

**Culture & Heritage Commission
Board of Commissioners Meeting
May 23, 2023
6:00 PM
Museum of York County**

Person Presiding: Penny Sheppard/David Duncan

Members Present: Penny Sheppard, Ed Stewart, David Duncan, Margaret Parson-Willins, Annie Laurie Wheat, and George Feindel

Members Absent:

Ex Officio Members Present: Katie Rutland and Eddie Lee

Ex Officio Members Absent:

Staff Present: Richard Campbell, Dabney Scholler, Sarah Lewis, and Jillian Bingham

Others: Michelle Totherow

Call to Order

- David Duncan called the meeting to order at 6:03pm.
- David Duncan presented the minutes from the April 25th meeting and asked for changes or corrections.
 - No corrections to be made, minutes are accepted as written.

Executive Session

- None

Calendar Review

- Election of Officers in June
- Directors Review upcoming, will be submitted to County HR by August 31st.

Reports and Presentations

- Director's Report
 - *Presented by Richard Campbell*
 - Visitation
 - CHM site-wide visitation for the month of April was seven thousand, one hundred and thirty-five, with a year-to-date total of fifty-four thousand, sixty-two.
 - School Groups
 - For the month of April, school group visitation totaled one thousand, seven hundred, forty-four students, with a year-to-date total of nine thousand, nine hundred fifty-four students.
 - Membership

- Membership has increased by eighty-three memberships with a total revenue of \$6,315. Year-to-date the CHM has a membership sales of nine hundred nine and a total of one thousand, three hundred ninety-nine with a revenue of \$67,070.
- Past Events
 - Space Craze
 - This event took place at the Museum of York County on May 6th, with thirty in attendance. Guests were able to attend a live planetarium show and enjoy a visit from Space Craze author and the Smithsonian National Air and Space Museum Space Historian and Curator, Dr. Margaret Weitekamp.
 - CHM Volunteer Appreciation Picnic
 - This picnic took place on May 7th at Hightower Hall. It was very successful with fifty-three volunteers and thirty guests in attendance.
 - Teatime at Hightower
 - This new, member-exclusive event took place at Hightower Hall on May 13th, showcasing the building's rental potential. Forty-six of the forty-eight tickets were sold. Guests enjoyed tea and hors d'oeuvres as well as music on the veranda.
 - David Duncan asked if we submitted surveys, Richard Campbell said that they will be going out soon.
 - Annie Laurie Wheat gave great feedback on how much she enjoyed the event.
 - The next member-exclusive event at Hightower will take place in the fall and focus on charcuterie boards- how to make them and an opportunity to enjoy them with wine on the veranda.
 - Living History Saturday: Sheep Shearing
 - This month-long Living History event has taken place each Saturday in May with a specific focus each week. These focuses explore each step of the process from shearing the sheep to turning the wool into cloth or yarn. There were also shearing demonstrations each day. This event will conclude on May 27th.
- Upcoming Events
 - Storyland Family Day
 - This event will take place on June 3rd at Museum of York County. It will focus on literacy and endangered species through three new summer events; Storyland: A Trip Through Childhood Favorites, Depicting the Endangered- Winthrop University Art Department, and Depicting the Endangered- Rock Hill Elementary Schools.
 - Living History Saturday: Juneteenth
 - A special Living History Saturday will be taking place on June 17th at Historic Brattonsville to celebrate and demonstrate the cultural and

historical importance of Juneteenth and its connection to the Brattonsville community.

- CHM Project Updates
 - York County Classification and Compensation Job Description Edits
 - This project is finishing up. We were asked to review our job descriptions and submit small changes or adjustments to York County HR by May 5th. Ours were submitted on May 3rd. Richard Campbell will reach out to HR Director Lisa Davidson when the process is complete.
 - CHM Annual Performance Reviews
 - The annual performance reviews are currently taking place and will be complete and finalized by Friday, May 26th.
 - McCelvey Auditorium (Lowry Family Theatre)
 - Preservation Engineering Update
 - Bennett Preservation continues to prepare the ninety-five % construction documents and should be submitting them in early June. With a walk-through with CHM preservation staff. Bennett also informed us that the cost of the project will go down due to repairs being less severe as originally thought.
 - Summit Engineering, Laboratory, and Testing have submitted their findings for lead and asbestos testing. As expected, asbestos was found in the boiler insulation and pipes but was not found in the plaster. These finds will help future contractors when new projects arise.
 - Ligno Logic, LLC. conducted a wood analysis of the trusses above the auditorium as per request from Bennett Preservation to fully understand the load capacity of the wood. The findings of Virginia pine were submitted on April 24th.
 - National Register of Historic Places
 - The State NRHP Review Board unanimously approved the nomination for the McCelvey Center on March 24th and it is currently under review by the National Park Service.
 - 2023 State Historic Preservation Grant
 - Unfortunately, our application for this grant was denied due to a large amount of applicants and limited funds. However, a line item for McCelvey was in the State Senate Budget for FY 2024 as a pass-through in the SCDAH budget. This over 2.5 million line would be a great help to the project. The budget was approved on April 19th and is currently under negotiation.
 - 2023 Federal Historic Preservation Grant
 - This grant application was submitted before the April 27th deadline and we should receive notification of its status in June.

- Col. Bratton and Homestead Preservation Projects
 - Midwest Maintenance Inc. continues preservation work on the Col. Bratton and the Homestead Houses. One change order to replace a two-story post on the Homestead was approved by County Council on May 15th and a second change order to replace a Col. Bratton House post is in process and will likely be approved by Council on June 5th.
- York County SC 250th Committee
 - A meeting of potential committee stakeholders took place at the Museum of York County on May 5th. Thirty-two of the eighty-four individuals on the stakeholder list were in attendance, in addition to Bill Davies, Heather Hawkins, and Aimee Hood from the SC 250 Commission. Commissioners Penny Sheppard, Eddie Lee, Ed Stewart, and George Feindel were in attendance, as well as staff members Carey Tilley and Zach Lemhouse. Mr. Davies acted as a facilitator for the meeting and showed a presentation. Seven of the attendees have volunteered to serve as officers thus far. A Fiscal agent may be identified from the steering committee, it has to pass by their board. Penny Sheppard stated at the meeting that the Culture and Heritage Commission could not be the fiscal agent as it would be a conflict of interest, to which Bill Davies agreed. Carey Tilley, Richard Campbell, and Zach Lemhouse will meet once more with the exploratory group with recommendations to move forward with an executive committee and a resolution. Christi Cox did not attend but has a copy of resolution, for when the time comes to present it. It will later be presented to County Council.
- McConnell House Re-roofing Project
 - The McConnell house roof appears to have a leak, so AllPoint Group, LLC will be installing a new shake roof on the structure. This project will begin after the double-split shakes have been produced and should take at least a month.

