
5000-45022-210	5,037.00	5,037.00	4,461.00		11	5,762.00	5,762.00			
Health Insurance/Memberships										
5000-45022-220	3,748.00	3,870.00	3,219.00		17	4,309.00	4,309.00			
Social Security/Medicare										
5000-45022-231	8,372.00	8,893.00	7,649.00		14	10,453.00	10,453.00			
Regular Retirement/Memberships										
5000-45022-431		1,188.00			100	1,188.00	1,188.00			
Service Contracts										
5000-45022-532			322.00							
Membership Call Phone										
5000-45022-540		750.00			100	750.00	750.00			
Advertising-Marketing										
5000-45022-550		1,000.00			100	1,000.00	1,000.00			
Printing Outside										
5000-45022-581	166.00	500.00	151.00		70	500.00	500.00			
Travel										
5000-45022-591		1,000.00			100	1,000.00	1,000.00			
Postage Retail Membership										

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023	2022 - 2023		2023 - 2024		
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45020-533 Telephone-Development Cell	512.00	516.00					100			
5000-45020-540 Advertising-Marketing		1,000.00					100	1,000.00	1,000.00	
5000-45020-550 Printing Outside Development		3,000.00					100	3,000.00	3,000.00	
5000-45020-581 Travel	1,082.00	800.00					100	800.00	800.00	
5000-45020-591 Postage Development	40.00	1,500.00					100	1,500.00	1,500.00	
5000-45020-593 Dues & Publications Development	800.00	650.00	175.00				73	650.00	650.00	
5000-45020-594 Employee Train/Cont Development	399.00	1,500.00					100	1,500.00	1,500.00	
5000-45020-595 Travel/Subs For Training	475.00	800.00					100	800.00	800.00	
5000-45020-611 Office Supplies		30.00					100	30.00	30.00	
5000-45020-630 Caterer'S	82.00	500.00					100	500.00	500.00	
5000-45020-631 Food	34.00	300.00					100	300.00	300.00	
5000-45020-690 Special Dept Supplies Development	872.00	2,000.00	167.00				92	2,000.00	2,000.00	

TOTHEROWM

bp-annual-budget-estimate

2:15:32pm 04/19/2023

Page 19 of 46

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45019-591 Postage Marketing	113.00		43.00					
5000-45019-593 Dues & Publications Marketing	150.00							
5000-45019-594 Employee Train/Cont Marketing		1,500.00			100	1,500.00	1,500.00	
5000-45019-595 Travel/Subs Training		1,400.00			100	1,400.00	1,400.00	
5000-45019-611 Office Supplies	17.00							
5000-45019-657 Janitorial/Cleaning Supp Marketin...	127.00							
5000-45019-694 Film And Processing			950.00					
5000-45020-110 Salaries Institutional Advancemen...	41,342.00	45,463.00			100	55,989.00	55,989.00	
5000-45020-210 Health Ins Expense Advancement	5,694.00	5,037.00			100	14,874.00	14,874.00	
5000-45020-220 Payroll Taxes Institutional Advcm...	3,203.00	3,478.00			100	4,284.00	4,284.00	
5000-45020-231 Retirement Expense Development	6,846.00	7,984.00			100	10,392.00	10,392.00	
5000-45020-422 Licenses & Permits		40.00			100	40.00	40.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45018-595 Supplies/Small Tools	6,144.00	3,000.00	3,157.00				-5	3,000.00	3,000.00	
5000-45018-730 Bidg Maint/Repair/Repl-Hvac Sys	125,373.00	50,000.00	22,957.00				54	50,000.00	50,000.00	
5000-45019-110 Salaries Marketing	68,223.00	67,727.00	58,809.00				13	76,643.00	76,643.00	
5000-45019-130 Overtime	1,546.00	400.00	363.00				9	400.00	400.00	
5000-45019-210 Health Insurance Expense Marketin...	6,500.00	9,920.00	7,675.00				23	11,201.00	11,201.00	
5000-45019-220 Payroll Taxes Marketing	5,418.00	5,213.00	4,439.00				15	5,895.00	5,895.00	
5000-45019-231 Retirement Expense Marketing	11,377.00	11,965.00	10,391.00				13	14,300.00	14,300.00	
5000-45019-320 Contractual Fees	1,500.00		129.00							
5000-45019-533 Telephones Marketing Mobile Myco	1,029.00	1,104.00	774.00				30			
5000-45019-540 Advertising Marketing	43,053.00	187,940.00	42,553.00				77	122,940.00	122,940.00	
5000-45019-550 Printing Outside Marketing	2,692.00		2,449.00							
5000-45019-581 Travel Marketing	657.00	2,000.00	702.00				65	2,000.00	2,000.00	



