

# RENTAL OF HIGHTOWER HALL

## Meetings and Small Events

### PACKAGE ONE

125 guests – 1st Floor and Lower Floor of House Use Only

MON. – THURS.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$600</b>	<b>\$900</b>	<b>\$1,100</b>	<b>\$1,300</b>
FRI. – SUN.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$700</b>	<b>\$1,100</b>	<b>\$1,300</b>	<b>\$1,500</b>

INCLUDES USE OF: prep kitchen (no cooking), 2 lecterns & 2 screens, porches, parking & restrooms, 10 (24" x 5') meeting tables, 10 (5') round tables, 8 (30" round) cocktail tables, 40 upholstered chairs, and 70 folding chairs (interior use only).

### PACKAGE TWO

350 guests – 1st Floor and Lower Floor of House and Grounds

MON. – THURS.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$700</b>	<b>\$1,200</b>	<b>\$1,400</b>	<b>\$1,600</b>
FRI. – SUN.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$800</b>	<b>\$1,400</b>	<b>\$1,600</b>	<b>\$2,000</b>

INCLUDES USE OF: prep kitchen (no cooking), 2 lecterns & 2 screens, porches, parking & restrooms (over 200 guests, portable toilets are required), 10 (24" x 5') meeting tables, 10 (5') round tables, 8 (30" round) cocktail tables, 40 upholstered chairs, and 70 folding chairs (interior use only).

### PACKAGE THREE

Small Meetings/Gatherings for up to 40 guests

MON. – THURS.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$350</b>	<b>\$450</b>	<b>\$550</b>	<b>\$650</b>
FRI. – SUN.	2 HOURS	4 HOURS	6 HOURS	8 HOURS
	<b>\$375</b>	<b>\$475</b>	<b>\$600</b>	<b>\$725</b>
FULL DAY WEEKEND RENTAL	10 A.M. – 10 P.M.			<b>\$820</b>

INCLUDES USE OF: prep kitchen (no cooking), 1 lectern & 1 screen, 10 (24" x 5') meeting tables, 10 (5') round tables, 8 (30" round) cocktail tables, 40 upholstered chairs, and 40 folding chairs (interior use only).

*NOTE: Setup and cleanup time must be included in your total rental hours. Self catering is only allowed for Package Three. Caterers must have license and proof of insurance and be approved according to CHM Policy.*