[Note: A full copy of the Director's Report is attached to these minutes as Addendum A]

Committee Reports

- Collections Committee
 - *Presented by Jillian Bingham*
 - TC376
 - Collection of voter registration and election items (archival and history collections), including voting machines and precinct maps. Detailed list attached.

- Donor Name: Board of Voter Registration and Elections of York County (BVRE)
 - TC377
 - .001- Courtroom Sign
 - Donor Name: York County Court of Common Pleas
 - TC378
 - .001- Suggs mantel clock, dated 1833-1850.
 - Donor Name: Marilyn Shealy
 - TC379
 - Color photograph of an aerial view of York Place, c 1970.
 - Donor Name: Ed and Sherri Shultz
- David Duncan made a motion to accept the following items; TC376, TC377, TC378, and TC379 to the Collection.
 - Annie Laurie Wheat seconded the motion.
 - Penny Sheppard called for a vote, vote was taken, and the motion passed.

[Note: Copy of the above Recommendations for Accession are attached to these minutes as Addendum B]

- Collection Committee Charter
 - Jillian Bingham presented the current Collection Committee Charter, as well as updates and edits.
 - The Committee Charter was reviewed at the Collections Committee meeting in February and will continue to be reviewed annually.
- David Duncan made a motion to accept the Collections Committee Charter as distributed
 - Annie Laurie Wheat seconded the motion
 - Penny Sheppard called for a vote, vote was taken, and the motion passed.

[Note: Copy of the above Collections Committee Charter and Amendments are attached to these minutes as Addendum C]

- Finance Committee
 - Financials look good, nothing to report.
 - Richard Campbell added that although the report shows that we are \$317,937 in the red that is because we have \$729,160 in expenses for the Foundation for the Carolinas. We have the funds, which Michelle will add to the revenue at the end of the fiscal year. We have \$87,084 for the McCelvey Center. At the end of the fiscal year, we will be \$498,306 in the black and definitely in good shape.
- Governance Committee

- Nothing to report

Old Business

- No old business

New Business

- No new business

Commission Member New/Non-agenda Comments

- Richard Campbell confirmed that there are two hundred graves as of today at the Watt Cemetery, many more than the forty-six that we originally thought. There may be more to come as the project progresses.
 - Eddie Lee shared that the National Park Service has a special grant for cemeteries.
- Richard Campbell informed the CHC that the previously discussed issue on the river was resolved, no action is to be taken as the land does not belong to us. It was discussed with Fort Mill Police Department, the land previously belonged to us but is now hospital property. Our Operations team will go out quarterly to monitor it.
- Annie Laurie Wheat asked for an update on the repair of the vandalism at the Jim Williams exhibit
 - Richard Campbell confirmed that it took two weeks to restore and reinstall everything. We have fifty percent of the cameras installed and are staffing the building more frequently. The exhibit opened back up on Friday, May 5th.

Adjourn

- Penny Sheppard made a motion to adjourn at 6:44pm
 - Ed Stewart seconded the motion
 - Penny Sheppard called for a vote, vote was taken, and the motion passed
 - Meeting adjourned at 6:44pm

Prepared by: Dabney Scholler

Submitted by: Ed Stewart, Secretary/Treasurer

Culture and Heritage Museums Director's Report May 23, 2023

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

Visitation – April 2023

- Total visitation: 7,135
 - Museum of York County: 3,091
 - Historic Brattonsville: 1,906
 - Main Street Children's Museum: 1,868
 - Historical Center of York County: 270
- Total year-to-date: 54,062
 - Museum of York County: 28,418
 - Historic Brattonsville: 11,115
 - Main Street Children's Museum: 12,613
 - Historical Center of York County: 1,003

School Groups – April 2023

- Total school group visitation: 1,744
 - Museum of York County: 922
 - Historic Brattonsville: 763
 - Main Street Children's Museum: 59
- Total year-to-date: 9,954 students
 - Museum of York County: 6,236
 - Historic Brattonsville: 3,178
 - Main Street Children's Museum: 540

Membership – April 2023

- New memberships: 83
- Membership revenue: \$6,315
- Year-to-Date membership sold: 909
- Year-to-date membership revenue: \$67,070
- Total Memberships: 1,399

Past Events

Space Craze (MYCO)

- Took place on May 6th featuring Dr. Margaret Weitekamp, Smithsonian National Air and Space Museum Space Historian and Curator.
- Dr. Weitekamp spoke about her book Space Craze, focusing on the human race's fascination with spaceflight.
- Guests were able to attend a live planetarium show, "The Worlds Within Star Wars", which was offered throughout the day.

CHM Volunteer Appreciation Picnic (HB)

- The Annual CHM Volunteer Appreciation Picnic took place on May 7th.
- All CHM volunteers who had served 15 or more hours at any site were invited to attend so that we could recognize their service and say "thank you!".
- The event was very successful with 53 volunteers and 30 guests in attendance.

Teatime at Hightower (HB)

- Teatime at Hightower is a springtime CHM member-exclusive event showcasing Hightower Hall and its rental potential.
- The cost to attend was \$40 per member.
- The afternoon tea was served on the veranda at Hightower Hall, with guests enjoying a selection of tea sandwiches, freshly baked scones with preserves and cream, petite desserts, and tea.
- There were activities throughout the day, with a selection of waltzes played on the fiddle by CHM Historian Zach Lemhouse.