**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved		
5000-45018-593 Dues & Publications	20.00	150.00	276.00		-84	150.00	150.00			
5000-45018-611 Office Supplies Support Services	24.00	209.00	45.00		79	209.00	209.00			
5000-45018-613 Small Equip & Furniture	24.00	800.00	581.00		27	800.00	800.00			
5000-45018-626 Auto Expense	9,103.00	4,900.00	6,934.00		-42	4,900.00	4,900.00			
5000-45018-627 Tires	462.00	1,000.00	1,116.00		-12	1,000.00	1,000.00			
5000-45018-628 Repairs/Maint Vehicles	1,506.00	3,800.00	3,389.00		11	3,800.00	3,800.00			
5000-45018-651 Repair & Maint Exp	49,753.00	68,675.00	66,069.00		4	68,675.00	68,675.00			
5000-45018-652 Repairs & Maint	2,329.00	4,500.00	4,003.00		11	4,500.00	4,500.00			
5000-45018-657 Janitorial/Cleaning Supplies	3,456.00	7,200.00	3,939.00		45	7,200.00	7,200.00			
5000-45018-681 Safety Supplies	4,461.00	2,000.00	1,044.00		48	2,000.00	2,000.00			
5000-45018-685 First Aid Supplies		150.00			100	150.00	150.00			
5000-45018-690 Special Department Supplies	348.00		299.00							

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45018-130 Overtime	1,684.00	3,500.00	4,096.00				-17	3,500.00	3,500.00	
5000-45018-210 Health Insurance Expense Operatio...	58,773.00	65,558.00	44,933.00				31	79,630.00	79,630.00	
5000-45018-220 Payroll Taxes Operations	20,438.00	24,067.00	19,181.00				20	28,239.00	28,239.00	
5000-45018-231 Retirement Expense Operations	48,480.00	55,238.00	42,007.00				24	68,502.00	68,502.00	
5000-45018-361 Land Fill Fees		50.00					100	50.00	50.00	
5000-45018-422 Licenses & Permits	141.00	520.00					100	520.00	520.00	
5000-45018-424 Grounds Maintenance	1,792.00		197.00							
5000-45018-431 Service Contracts	44,573.00	46,000.00	48,628.00				-6	46,000.00	46,000.00	
5000-45018-445 Rental Exp Operations	25.00									
5000-45018-531 Utilities Support Services	145,001.00	161,000.00	129,306.00				20	161,000.00	161,000.00	
5000-45018-533 Telephone Support Service Mobiles	1,906.00	1,536.00	1,179.00				23			
5000-45018-581 Travel		950.00	160.00				83	950.00	950.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024			
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45017-115 Salaries-Part-Time	47,197.00							
5000-45017-210 Health Insurance	4,911.00	4,926.00	3,936.00		20	5,892.00	5,892.00	
5000-45017-220 Social Security/Medicare	5,132.00	6,822.00	4,689.00		31	7,302.00	7,302.00	
5000-45017-231 Regular Retirement	11,490.00	15,654.00	11,068.00		29	17,710.00	17,710.00	
5000-45017-591 Postage	34.00	50.00	17.00		67	50.00	50.00	
5000-45017-611 Office Supplies	1,325.00	1,400.00	830.00		41	1,400.00	1,400.00	
5000-45017-613 Small Equipment & Furniture	295.00	200.00	123.00		38	200.00	200.00	
5000-45017-671 Computer Supplies & Accessories	2.00							
5000-45017-682 Uniforms & Clothing	1,008.00	700.00	502.00		28	700.00	700.00	
5000-45017-690 Visitor Services Spec Dept Suppl...	91.00	350.00	43.00		88	350.00	350.00	
5000-45018-110 Salaries Operations	286,105.00	311,039.00	263,077.00		15	365,560.00	365,560.00	
5000-45018-115 Salaries P/T Operators Dept	1,091.00							

