# Rental of Museum of York County

## Auditorium
- **Can seat:**
  - 80 BANQUET
  - 175 COCKTAIL
  - 100 THEATER
- **Cost:** $150 per hour (4 hour minimum)

## Classroom
- **Can seat:**
  - 50 THEATER
- **Cost:** $300 per event per day or $75 per hour

## Planetarium
- **Can seat:**
  - 55 THEATER
- **Cost:** $175 per hour

## Important Information:
- Six-week advanced scheduling is required.
- A $100 deposit is due to reserve the date. (*This deposit goes toward the rental payment.*)
- A $200 security deposit is due with a signed rental contract.
  (*This deposit will be refunded if all provisions set forth in contract are met at end of the rental. The security deposit may be held with a credit card.*)
- Half of the total contracted fee is due with the signed rental contract.
- Final payment is due ten days before the rental.
- A $35 per hour staff security fee will apply if the rental is occupying room(s) after the Museum’s normal hours of operation. Additional charges may apply for holidays.
- A table and chair placement fee of $2 each will be accessed for interior set-up by our operations staff.
- An approved, licensed and insured caterer is required for events with 40 or more people in attendance.
- Food and drinks are not allowed in the planetarium.

## Included in Rental:
- Limited Kitchen Access
- Restrooms
- Handicapped Accessible

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*Note: Setup and cleanup time must be included in your total rental hours. Caterers must have license and proof of insurance and be approved according to CHM Policy.*