Living History Saturday: Sheep Shearing (HB)

- Sheep Shearing, our annual Living History Saturday event occurring every Saturday in May, explores the different steps involved in processing wool; including shearing sheep, washing the wool, carding and spinning thread, weaving thread into cloth, and dyeing with natural dyes.
- In addition to specific programming each day, there are sheep shearing demonstrations twice daily at 11am and 2pm.
- The topic of each Saturday's programming is as follows:
 - May 6th: Shearing and Washing Wool- staff interpreted the steps involved in washing wool and making sheep hurdles.
 - May 13th: Carding and Spinning- demonstrated the process of carding, spinning, and knitting techniques.
 - May 20th: Weaving- focused on demonstrations using the barn loom, tape-weaving, and knitting.
 - May 27th: Natural Dyeing- will offer natural dyeing demonstrations and tailoring/dressmaking.

Upcoming Events

Storyland Family Day (MYCO)

- Storyland Family Day will take place on June 3rd, focusing on literacy and endangered species, and celebrating the three new summer exhibits at MYCO.
 - Storyland: A Trip Through Childhood Favorites
 - Depicting the Endangered – Winthrop University Art Department
 - Depicting the Endangered – Rock Hill Elementary Schools

Living History Saturday: Juneteenth (HB)

- This special Living History Saturday event takes place on June 17th, focusing on the history of Juneteenth and its connection to the Brattonsville community, with historic interpreters and costumed volunteers interpreting and demonstrating the historic and cultural importance of Juneteenth.
- There will be ongoing activities such as:
 - Cooking demonstrations with recipes such as strawberry pie & BBQ.
 - Natural dyeing and tape weaving featuring the traditional colors of red, black, and green.
 - Quilting demonstrations and discussions of African American traditions.
 - A Reading of General Order No. 3 (11am and 2pm)

CHM Project Updates

York County Classification and Compensation Job Description Edits

- York County Human Resources received Draft Job Descriptions from MAG based on the revised Classification Compensation Study.
- We were asked to review the job descriptions and submit any small wording changes or adjustments to Lisa Davidson via e-mail in an attempt to make the job descriptions as accurate as possible.
- Major changes are not going to be considered at this time.
- We were asked to submit any adjustments by Friday, May 5th.
- The CHM list was submitted on May 3rd.

CHM Annual Performance Reviews

- York County HR opened the annual performance appraisal process on May 1st, with the review process to be completed by May 31, 2023.
 - Reviews were entered into the system by May 12th.
 - Rewrites or edits were completed and signed off on May 19th.
 - Individual employee review meetings to be completed by May 26th.

McCelvey Auditorium (Lowry Family Theatre)

- **Preservation Engineering Update**
 - Bennett Preservation Engineering (BPE) continues to prepare the Construction Documents for repairing the roof structure of the auditorium. The next benchmark is a 95% draft for review, with an outside cost estimator preparing a revised cost estimate based on the 95% draft. BPE should be submitting this in early June with an on-site walk through with CHM Preservation on June 14th and 15th.
 - BPE has determined that the repairs should not require the complete sistering of the trusses as initially thought, but rather as a system of sisters and tension rods.
 - This could lead to a reduction in the overall cost of the project.
 - Summit Engineering, Laboratory, and Testing, Inc. submitted their findings for lead and asbestos. As expected, asbestos is present in the insulation of the boiler and boiler pipes, but not in the plaster. Our future contractors will use this information to abate areas to be affected during the repairs.
 - Ligno Logic, LLC. conducted a microscopic analysis of a wood sample taken from a truss over the auditorium. This sampling and examination were completed at the request of BPE to ensure they fully understood the load capacity of the wood in the trusses. The sample was identified as being a species of pine with evidence suggesting it is Virginia pine. The findings were submitted on April 24th.

- **National Register of Historic Places (NRHP)**
 - The State NRHP Review Board unanimously approved the nomination on March 24th.
 - The nomination is currently under review by the National Park Service.

- **2023 State Historic Preservation Grant**
 - Unfortunately, our application for the FY 2023 Historic Preservation State Grant Fund was denied.
 - Elizabeth M. Johnson, Director of Historical Services for the State Historic Preservation Office, stated that \$900,000 was available for the State Grant Fund and 40 applications requesting just over \$7 million in funding were received.
 - Ms. Johnson said that although our application scored very well, they were unable to provide grant funding due to the limited amount of funds available in the State Grant Fund.
 - Ms. Johnson did note that a line item for McCelvey (over \$2.5 million) was in the State Senate Budget for FY 2024 as a pass-through in the SCDAH budget, which would be of great help to this project.
 - The Senate approved its budget on April 19th.
 - The budget would need to be approved by the House and signed by the Governor.

- **2023 Federal Historic Preservation Grant**
 - CHM submitted the grant application before the April 27th deadline. We should be notified in June regarding our application.

Col. Bratton and Homestead Houses Preservation Projects

- Midwest Maintenance, Inc. (MMI) of Piqua, OH continues preservation activities at Col. Bratton and Homestead Houses.
- MMI continues to add sisters to framing members in the roof systems of the Col. Bratton House. They have completed this work at Homestead House.
- MMI has completed the structural reconstruction of the Homestead House portico. They are now working to enclose the pediment and to prepare for installing the metal-plate roof.
- Change Orders:
 - One of the two-story posts supporting the west wall of the Homestead House at the breezeway will need to be partially replaced. The first-floor section of the post is severely decayed and must be replaced. This change order was approved by County Council on May 15th.
 - The south corner post of the east frame addition on Col. Bratton House has been uncovered with serious decay observed. It is the recommendation of the engineer to replace this post. A change order is in progress and will likely go before County Council for approval on June 5th.

York County SC 250th Committee

- A meeting of potential York County SC 250th Committee stakeholders met at the Museum of York County on Friday, May 5th, to learn about the SC 250 Commission and the next steps in forming a York County SC 250th Committee.
- A steering committee made up of cultural and historical institutions from York County (CHM, Fort Mill History Museum, Historic Rock Hill, and Kings Mountain National Military Park) generated a stakeholder list of 84 people, with 32 attending the stakeholder meeting.
- In addition to the 32 stakeholders, Bill Davies, Heather Hawkins, and Aimee Hood from the SC 250 Commission were in attendance.
- Mr. Davies, Vice-Chair of the SC 250 Commission, created the agenda for the meeting and acted as facilitator.
- Mr. Davies outlined the goals, scope, and mission of the SC 250 Commission and local county committees, and discussed the Liberty Trail and some of the current projects that the SC 250 Commission has already undertaken.
- Mr. Davies took questions from the stakeholders and CHM Director of Historic Properties, Carey Tilley, encouraged anyone willing to serve as an officer on the committee to provide their contact information.
- To date, we've received information from 7 individuals who would be willing to serve.
- The next steps are to convene a meeting of the steering committee to develop recommendations to present at the next YC 250th Committee meeting, elect an executive committee and begin filling out the committees from the stakeholder list, and ask County Council for an official resolution of support.