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45016-540 Advertising Volunteer Services	154.00	300.00					100	300.00	300.00	300.00
5000-45016-550 Printing-Outside	300.00	300.00	296.00				1	400.00	400.00	400.00
5000-45016-581 Travel		200.00					100	200.00	200.00	200.00
5000-45016-591 Postage Volunteer Services	1.00	150.00					100	75.00	75.00	75.00
5000-45016-594 Employee Training & Conferences	945.00	1,000.00					100	807.00	807.00	807.00
5000-45016-611 Office Supplies Hr	3.00	100.00					100	100.00	100.00	100.00
5000-45016-630 Caterer'S	546.00	3,000.00	318.00				89	3,000.00	3,000.00	3,000.00
5000-45016-631 Food	1,027.00	600.00	459.00				23	900.00	900.00	900.00
5000-45016-682 Clothing/Uniforms	326.00	800.00					100	500.00	500.00	500.00
5000-45016-690 Special Dep Supplies Volunteer Se...	254.00	475.00	20.00				96	475.00	475.00	475.00
5000-45016-810 Recognition Volunteers	886.00	1,900.00					100	1,900.00	1,900.00	1,900.00
5000-45017-110 Salaries And Wages	22,115.00	89,132.00	59,251.00				34	95,406.00	95,406.00	95,406.00

ANNUAL BUDGET ESTIMATE - ALL  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024			
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45015-115 Salaries P/T Visitor Services	14,421.00							
5000-45015-130 Overtime		175.00	22.00		88	175.00	175.00	
5000-45015-210 Health Ins Expense Visitor Servic...	12,583.00	12,636.00	10,113.00		20	15,179.00	15,179.00	
5000-45015-220 Payroll Taxes Visitor Services	5,297.00	5,785.00	4,676.00		19	8,290.00	8,290.00	
5000-45015-231 Retirement Expense Visitor Service...	12,183.00	13,276.00	11,311.00		15	20,109.00	20,109.00	
5000-45015-326 Bank & Urns Fees Visitor Svcs Myco	13,304.00							
5000-45016-110 Salaries Volunteer Dept Myco	41,702.00	48,616.00	37,199.00		23	52,791.00	52,791.00	
5000-45016-210 Health Ins Expense Volunteer Dept	7,673.00	7,710.00	6,177.00		20	9,287.00	9,287.00	
5000-45016-220 Payroll Taxes Volunteer Dept	2,958.00	3,720.00	2,628.00		29	4,039.00	4,039.00	
5000-45016-231 Retirement Expense Volunteer Dept	6,722.00	8,537.00	6,377.00		25	9,799.00	9,799.00	
5000-45016-320 Museum Contractual Fees	698.00	1,000.00	520.00		48	887.00	887.00	
5000-45016-431 Service Contracts Volunt Dept Myc...	744.00	775.00	888.00		-15	1,056.00	1,056.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45011-593 Dues & Publications Myco Gift Sho...	180.00	175.00	180.00				-3	200.00	200.00	
5000-45011-594 Employee Training & Conferences		500.00					100	500.00	500.00	
5000-45011-595 Travel/Subsistence For Training	474.00	1,400.00	325.00				77	1,400.00	1,400.00	
5000-45011-611 Office Supplies Myco Gift Shop	5.00	50.00					100	50.00	50.00	
5000-45011-631 Food		300.00	136.00				55	300.00	300.00	
5000-45011-690 Special Dept Supplies Myco Gift S...	746.00	770.00	579.00				25	770.00	770.00	
5000-45011-695 Costs Of Sales	43,492.00	37,000.00	38,398.00				-4	37,000.00	37,000.00	
5000-45011-810 Honoraria		500.00					100	500.00	500.00	
5000-45012-611 Office Supplies Hb Gift Shop		25.00					100	25.00	25.00	
5000-45012-690 Special Dept Supplies Hb Gift Sho...	609.00	550.00	650.00				-18	550.00	550.00	
5000-45012-695 Cost Of Sales Hb Store	22,088.00	26,141.00	29,861.00				-14	26,141.00	26,141.00	
5000-45015-110 Salaries Visitor Services Myco	59,065.00	75,418.00	64,391.00				15	108,148.00	108,148.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-45011-130	223.00	850.00	1,052.00		-24	850.00	850.00	
Overtime								
5000-45011-210	4,875.00	4,875.00	3,898.00		21	5,600.00	5,600.00	
Health Insurance Expense Myco Sto...								
5000-45011-220	3,134.00	3,246.00	2,732.00		16	3,624.00	3,624.00	
Payroll Taxes Myco Store								
5000-45011-231	6,463.00	7,450.00	6,440.00		14	8,792.00	8,792.00	
Retirement Expense Myco Gift Shop								
5000-45011-326	541.00							
Unms Fees Myco Store								
5000-45011-445		400.00			100	400.00	400.00	
Rentals								
5000-45011-456						130.00	130.00	
Rentals Myco Store								
5000-45011-457		130.00			100			
Design								
5000-45011-551		730.00			100	730.00	730.00	
Printing Inside Myco Store								
5000-45011-581		500.00	289.00		42	500.00	500.00	
Travel								
5000-45011-591	74.00	100.00	72.00		28	100.00	100.00	
Postage Myco Store								
5000-45011-592	195.00	1,200.00	111.00		91	1,200.00	1,200.00	
Shipping Myco Gift Shop								