McConnell House Re-roofing Project (HB)

- AllPoint Group, LLC will be working to install a new shake roof on the McConnell House.
- Work will not be able to start until the double-split shakes have been produced, we anticipate production will take at least a month.



RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
TC376	History & Archives	Transfer

Name of Donor:
 Board of Voter Registration and Elections of York County (BVRE)

Description of Accession:
 Collection of voter registration and election items (archival and history collections), including voting machines and precinct maps.
***Itemized list on pages 6-8*

Overall Condition: Excellent Good Fair Poor

General/Comparable Size of Collection

The archival material will fit in a half-size document box or a map cabinet drawer while the ledger will go on a shelf with other county ledgers.
 Blue voting machine: 24" x 23" x 12" when folded and stored in case. All four machines will fit on a shelf in collection storage. The smaller items can fit into storage boxes with like items (i.e camera with other cameras, political buttons with other buttons).

Significance/Ownership History Mission Rating: 3-5 (Scale of 1 – 5; 5 matches mission 100%)

The voting machines were used at various York County precincts for bother local and federal elections, including the contentious 2001 Presidential election between George W. Bush and Al Gore. At the time of transfer to CHM, the blue voting machines still had "perforated chads" in the storage case that were collected and stored in an archival bag for preservation. Due to the issue of "hanging chads" following the 2001 election, most precincts nationwide stopped using these types of machines to prevent any future issue of miscalculated votes. Along with the voting machine, a voting device insert for the blue voting machine for the 2001 election (federal and local) is also included in the transfer. The Accu-Vote machines were used to digitally count ballots by scanning the completed ballots. Both types of voting machines were used at least until the 2001 election but were used early as the 1980s.

The blue digital camera was used by BVRE to document polling station setup to ensure all laws were being followed, including compliance with Americans with Disabilities Act (ADA).

The roll of "I Voted" stickers were a department mis-order with them being too small to use at polling stations, with a single sticker fitting on the tip of someone's finger. The stickers could not be used and had to be reordered at the appropriate size.

The collection of campaign buttons was donated to BVRE by an unknown donor but included a letter with an illegible signature about their donation to former BVRE Executive Director Wanda Hemphill for adding to the BVRE "collection." Some interesting buttons in the collection include an unidentified

c. 1880s gentleman, "NO THIRD TERM" button that was part of Wendell Willkie's presidential campaign against Franklin Delano Roosevelt (FDR actually got elected for a fourth term but died shortly after the inauguration), and a "FREE DC / RIGHT TO VOTE" button which was campaigning to give Washington DC citizens the right to vote so they could have representation in the Senate and House. Representation for DC has been an issue since the territory's founding in 1790. Upon the ratification of the 23rd Amendment in 1961, DC was granted three electoral votes for any election of the president and vice president. The first presidential election in which DC residents could vote was in 1964. To this day, the District of Columbia still does not have a representative in the Senate. DC's delegate in the House is only allowed to vote on procedural matters and in congressional committees.

The collection of precinct maps includes common road or zoning maps that were then drawn on to identify precinct boundaries and polling stations, often being made by staff or volunteers of BVRE. Other highlights include York County annual reports, blank ballots of the 1992 election, a 1957 voter registration card for an African American woman named Mary Willie Love, and the 1958-1968 Voter Registration Ledger that was originally thrown away with other similar ledgers. This ledger was the only one that managed to be saved and preserved.

Potential Uses: X Research X Exhibition X Loan

The entire collection could be used for research, exhibition, or loan on topics related voter registration and elections in York County (or in general), the 2001 presidential election, and political campaign buttons. Additional topics include African American history, photography, and even cartography.

Restrictions:

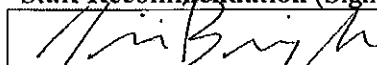
None

Unusual Costs:

None

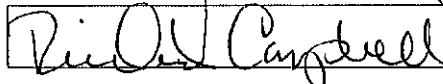
Staff Recommendation (Signature & Title):

Date:

 DIRECTOR OF COLLECTIONS	5/9/2023
---	----------

Executive Director Recommends (Signature):

Date:

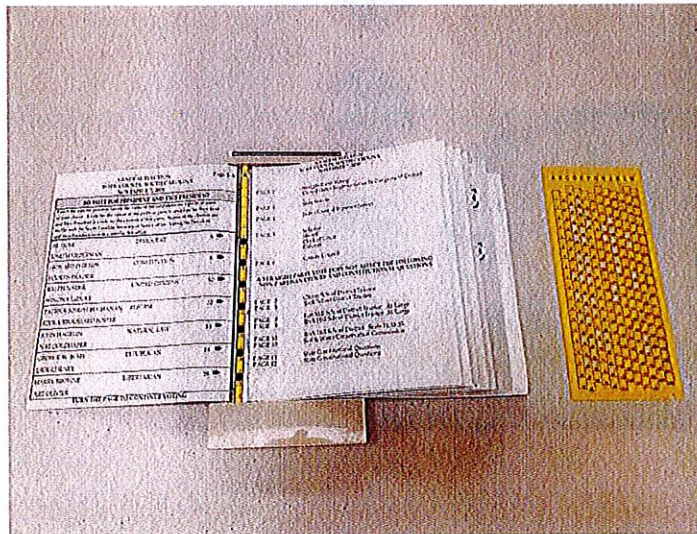
	5/10/2023
---	-----------

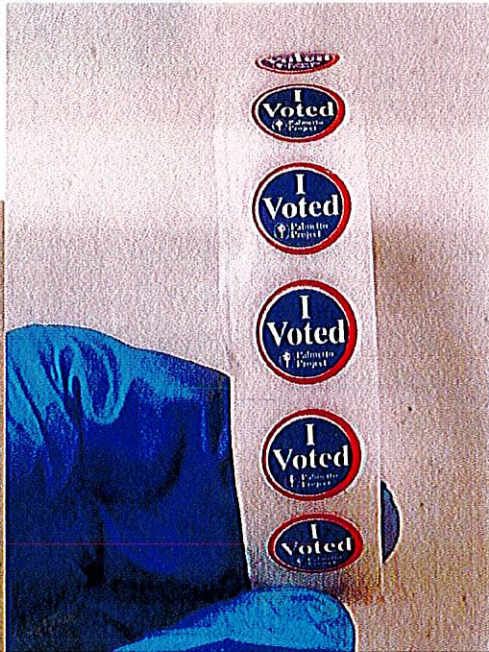
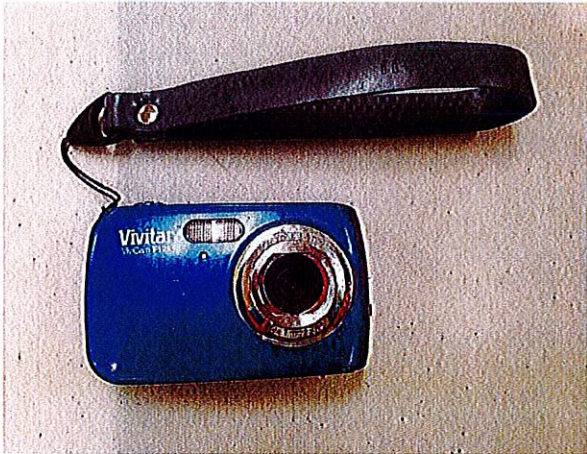
Approved by Culture & Heritage Commission on: 5/23/23

Executive Director Signature:

Date:

	5/24/2023
---	-----------







TC376 (Board of Voter Registration and Elections of York County) Itemized Inventory

History Collection

.001A-C - Global Election Services "Accu-Vote" voting machine (A), with power cord (B) and black, fabric travel case (C); 1 of 2

.002A-C - Global Election Services "Accu-Vote" voting machine (A), with power cord (B) and black, fabric travel case (C); 2 of 2

.003A-B - Computer Election Services voting machine in a blue, suitcase-like case (A) with four foldable, corded legs (B); 1 of 2

.004A-B - Computer Election Services voting machine in a blue, suitcase-like case (A) with four foldable, corded legs (B); 2 of 2

.005 - Punch card voting device insert for Computer Election Services voting machines with 11/7/2000 ballot still attached

.006 - yellow punch card insert

.007 - Blue Vivitar Vivcam F126 digital camera

.008 - Roll of small, misordered "I Voted" stickers

.009 - .037 - collection of 29 campaign buttons

Archival Collection

- Report of the South Carolina Election Commission for the Period Ending June 30, 1974
- Registration and Election Laws of South Carolina 1974 ("Registration Board "Office Copy"" hand written)
- Poll Watchers Handbook for South Carolina election, 1974 ("Mary Nye" handwritten)
- Code of Laws of South Carolina 1932 Volume I
- Code of Laws of South Carolina 1932 Volume II
- York Copy: Registered Electors for York County 1958-1968
- Poll Manager's Handbook for Conducts of Elections in South Carolina, Revised August 2002
- Answer Sheet for "Quiz" 1998
- A Manual of Instruction for Voter Registration, prepared and distributed by S. C. State Election Commission (1979?)

- Abbreviation and Instructions to be used for Voter Registration Applications
- Accu-Vote Hardware Guide, April 2000 by Global Election Systems Inc.
- Accu-Vote Operator's Guide, April 2000 by Global Election Systems Inc.
- Annual Report Registration and Elections Commission for York County, February 1995
- Folder: Elections Laws and Information, Opinions of Att. General
- Envelope and letter addressed to Mrs. Edna McDow, Clerk at the York County Registration Board, April 26, 1958
- State of South Carolina Voter Registration Certificate for Mary Willie Love, November 5, 1957
- Official County Ballot, Democratic Primary for York County 1992 glued to yellow cardstock
- Official Absentee Ballot Republican Presidential Primary for York County 1992 glued to yellow cardstock
- Special General Election Official Ballot for York County 1991 glued to yellow cardstock
- York County 1988-1989 Annual Report
- York County 1989-1990 Annual Report
- York County 1990-1991 Annual Report with included letter from Public Information Coordinator
- Letter from Faye Carter, Election Commission State of South Carolina to County Boards of Voter Registration regarding new registration forms, July 13, 1989
- Folder regarding Other County Registration Board Correspondence 1973-1984 along with instructions for Voter Registration offices
- Paper poster "American Presidents and the 1972 Election, compliments of Disabled American Veterans"
- Article: York Observer, March 14, 1993 "Panel produces detailed map of lake area" / "A guide to the map" next page has map

PAPERS WITH ELECTION MACHINE:

- Global Elections Systems Inc. folder with promotional materials, September 1998
- Democratic Party Primary June 9, 1998 "set up sheets"
- York County November 4, 1997 Official Ballot Instructions
- General Election York County November 5, 1996 Page 4D with metal spine

COUNTY:

- York County Council Districts, 1982, Rock Hill Area
- General Highway Map of York County, 1972 (handwritten precinct areas in red)
- General Highway Map of York County, 1972 (green and red market to indicate precinct)
- York County Map, colors indicating boundaries, precincts numbered, towns handwritten 1972



- General Highway Map, York County, 1972, marks in red "indicates where lien was corrected after map was printed"

CLOVER:

- Map of The Town of Clover November 26 1957
- 4 pages: Clover map and street names with corresponding precincts, January 1978, revived 05/23/1979
- Clover Chamber of Commerce Pamphlet that folds out to a map, 1991
- River Hills Realty: A Sea Pines Community, Lake Wylie
- River Hills Plantation on Lake Wylie (handwritten, "Live at X, Vote at Church")

FORT MILL:

- Fort Mill Planning and Zoning Commission Map January 15, 1968, precincts labeled
- 5 pages: Fort Mill Precincts, streets listed, January 17, 1990
- 5 pages: List of Street names and which Fort Mill precinct they go to
- Map of Fort Mill South Carolina prepared for Town of Fort Mill and The Greater Fort Mill Chamber of Commerce 1982
- Copy of map of Fort Mill, handwritten Ward and Precinct locations

ROCK HILL:

- City of Rock Hill Feb. 25, 1986, named areas
- Revived Rural Route System, Rock Hill, compliments of First Federal Savings and Loan Administration
- City of Rock Hill precinct map, copy with Sandra S. Epting business card
- Map of City of Rock Hill 1949
- Map of City of Rock Hill, 1987/1988 corrected precinct lines hand drawn
- (2) City of Rock Hill Ward System 1978
- Map of City of Rock Hill, showing state highways maintained by SC Department of Highways and Public Transportation 1979
- City Ward Map of Rock Hill SC, 7-10-89
- Maps: Rock Hill, SC, Fort Mill, York, Clover, York County 1985

TEGA CAY:

- Tega Cay Precinct map, hand drawn, 03/18/78

YORK:

- Map of: City of York and York County, South Carolina 1981
- Map of: City of York and York County South Carolina 1982
- Map of: City of York and York County South Carolina 1987



RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
TC377	History	Transfer

Name of Donor:
 York County Court of Common Pleas

Description of Accession:
 .001- Courtroom Sign

Overall Condition: Excellent Good Fair Poor

General/Comparable Size of Collection
 24 x 18-Will fit on shelf in oversized

Significance/Ownership History Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

The courtroom sign was used for about 20 years beginning with Judge Grier’s term as Master in Equity. It was used in the temporary space for Master in Equity Court when it was located in the McConnell Building at 1 North Congress Street, across from the courthouse. It was never used at the historic courthouse location (2 South Congress Street). The Master of Equity Court relocated to the historic York County Courthouse in 2016 when restoration and renovations were completed.

Historically, the McConnell Building was built c. 1839. From 1850-1890 it was referred to as the Bratton building where a Bratton store was located. The third floor served as a meeting space for the Ku Klux Klan where chiefs J.W. Avery and Dr. Rufus Bratton swore in new members. Later, the third floor served as the location of a Masonic Lodge. In 1890, the building became known as the McClain Building, and then finally to what it is referred to today as the McConnell Building. In 1911, W.M. McConnell opened what would become McConnell’s Department Store. He bought the building in 1928, where his store remained in business until 1964. Other stores took its place on the first floor. The McConnell family sold the building in 1986. By the early 1990s, the Equity Court had moved into the building where they stayed until 2016.

Judge John Buford Grier, Sr. (1938-2016) was born in Rock Hill to William H. Grier, Sr. and Lila Atkinson Grier. Judge Grier was a 1960 graduate of Davidson College. He received a law degree in 1963 from the University of South Carolina School of Law. After graduation, he served in the army with the Judge Advocate general’s Corps from 1964-1967 in Fort Lee, Virginia. He returned to South Carolina in 1967 where he was an attorney in Lancaster and then practiced law in Rock Hill. He was appointed as York County’s first Master-in-Equity in 1991 by SC Governor Carroll Campbell and held the position until he retired in 2003. He continued to live in Rock hill until his death in 2016.

Potential Uses: Research Exhibition Loan

Research and exhibition on themes related to York County courts. It complements a large collection of court records in the archives collection along with the section of the 1915 courthouse seats that were accessioned in 2019 (2019.013)

Restrictions:

None

Unusual Costs:

None

Staff Recommendation (Signature & Title):

Date:

Jim Bright DIRECTOR OF COLLECTIONS

5/10/2023

Executive Director Recommends (Signature):

Date:

Richard Campbell

5/10/2023

Approved by Culture & Heritage Commission on: 5/23/23

Executive Director Signature:

Date:

Richard Campbell

5/24/2023



RECOMMENDATION FOR ACCESSION

Temporary Custody ID:	Collection Type:	Method of Acquisition:
TC378	History	Gift

Name of Donor:
Marilyn Shealy

Description of Accession:
.001-Suggs mantel clock, dated 1833-1850

Overall Condition: Excellent Good Fair Poor

General/Comparable Size of Collection
34.5 x 17.5 x 4.75
Will fit in a clock cubby in oversize storage with 12 other mantel clocks

Significance/Ownership History Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

The donor, Marilyn Shealy, received this clock as a child, from the will of John Jacob Long, a minister of the church she attended, Bethel Lutheran Church, after the pastor's death.

Marilyn was born in Ballentine, just outside of Columbia, SC in 1937. She married Walter Wesley Shealy (1932-2018) in 1955. Her husband was commissioned as an Air Force Chaplain in 1967 until 1991. Marilyn and her husband traveled around the country to his placements. They settled back down outside of Columbia after he retired. He died in 2018. Marilyn continues to live outside of Columbia.

John Jacob Long was born in Newberry County in 1871 to Luther Melancthon Long (1848-1931) and Anna Catherin Shumpert Long (1581-1927). Luther was a confederate veteran who became a farmer after the war in Newberry, SC. John went to Newberry College and got his Bachelor of Arts in 1895. He then got his honorary Doctorate of Divinity at Southern Seminary in 1898 and was ordained the same year at S.C Synod as a Lutheran minister. John married twice and had John had placements all over South Carolina, mostly in Newberry County as well as Saluda and Richland Counties. He also had a placement in Cabarrus County, NC. He served as the president of Summerland College, a female Lutheran college. He then was the minister of Bethel Lutheran Church in White Rock for 12 years until his death in 1942.

Thomas E. Suggs was born 1803 in the Mill Creek Community near Bethel Church to George Suggs (1761) and Mary Katherine Sanders Suggs. Thomas was the first known clockmaker in York County.

As a young man he moved to the Bullock's Creek-Pickneyville area and began assembling clocks in the 1830s which he continued to do until the 1950s. The clocks were made in the Waterbury Clock Factory called Waterbury for the clock manufacturing town in Waterbury, Connecticut. Eli Terry, who patented mantel clocks worked with Suggs to give him distributorship. Terry would ship his unassembled clocks to Suggs and Suggs would then assemble them under their company name for local

distribution. By 1833 Thomas went into business with his half-brother George W. Suggs. Census records show that in 1850 Thomas was living in Dale, Alabama with his family. In the 1880 census Thomas was living in Anderson, Texas where he later died in 1887.

George W. Suggs was born in 1814. He worked with his half-brother making clocks. He married Margaret C Rodden (1816-unknown) in 1836. The couple and their family lived in Marion, North Carolina in 1850 according to census records. In the 1860, 1870 and 1880 census they are living in Tennessee.