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023	2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved	
5000-45010-611 Office Supplies Administration	1,654.00	6,500.00	1,158.00		82	6,500.00	6,500.00		
5000-45010-612 Copy Costs	6,924.00	10,500.00	3,711.00		65	10,500.00	10,500.00		
5000-45010-613 Support Services-Small Equipment	4,537.00	5,500.00			100	5,500.00	5,500.00		
5000-45010-631 Concessions Expense Food	644.00	3,500.00	386.00		89	3,500.00	3,500.00		
5000-45010-672 Desktop Software		970.00	131.00		87	970.00	970.00		
5000-45010-673 Computer & Information Tech	4,732.00	6,500.00	4,960.00		24	6,500.00	6,500.00		
5000-45010-690 Special Department Supplies	469.00	50.00	-143.00		387	50.00	50.00		
5000-45010-731 Signage For All Locations		80,000.00			100	55,000.00	55,000.00		
5000-45010-782 Museum-Technology Replacement		26,952.00	19,432.00		28	44,418.00	44,418.00		
5000-45010-784 Radio Replacement	14,344.00	2,592.00			100	2,592.00	2,592.00		
5000-45010-850 Contingency Funding		294,664.00			100	309,624.00	309,624.00		
5000-45011-110 Salaries Myco Store	41,997.00	41,575.00	35,622.00		14	46,516.00	46,516.00		



Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	2023 - 2024	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate			Recommended	
5000-45001-611 Office Supplies Exec Myco	70.00	250.00			100	250.00	250.00	
5000-45001-631 Food	214.00	1,600.00	263.00		84	1,600.00	1,600.00	
5000-45001-690 Misc	370.00							
5000-45010-210 Health Insurance Expense	124,632.00	179,500.00	111,891.00		38	179,500.00	179,500.00	
5000-45010-320 Audit & Cpa Services	6,245.00	12,450.00	6,380.00		49	12,450.00	12,450.00	
5000-45010-326 Bank & Ums Fees Ctc		14,000.00	19,580.00		-40	14,000.00	14,000.00	
5000-45010-431 Service Contracts	20,854.00	17,700.00	19,765.00		-12	17,700.00	17,700.00	
5000-45010-525 Insurance Administration	91,352.00	134,025.00	128,441.00		4	151,000.00	151,000.00	
5000-45010-532 Telephone Exp Finance Dept	67,826.00	55,187.00	30,593.00		45	55,187.00	55,187.00	
5000-45010-533 Telephone Cell L Manager	572.00	588.00	452.00		23	7,100.00	7,100.00	
5000-45010-591 Postage Administration	460.00	1,500.00	372.00		75	1,500.00	1,500.00	
5000-45010-593 Dues & Publications Administratio...	1,225.00	125.00			100	125.00	125.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-45000-231 Museum Retirement	9,546.00	9,073.00	9,042.00				0	12,510.00	12,510.00	
5000-45001-110 Salaries Executive Dept	151,683.00	146,135.00	128,264.00				12	167,352.00	167,352.00	
5000-45001-130 Administrative-Overtime		500.00					100	500.00	500.00	
5000-45001-210 Health Ins Expense Executive Dept	20,002.00	20,139.00	16,110.00				20	24,161.00	24,161.00	
5000-45001-220 Payroll Taxes Executive Dept	11,005.00	11,218.00	9,351.00				17	12,841.00	12,841.00	
5000-45001-231 Retirement Expense Executive Dept	24,853.00	25,751.00	22,523.00				13	31,154.00	31,154.00	
5000-45001-320 Other Professional Services		1,500.00	300.00				80	1,500.00	1,500.00	
5000-45001-533 Telephone Executive Cell Phone	512.00	588.00	387.00				34			
5000-45001-581 Travel	23.00	1,800.00	31.00				98	1,800.00	1,800.00	
5000-45001-593 Dues & Publications Executive	8,313.00	6,750.00	5,758.00				15	6,750.00	6,750.00	
5000-45001-594 Training And Conferences	795.00	1,600.00	550.00				66	1,600.00	1,600.00	
5000-45001-595 Travel/Subs For Training	1,720.00	3,000.00	465.00				84	3,000.00	3,000.00	

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved		
5000-37404-000	700.00	4,000.00	3,934.00		2	4,000.00	4,000.00			
Sch Prog Fam/Child Brnky Prty Ms...										
5000-37507-000	27,529.00	70,000.00	47,268.00		32	70,000.00	70,000.00			
Educ Prog School Prog/School										
5000-37508-000	26,081.00	95,000.00	21,616.00		77	95,000.00	95,000.00			
Education Program School Hb										
5000-37701-000		14,300.00			100	14,300.00	14,300.00			
Mascn Construction										
5000-37703-000	6,099.00	13,000.00	4,609.00		66	13,000.00	13,000.00			
Store Sales Children'S Museum										
5000-37705-000	69,309.00									
Children'S Museum Rebuild Revenue										
5000-37706-000			43,866.00							
2023 Mascn Flood Revenue										
5000-39510-000		195,000.00			100	180,000.00	180,000.00			
Appropriation Of Fund Balance										
<b>Expenditure</b>										
5000-45000-110	57,584.00	57,406.00	51,491.00		10	67,402.00	67,402.00			
Museum Salaries										
5000-45000-210	11,096.00	10,633.00	8,940.00		16	12,053.00	12,053.00			
Museum-Health Insurance										
5000-45000-220	3,845.00	3,953.00	3,499.00		11	5,157.00	5,157.00			
Museum Social Security										

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-35016-000 Aeyc Grant			500.00							
5000-35019-000 Foundation Carolina Collectio/Gra...		10,000.00					100	10,000.00	10,000.00	
5000-35203-000 Prog Grant-Math And Science	727.00	1,000.00	1,686.00				-69	1,000.00	1,000.00	
5000-36000-000 Miscellaneous Grant Awards		100,000.00					100	100,000.00	100,000.00	
5000-36003-000 Sumter Papers/Sc 3Rd Project Gran...			20,500.00							
5000-36006-000 Watts Cemetery Project Revenue			33,408.00							
5000-36110-000 Interest Income	886.00	9,000.00	25,304.00				-181	9,000.00	9,000.00	
5000-36402-000 Misc Income Hb Farm	4,768.00	5,000.00	5,480.00				-10	5,000.00	5,000.00	
5000-37000-000 Fund Raising Special Events Revent...	1,958.00	60,000.00	30.00				100	20,000.00	20,000.00	
5000-37003-000 Hb Admission Special Events Cdf	5.00									
5000-37203-000 Ed Program Jr Docents Hb	330.00	800.00	360.00				55	800.00	800.00	
5000-37204-000 Revenue Education Miscm	1,142.00	4,000.00	2,468.00				38	4,000.00	4,000.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