Several different labels have been used in Suggs clocks. This particular one lists T.E and G.W Suggs as well as the printer J.E. Grist of Yorkville. This label, according to sources, was used after 1833. Other labels have come up with only G.W.'s name assuming that Thomas sold his share to his younger brother before he moved to Alabama in the late 1840's or early 1850's. Manufacturing of the Suggs clocks ceased in the mid-1850s.

There are a number of other Suggs clocks in the collection but the condition of this one is very good condition with most of the glass painted image still being intact, along with the interior paper label. Both features often show signs of deterioration through flaking of paint of pests eating the paper.

Potential Uses: Research Exhibition Loan

Could be used for research into clock making, the Suggs family, clocks and clock making, wood working, and local York County business during the 19th century.

Restrictions:


None

Unusual Costs:

None

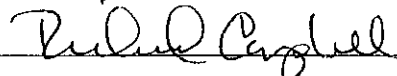
Staff Recommendation (Signature & Title):

Date:

 DIRECTOR OF COLLECTIONS	5/10/2023
---	-----------

Executive Director Recommends (Signature):

Date:

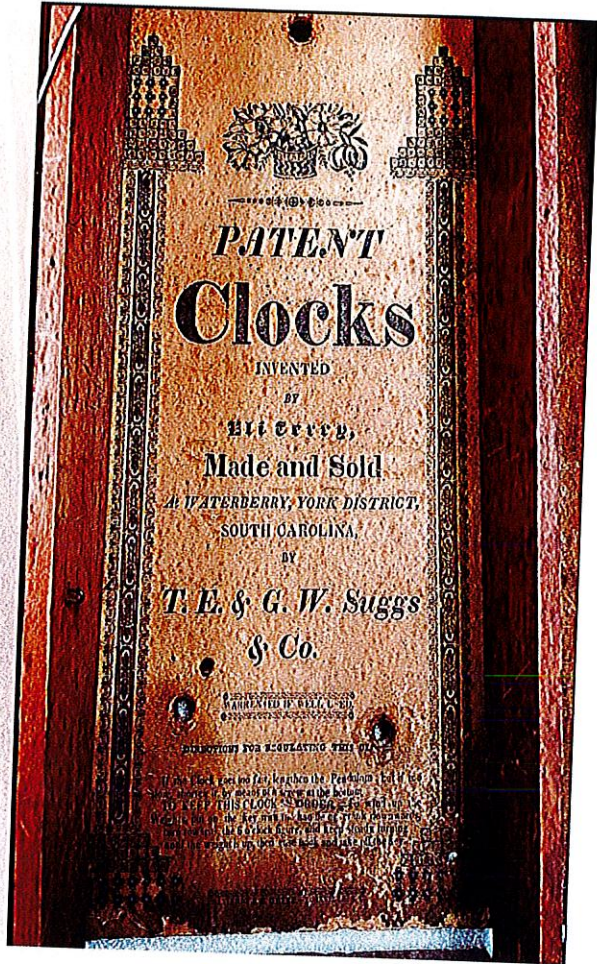
	5/10/2023
---	-----------

Approved by Culture & Heritage Commission on: 5/23/23

Executive Director Signature:

Date:

	5/24/2023
---	-----------





RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC379	Collection Type: Archives	Method of Acquisition: Donation
---------------------------------------	-------------------------------------	---

Name of Donor:
Ed and Sherri Schultz

Description of Accession:
Color Photograph of an aerial view of York Place, c. 1970

Overall Condition: Excellent Good Fair Poor

General/Comparable Size of Collection
Will fit into oversize folder and box.

Significance/Ownership History Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

The donor Sherri Schultz acquired this photograph during her employment with York Place.

The Church Home, established in 1850 by the Episcopal Diocese of SC in Charleston, was the first church supported home for children in the state. On May 13, 1909 the orphanage moved from Charleston to the former Kings Mountain Military Academy in York which had closed a year prior in 1908. The Church Home changed its name in 1949 to the Episcopal Church Home for Children after the Church Home for Ladies in Charleston and the Church Home in York became separate entities. In 1966, the Church Home Administrative Building, originally built in 1857, was replaced with a new modern structure.

In 1969, the Board decided to phase out its regular program by June 1973 and instead devote itself to the treatment of emotionally disturbed children. It was one of the first residential treatment centers for children in the state. Around 1981, in an effort to improve understanding of the Home’s new mission and increase fundraising, the agency was renamed York Place: Episcopal Church Home for Children, known locally as York Place. Over the years the campus had grown from its original 10 acres to 120 acres and added more buildings and amenities, such as a gym, indoor pool, tennis court, playground, fishing pond, athletic field, arts and crafts room, as well as nature and bike trails.

In June of 2013, York Place merged with Thompson Child & Family Focus who continued to operate the site as a location for psychiatric care for young children as well as assistance to single mothers with substance abuse issues and their children. In 2015, Thompson decided to close the facility in York and concentrate on its location in Fort Mill.

Note:

The King’s Mountain Military Academy was established by two Citadel graduates, Micah Jenkins and Asbury Coward, in 1855 and was recognized as a leading prep school in the southeast. The school



closed during the Civil War when all of its teachers went to fight in the war, reopening after the war. Upon reopening though, few families could afford the tuition during reconstruction and the school was forced to close in 1908.

Potential Uses: Research Exhibition Loan

This photograph is an excellent addition to RG-202 York Place – Episcopal Church Home for Children collection donated in 2016 which includes photos, annual reports, pamphlets, newsletters, charter and by-laws, programs, and ledger. This collection documents the activities of an organization that evolved to meet the needs of the community.

Restrictions:

None

Unusual Costs:

None

Staff Recommendation (Signature & Title):

Date:

Nancy Sambuto Director of Archives 5-10-2023

Executive Director Recommends (Signature):

Date:

Richard Campbell 5-10-2023

Approved by Culture & Heritage Commission on: 5/23/23

Executive Director Signature:

Date:

Richard Campbell 5/24/2023



Addendum C

MUSEUM COLLECTIONS COMMITTEE CHARTER

Approved by the Culture and Heritage Commission in September 2013
Amended and Approved by the Culture and Heritage Commission on May 24, 2022.