YORK COUNTY GOVERNMENT  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	2023 - 2024			
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-34020-000 Hb Historic Preservation Internsh...						1,200.00	1,200.00	
5000-34022-000 Southern Rev. War Project Grants	1,300.00		64.00					
5000-34023-000 Universe Of Learning Grant			2,500.00					
5000-34024-000 Hb Preservation Projects	1,079.00							
5000-34026-000 Kiwana Miscm Throne Room Grant	818.00		5,682.00					
5000-34027-000 Nise Grant			2,000.00					
5000-34028-000 Miscm Castle Grant			2,300.00					
5000-34202-000 Misc Income Archives Hc	1,467.00	2,000.00	1,486.00		26	2,000.00	2,000.00	
5000-35001-000 Ticket Sales Cultural Art Prog Hc		55,000.00			100	55,000.00	55,000.00	
5000-35010-000 Teen Science Cafe Grant			1,447.00					
5000-35013-000 Sc Humanities-Brck House Exhibit	4,275.00							
5000-35014-000 Sc Humanities Grant- Orientation ...			4,009.00					

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
5000-32402-000 Building Rental Com Rel Hc		500.00					100	500.00	500.00	500.00
5000-32403-000 Rentals Com Rel Hightower Hall Hb	2,000.00	15,000.00	4,000.00			73	15,000.00	15,000.00	15,000.00	
5000-32405-000 Rentals-Myco	50.00	500.00	50.00			90	500.00	500.00	500.00	
5000-32406-000 Rentals Mcclvey Events		12,000.00				100	12,000.00	12,000.00	12,000.00	
5000-33512-000 Sc Peba Credit	16,406.00	16,406.00	16,406.00			0	16,406.00	16,406.00	16,406.00	
5000-34000-000 Prt Grants	40,886.00	70,000.00				100	70,000.00	70,000.00	70,000.00	
5000-34004-000 Misc Income History Hc	534.00		313.00							
5000-34005-000 Misc Income Southm Rev War Inst ...	500.00									
5000-34009-000 Ailstate Grant-Planetarium		1,000.00				100	1,000.00	1,000.00	1,000.00	
5000-34012-000 County H-Tax Grant	10,913.00	40,000.00				100				
5000-34013-000 Wells Fargo Grant-Planetarium		11,890.00				100	11,890.00	11,890.00	11,890.00	
5000-34018-000 Fffc - Grant	83,883.00									

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022	2022 - 2023	6/30/2023	2022 - 2023	%Remaining	Requested	Recommended	Approved
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate				
5000-32014-000			5,000.00					
Sponsorship Myco								
5000-32027-000	8,432.00	1,000.00	4,391.00		-339	1,000.00	1,000.00	
Misc Contrib Income Myco								
5000-32028-000	1,374.00	1,000.00	908.00		9	1,000.00	1,000.00	
Misc Contrib Income Hb								
5000-32029-000	49,125.00		1,500.00					
Misc Contrib Income Miscelvey								
5000-32030-000	101.00	200.00	1,072.00		-436	200.00	200.00	
Misc Contrib Income Miscm								
5000-32033-000		400.00			100	400.00	400.00	
Corporate Memberships								
5000-32106-000	3,100.00	7,500.00	3,000.00		60	7,500.00	7,500.00	
Donor Membership								
5000-32200-000	3,250.00	27,000.00			100	27,000.00	27,000.00	
Friends Of Miscelvey								
5000-32202-000	71,711.00	120,000.00	58,588.00		51	120,000.00	120,000.00	
General Membership								
5000-32212-000		9,000.00	3,660.00		59	9,000.00	9,000.00	
Individual Gifts (General)								
5000-32213-000	5,386.00	350.00	1,285.00		-267	350.00	350.00	
Donations (General)								
5000-32214-000		50.00			100	50.00	50.00	
Vernon Grant Donations								