I. STATEMENT OF PURPOSE

Authorized by the Commission, the Museum Collections Committee is an advisory committee, appointed to assist the Museums in decision making regarding acquisition, access, conservation, deaccession and preservation. The Committee is intended to bring broader input and oversight to the process of building and maintaining the Culture & Heritage Museums unique collections. The Committee is also encouraged to explore ways the collections can further CHM's commitment to research, public outreach and education in York County's diverse and vibrant communities.

II. ORGANIZATION

1. *Charter.* At least annually, this charter shall be reviewed and reassessed by the Committee and any proposed changes shall be submitted to the Commission for approval.
2. *Members:* The committee shall be comprised of up to seven members. The Committee Chair shall be appointed by the Commission Chair. The Executive Director and Director of Collections will be members of the committee. The other members will be appointed by the agreement of the Chairperson and the Executive Director and shall be approved by the Commission. These individuals should be chosen with consideration for their ability to enhance the collection and research surrounding said collections. At-large members shall serve a term of two years, and shall serve no more than three consecutive terms. At the end of the third consecutive term, at-large members must cycle off the Committee for at least a one year period before being eligible to serve again
3. *Meetings.* In order to discharge its responsibilities, the Committee shall each year establish a schedule of meetings; additional meetings may be scheduled as required.
4. *Agenda, Minutes and Reports.* The Chair of the Committee shall be responsible for establishing the agendas for meetings of the Committee. An agenda, together with materials related to the subject matter of each meeting shall be sent to members of the Committee prior to each meeting. Minutes for all meetings of the Committee shall be prepared to document the Committee's discharge of its responsibilities. The minutes shall be circulated in draft form to all Committee members to ensure an accurate final record, shall be approved at a subsequent meeting of the Committee and shall be distributed to the full Commission. The Committee shall make regular reports to the Commission.
5. *Staff Liaison.* Staff Liaison may be appointed by the Executive Director and work collaboratively with the Committee Chair providing support as appropriate.
6. *Attendance.* Any member of the Committee who shall be absent from 50% or more of the meetings of the Committee during a 12-month period shall be deemed to have forfeited their membership on the Committee and shall be removed without further action by the Committee or the Commission. It shall be the responsibility of the Committee Chair to notify the Commission and the offending member of the absences, removal, and vacancy. A new committee member will be selected in accordance with the Charter's membership process. The new member's term will start fresh, allowing them to serve up to three consecutive two-year terms.
7. *Performance.* The Committee shall annually review and evaluate the performance of the Committee, including compliance by the Committee with this Charter.

III. RESPONSIBILITIES

The following shall be the principal responsibilities of the Committee:

1. *Stewardship of Collections.* The Committee shall ensure that ethical considerations of collections stewardship are incorporated into the appropriate museum policies and procedures. The Committee shall ensure the museum regularly monitors environmental conditions and takes pro-active measures to mitigate

the effects of ultraviolet light, fluctuations in temperature and humidity, air pollution, damage, pests, and natural disasters on collections. The Committee shall ensure that the scope of a museum's collections stewardship extends to both the physical and intellectual control of its property, **that human resources are sufficient, and the staff have the appropriate education, training, and experience, to fulfill the museum's stewardship responsibilities and the needs of the collections.**

2. *Collections Management Policy.* The Committee shall review the comprehensive Collections Management Policy and may make any change recommendations to the Commission.
3. *Acquisition, Deaccession and Future Planning.* The Committee shall ensure that considerations regarding future collecting activities are incorporated into institutional plans and other appropriate policy documents and that regular assessment of, and planning for, collection needs (development, conservation, risk management, etc.) takes place and **sufficient financial, facility and human resources are allocated for collections stewardship.**
4. The Committee may review and make recommendations to the CHM's Board of Commissioners on all acquisitions and deaccession of permanent collections.
5. The Committee shall also strive to assist in sharing knowledge and spearheading CHM's financial and community involvement to secure approved collections, meeting the criteria outlined in the scope of acquisitions and collections.
6. No staff member, Collection Committee member or CHC member may actively collect or solicit the acquisition of items targeted for acquisition by the CHM. It shall be the policy of the CHM that items in question shall first be offered to the CHM for acquisition, prior to individual acquisition by any representative of the CHM or its staff.

The Committee's process is intended to positively impact and affect the regular ongoing development and management of the CHM's collections, in a manner to insure CHM's resources are being used to enhance the collection of relevant cultural and historical materials from the Piedmont region of the Carolinas. It is intended to complement and coordinate with the ongoing operations of the CHM.

Suggested Edits to the Collections Committee Charter

Prepared by Jillian Bingham, Director of Collections

27 February 2023

Background

The Collections Committee Charter was approved and adopted in September 2013. It was amended with CHC approval in May 2022 when an attendance requirement was added, in line with the language used in the CHC bylaws. The Collections Committee Charter requires that the committee review and reassess, at least once annually, the charter and submit any proposed changes to the CHC for approval and adoption.

At the first 2023 Collections Committee, held at the Museum of York County on Thursday, February 9, 2023, the committee completed its annual review of the charter. During the review, the committee made note of two (2) inaccuracies in regards to the committee's responsibilities.

Suggested Edit #1

Section III, Item 1., Stewardship of Collections: Removal of the highlighted section due to the Collections Committee having no authority of CHM hiring/staffing.

The Committee shall ensure that ethical considerations of collections stewardship are incorporated into the appropriate museum policies and procedures. The Committee shall ensure the museum regularly monitors environmental conditions and takes pro-active measures to mitigate the effects of ultraviolet light, fluctuations in temperature and humidity, air pollution, damage, pests, and natural disasters on collections. The Committee shall ensure that the scope of a museum's collections stewardship extends to both the physical and intellectual control of its property, that human resources are sufficient, and the staff have the appropriate education, training, and experience, to fulfill the museum's stewardship responsibilities and the needs of the collections.

Suggested Edit #2

Section III, Item 3., Acquisition, Deaccession, and Future Planning: Removal of the highlighted section due to the Collections Committee having no authority over CHM hiring/staffing or allocation of financial or facility resources.

The Committee shall ensure that considerations regarding future collecting activities are incorporated into institutional plans and other appropriate policy documents and that regular assessment of, and planning for, collection needs (development, conservation, risk management, etc.) takes place and sufficient financial, facility and human resources are allocated for collections stewardship.