**ANNUAL BUDGET ESTIMATE - ALL**  
Original - 2023-2024

**YORK COUNTY GOVERNMENT**  
FY 2022-2023

Account	2021 - 2022		2022 - 2023		6/30/2023		2022 - 2023		2023 - 2024	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Revenue</b>										
5000-31000-000 York County Operating	4,197,000.00	4,320,000.00	3,600,000.00				17	4,580,000.00	4,580,000.00	
5000-31014-000 Guild Interest Income										
5000-31101-000 Store Sales Myco	76,155.00	60,000.00	60,491.00				-1	60,000.00	60,000.00	
5000-31201-000 Hb Store Sales	40,415.00	40,000.00	34,867.00				13	40,000.00	40,000.00	
5000-31202-000 Hb Store Sales Bk Sales Hc	565.00	1,000.00	339.00				66	1,000.00	1,000.00	
5000-31210-000 Concession Sales Revenue		8,000.00	882.00				89	8,000.00	8,000.00	
5000-31501-000 Admissions Revenue Myco	80,385.00	72,000.00	69,958.00				3	75,000.00	75,000.00	
5000-31502-000 Admissions Revenue Hb	52,726.00	80,000.00	38,649.00				52	75,000.00	75,000.00	
5000-31503-000 Admissions Revenue Mscm	53,514.00	60,000.00	30,609.00				49	62,000.00	62,000.00	
5000-32003-000 Corporate Gifts General		1,000.00					100	1,000.00	1,000.00	
5000-32013-000 Sponsorship General	2,000.00	30,000.00					100	30,000.00	30,000.00	



## Addendum E

### State of Development

The latest CHM Development Director resigned earlier in the fiscal year, with the position remaining vacant as I evaluated the historical impact of the position and the value it has brought to the organization over time.

### Since 2011:

- There have been five Development Directors, and none have been successful.
- CHM has received a total of \$537,941. Friends of McCelvey removed: \$470,284.
- CHM has totaled \$1,604,347 in fundraising expenses.
- The cost of CHM fundraising efforts over this time, shows CHM spent \$2.98 to raise \$1. With Friends of McCelvey removed, we've spent \$3.41 to raise \$1.

### There are a number of factors that contribute to this:

- Prior to 2011, CHC was a much larger board with over 20 members.
- Prior to the current iteration of the CHC, board members were brought on to the commission based largely on their capacity to give, to make introductions to others with capacity to give, and of course the talents and professional skills they brought to the body.
  - They comprised a large portion of the museum's annual contributions.
- The impact of the CHM/CHF/York County lawsuit on former CHM supporters and their associates.
  - These folks represented the block of donors who contributed the most money annually.
  - Importantly they were very connected to the culture and heritage of the community.
  - The inability to explain to former supporters, where their donations for a new museum went, when the new museum didn't open. (Due to signed NDAs)
- The perception that CHM is a department of York County Government, and citizens support CHM when they pay their taxes (millage to CHM is listed on their YC property tax bills).

For the reasons above and others, the traditional development/fundraising model has been a failure for the past twelve years.

### A New Approach

If the primary goal of our fundraising effort is to grow sustainable streams of revenue outside of the existing support provided by the County, continuing to do the same thing over and over again and expecting different results will not achieve those goals. I am proposing that we forgo the traditional development model and implement a new model designed to cultivate long-term support and provide a path for sustainable financial growth. As societal demographics change and fewer and fewer people identify as traditional museum users, we must attract and engage new audiences who can become regular paying visitors, convert them into members, connect them to the culture and heritage of the community, then cultivate members into long-term financial supporters.

## **Department of Member Engagement to replace Development.**

The Member Engagement Department will develop strategies and deploy tactics designed to drive visitation (with a focus on non-users), convert new visitors into new members, increase member retention by enhancing the overall member experience, cultivate relationships, and develop connections with new and existing members, and move those with a capacity to give from General Membership into Donor Society Membership. A vibrant and growing membership roster will provide a strong financial footing through the strategic integration of these programs into CHM's broader financial goals and objectives. In addition to promoting transaction-based membership benefits such as daily admission, store discounts and member events, Member Engagement will also focus developing and promoting the mission-based benefits of membership to cultivate strong connections and long-lasting support.

On the whole, a sustainable, growing membership program will lower CHM's unbalanced expense-to-revenue ratio (\$2.98/\$3.41 to \$1), maximizing the opportunity to secure support from repeat visitors, establish the type of connections between members and the museums that were lost after the lawsuit, and serve as a more effective gateway to greater philanthropic giving. Membership matters to the success of our Museums and as such, a strategic approach to our membership program is essential. Strategically, this new approach and commitment to a vibrant and growing membership program allow us to financially leverage the power of those who support our mission and those who continue to visit and support the museums over time.

Member Engagement will develop a strong corporate membership program to capitalize on business growth in the county, and serve as an additional gateway for new employees to visit the museums and become members.

Member Engagement will develop, implement and manage new sponsorship programs for CHM exhibits, programs and special events.

The proposed Engagement Department will consist the following:

### **Director of Engagement**

- Responsible for developing, implementing and managing key components of the Museum's long-term strategy for building relationships, encouraging lifelong engagement and growing new sources of revenue for the museums.
- Manages and is responsible for the performance of the new Member Engagement Department.

### **Development Coordinator**

- Provide support to membership services, while also focusing on growing revenue streams relating to sponsorships of exhibits, programs and special Events.
- Responsible for growing and managing corporate memberships to take advantage of business growth in York County.
- Build a strong foundation for increased support by developing and nurturing relationships in the community, helping to establish the types of connections lost in the aftermath of the lawsuit.

## CHM Marketing Department

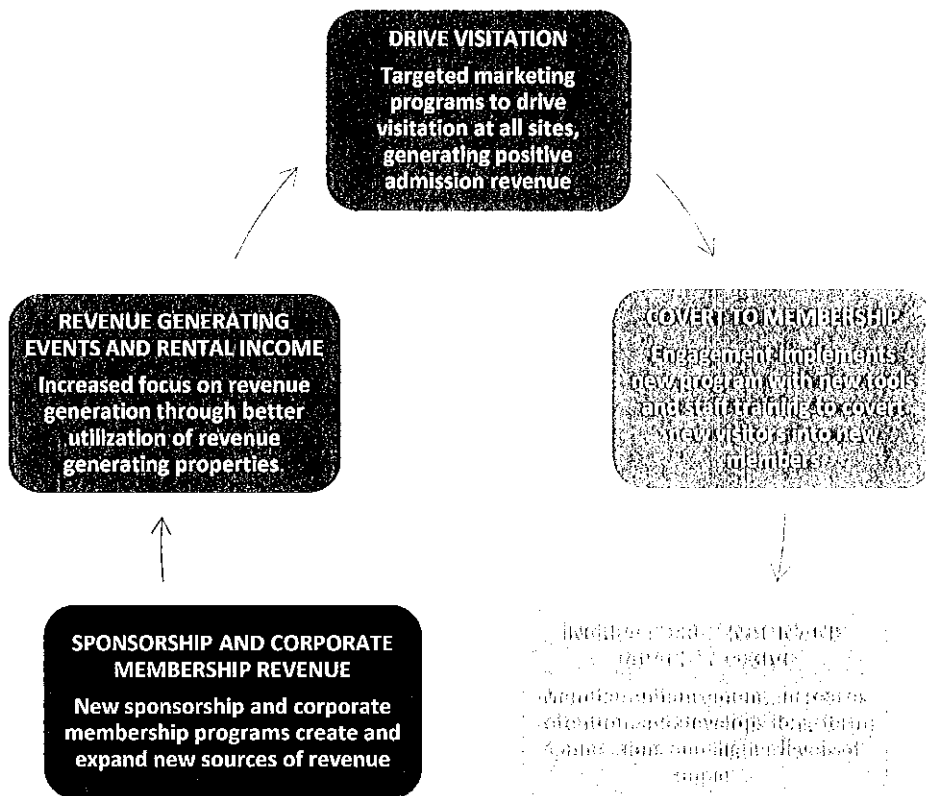
- Develop and implement targeted external marketing strategies designed to drive attendance at all sites.
- Develop and implement internal marketing strategies and tools necessary for effective conversion of new visitors to new members.

## Events Manager

The Events Manager will work with the engagement department on all special and member exclusive events while growing revenue streams relating to museum rentals such as:

- Weddings at Hightower Hall
- Meetings and other events at the soon to be remodeled Spratt Room at McCelvey
- Meeting space in the MYCO auditorium and classrooms.

## Engagement Department Revenue Cycle





# Proposed Culture & Heritage Museums Organizational Chart

FY 2023 - 2024

55.88 Full Time Equivalents

## Addendum F

